

Before you complete this form

What this form is for

It's for the licensee of a hotel, club, packaged liquor (or other premises which function like a bottle shop), or public entertainment venue who seeks approval for minors between the ages of 14-17 to enter and remain in specified parts of the licensed premises.

Generally it allows minors between the ages of 14-17 to work in the licensed premises. It does not allow them to serve, supply or sell alcohol.

Additionally, this form can be used to apply for an exemption to allow minors to enter and remain on the premises of a packaged liquor licence or other premises that function like a bottle shop. It does not allow them to serve, supply and sell alcohol

Note:

If the licensee wishes to have under 18s to serve, supply and sell alcohol you will need to lodge the form AM0180 'Exception from requirement to sell, supply and serve liquor'.

Cost

- The fee for this application is set out in the [Liquor Fee Schedule](#). This is a processing fee and is **not refundable** if the application is withdrawn or not granted.

No GST applies. Note that fees may change without notice.

Whose details must be included

- Licensee (Part 1)
- Applicant (Part 3)
- Legal representative/solicitor (if applicable) (Part 3)

Please complete all questions that apply to you. If information is missing, processing this application will be delayed and the application may be withdrawn.

Pre-lodgement checklist

If information is missing, processing this application will be delayed and the application may be withdrawn.

- ☐ Have you answered all relevant questions in Parts 1 to 4?
- ☐ Have you read and signed Part 3?

How to lodge this form

@ liquor.applications@liquorandgaming.nsw.gov.au


Please include 'AM0190 Approval for under 18s to access licensed premises' in the subject line.

Please provide all pages of this application and supporting documents.

Need more information?

 liquorandgaming.nsw.gov.au

@ [Contact us online](#)

 1300 024 720

Explanation of terms	
Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Liquor & Gaming application noticeboard	Details of all lodged liquor licence applications are available on the L&GNSW online noticeboard. Anyone can visit the noticeboard to check the status of liquor and gaming related licence applications in NSW. You can also track the progress of your application. Your personal details will not be displayed.
Minor	A person under the age of eighteen.

Your privacy

You can view our privacy collection notice here:
liquorandgaming.nsw.gov.au

Approval for under 18s to access licensed premises

Part 1 About the liquor licence

Liquor licence number

LIQ

Licence name

- The licensee is an individual
Complete 1A only
- The licensee is an organisation
Complete 1B only

1A Licensee (If an individual)

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

City or town of birth

Email

Daytime phone

1B Licensee (If an organisation)

Name of organisation

ABN

ACN

Daytime phone

Name of contact person

Email

Part 2 About this application

Does this application request approval for under 18s to be allowed to enter or remain in but not to serve, supply and sell alcohol? If wanting under 18's to serve, supply and sell alcohol, complete and lodge Form AM0180 "Exception from requirement to sell, supply and serve liquor"

Please check ☒ as many as applicable.

- ☐ A bar area of a hotel or club premises.
- ☐ A part of a hotel to which a minors area authorisation is in force without being in the company of a responsible adult.
- ☐ A licensed public entertainment venue without being in the company of a responsible adult.
- ☐ An area of a licensed premises related to a packaged liquor licence or other premises that function like a bottle shop

continue overleaf

Why is the approval requested?

Describe the areas of the licensed premises which the approval would apply? (If granted)

In what circumstances would the approval apply? (If granted)

What is the duration of the proposed approval?
In other words, what time will the approval be in force?
24-hour time e.g. 6pm = 18:00

Start time	End time
:	:

Part 3 Declaration

- I declare that I am 18 years or older and I am authorised to lodge this application.
- I declare that the contents of this application including the attachments are true, correct and complete and that I have made all reasonable enquiries to obtain the information required to complete this application.
- I undertake to notify as soon as possible Liquor & Gaming NSW (L&GNSW) of any change to the information in this application if the information changes before the application is determined.
- I declare that I am not suspended or disqualified from holding a liquor licence.
- I acknowledge that under s.36 of the *Gaming and Liquor Administration Act 2007* and s.307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- I acknowledge that failure to provide all required information will result in the application being rejected.
- I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual. I acknowledge that L&GNSW is collecting information on behalf of Independent Liquor & Gaming Authority to enable processing of the application.
- I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.
- I acknowledge that general information about the application will be published on an electronic noticeboard and information about the application, if granted, on a public register.
- **The applicant is an individual**
Complete 3A only
- **The applicant is an organisation**
Complete 3B only

3A Applicant (If an individual)

Full name

Title (e.g. licensee)

Signature

Date

3B Applicant (If an organisation)

Two signatures are required under section 127 of the *Corporations Act 2001*.

1. Name

Title (E.g. director)

Signature

Date

2. Name

Title (E.g. director, company secretary)

Signature

Date

If the application is lodged by a legal or other representative, tell us:

Name of representative

Representative's business name

Daytime phone

Correspondence address

Email

Part 4 Payment for this application

Use the [Liquor Fee Schedule](#) to calculate the fee for this application. Note this is a processing fee and is not refundable if the application is withdrawn or not granted.

Fees are subject to change without notice and do not incur GST.

Record the fee below:

Payment amount \$

Pay by credit card or PayPal® using the following link:
liquorandgaming.nsw.gov.au/applicationpayments

- **Step 1**
Click on the link or type the URL into your web browser.
- **Step 2**
Follow the instructions online to complete the payment.
- **Step 3**
When the lodgement fee is paid online you will receive a receipt number. Please record the receipt number below before lodging the application. Not providing this information may result in delays in processing your application.

Receipt number: