

Liquor & Gaming NSW

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| Application No.  | APP-0014257008  |
| Applicant        | Daniel Halliwell Sussmann   |
| Application for  | On-premises liquor licence for catering services with sale on other premises authorisation (SOOPA)  |
| Application date | 20 February 2025  |
| Licence name     | Integral XP Events  |
| Trading hours    | <i>Catering services</i><br>Monday to Friday 10:00 AM – 9:00 PM<br>Saturday & Sunday 10:00 AM – 06:30 AM<br><i>Sale on other premises authorisation</i><br>Monday to Sunday 10:00 AM – 12:00 AM |
| Premises         | UNIT 3 24-26 WINBOURNE RD,<br>BROOKVALE, NSW 2100   |
| Legislation      | Section 54A of the <i>Liquor Act 2007</i><br>Section 45(1) of the <i>Liquor Act 2007</i>  |

Under delegation issued by the Independent Liquor and Gaming Authority under section 13 of the *Gaming and Liquor Administration Act 2007*, an **authorised person** of Liquor & Gaming NSW, has **considered** the application:  
**On-Premises Liquor Licence with Catering Services and Sale On Other Premises Authorisation (SOOPA) – Integral XP Events**

**I have determined to approve the application under the *Liquor Act 2007* (Act) – with the conditions set out in Schedule 1.**

## Statement of reasons

Having reviewed all the material, I am satisfied under section 48(3) of the Act that the overall impact of approving the application will not be detrimental to the well-being of the local or broader community.

### Main findings

#### Impacted communities

For the purposes of this decision the local community is the suburb of Brookvale.

The broader community is the Local Government Area (LGA) of Northern Beaches.

#### Analysis of Submissions and statutory requirements

1. The licensed premises is within an approved office space located inside a sport and recreation facility. Council advised that they have no objection to the liquor licence.
2. A Police submission was received and considered as summarised.
3. Transport NSW submissions was received and considered as summarised.
4. I am satisfied that the applicant has been provided with an opportunity to consider and comment upon the conditions contained in the licence document.
5. I am satisfied that all other statutory requirements have been met.

#### Positive social impacts

I am satisfied that the proposal would benefit the local and broader communities.

The main event space is located within an aerial arts building where events, such as student showcases, will be run throughout the year. Other events, such as birthday parties, corporate events and other functions, will be held at other sites through the use of the sale on other premises authorisation. The permanent on premises catering service with the sale on other premises authorisation will negate the requirement to apply for limited licences for any given event. A suite of conditions imposed on the licence will ensure that; notification timeframes and function specific plan of management will be in place, depending on the proposed patron capacity. Responsible Service of Alcohol guidelines and measures will be in place.

#### Negative social impacts

I accept that the proposal could contribute to an increase in alcohol-related harm in the local and broader communities.

I am satisfied that the business model, conditions imposed, and any other information contained in the application will ensure that the lawful operation of the premises will not be detrimental to the local or broader community.

In particular, the Plan of Management and licence conditions will serve to mitigate any potential negative impacts.

### **The material that was considered**

I considered the following material when making a decision:

- the application material — including evidence that stakeholders and the community were notified about the application
- the plan of the licensed premises and any authorisations
- a plan of management for the licensed business
- a development consent for the premises
- stakeholder submissions and the applicant's response to them.

This decision will be published in accordance with section 36C of the *Gaming and Liquor Administration Act 2007*.

### **Opportunity for review**

The applicant and anyone who was notified of the application and made a submission, may apply to [ILGA](#) for a review of the decision.

An application for review must be made no later 28 days after the decision is published on the website ([ILGA](#)). There is a fee to lodge the application.

### **If you have any questions**

Please contact L&GNSW at: [new.applications@liquorandgaming.nsw.gov.au](mailto:new.applications@liquorandgaming.nsw.gov.au)



Joanne Zammit

**A/Manager**

**Liquor & Gaming NSW**

15 April 2025

## Schedule 1: Licence conditions – Integral XP Events

| No.                                      | Condition imposed  |
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| 1.                                       | <b>6-hour closure period</b><br>Section 11A of the Liquor Act 2007 applies to this licence. Liquor must not be sold by retail on the licensed premises for a continuous period of 6 hours between 4:00 AM and 10:00 AM during each consecutive period of 24 hours. The licensee must comply with this 6-hour closure period along with any other limits specified in the trading hours for this licence.   |
| 2.                                       | <b>Restricted trading &amp; NYE (airport, catering – std)</b><br><b>Consumption on premises</b><br>Good Friday                      Normal trading<br>Christmas Day Normal trading<br>December 31 <sup>st</sup> Normal opening time until normal closing time or 2:00 AM on New Year's Day, whichever is the later.  |
| 3.                                       | <b>Liquor plan of management &lt;300 Patrons</b><br>The premises is to be operated at all times in accordance with the Plan of Management dated February 2025 as may be varied from time to time after consultation with NSW Police. A copy of the Plan of Management is to be kept on the premises, and made available for inspection on the request of a police officer, council officer, Liquor and Gaming NSW inspector, or any other person authorised by the Independent Liquor and Gaming Authority.  |
| <b>Sale on other premises conditions</b> |  |
| 4.                                       | <b>6-hour closure period</b><br>Liquor must not be sold by retail on the licensed premises for a continuous period of 6 hours during each consecutive period of 24 hours (known as the 6-hour closure period). The 6-hour closure period is 04:00 AM to 10:00 AM each day, or as determined by the Independent Liquor & Gaming Authority (ILGA). During the 6-hour closure period, the licensed premises are not authorised to stay open for the retail sale of liquor on the premises. This condition only applies to: <ul style="list-style-type: none"> <li>- an on-premises licence granted on or after 30 October 2008</li> <li>- an on-premises licence in force before 30 October 2008, but only where an extended trading authorisation was granted for the licence on or after 30 October 2008 and is in force</li> </ul> |
| 5.                                       | <b>On-premises catering with a sale on other premises authorisation</b><br>The licensee must not exercise the sale on other premises authorisation at locations/venues where there is already a current and valid liquor licence in force.   |
| 6.                                       | <b>Sale of liquor on other premises under an on-premises licence</b><br>Where liquor is sold on any premises other than the actual licensed premises under a 'sale on other premises' authorisation, those other premises are taken to be part of the licensed premises.   |
| 7.                                       | <b>Food must be made available</b><br>Food of a nature and quality consistent with the responsible sale, supply and service of alcohol must be made available whenever liquor is sold or supplied, including liquor being sold or supplied on premises other than the licenced premises.   |

| No. | Condition imposed  |
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| 8.  | <p><b>Free drinking water must be available</b></p> <p>Drinking water must be available free of charge at all times while liquor is sold or supplied for consumption on the licensed premises. The drinking water must be available to patrons at or near liquor service points, or by the same means of service that liquor is available (e.g. waiter service).</p>   |
| 9.  | <p><b>Notice of functions must be provided to Liquor &amp; Gaming NSW, local police and local council</b></p> <p>The licensee must give written notice of certain proposals to provide catering services at a function to be held on premises that are not the permanent licensed premises to Liquor &amp; Gaming NSW, local police and the local council for the area in which the function is to be held.</p> <p>The notice must be given in accordance with the following:</p> <ol style="list-style-type: none"> <li>1) Functions open to the public (including ticketed and non-ticketed functions) <ol style="list-style-type: none"> <li>(a) Up to 100 people: 14 days</li> <li>(b) 101-1,999 people: 14 days</li> <li>(c) 2,000+ people: 28 days</li> </ol> </li> <li>2) Private functions (including weddings, birthdays, office functions and others not open to the public) <ol style="list-style-type: none"> <li>(a) Up to 100 people: No notice required</li> <li>(b) 101-1,999 people: 14 days</li> <li>(c) 2000+ people: 14 days</li> </ol> </li> </ol> <p>Notice is not needed for smaller, private functions for 100 or fewer people that may often be held on private residences. However, there may be times where a licensee is unclear whether liquor can be sold or supplied on certain premises under the related development consent (e.g. on a business premises). In these instances, the licensee should still notify the local council, or seek clarification from the council about what is permitted.</p> <p>Written notice to L&amp;GNSW should be made by email to <a href="mailto:compliance.info@liquorandgaming.nsw.gov.au">compliance.info@liquorandgaming.nsw.gov.au</a> and should include the following details:</p> <ul style="list-style-type: none"> <li>- the address of the premises on which the function is to be held</li> <li>- the name of the occupier of those premises</li> <li>- the nature of the function</li> <li>- the number of persons for whom catering services are to be provided at the function the date on which, and the hours during which, the function is to be held.</li> </ul> |
| 10. | <p><b>Landowner consent</b></p> <p>This licence may only be exercised at events where landowner consent has been obtained.</p>   |
| 11. | <p><b>Further notification for large events</b></p> <p>For events with 5000 or more patrons, the licensee must give 6 weeks written notice of any proposed function to be held on premises that are not the permanent licensed premises of the licensee to Liquor &amp; Gaming NSW, local police and the local council for the area in which the function is to be held.</p>   |
| 12. | <p><b>Notification of Music Festivals to L&amp;GNSW</b></p> <p>The licensee must notify L&amp;GNSW at least 90 days prior to holding any event defined as a Music Festival under the <i>Music Festivals Act 2019</i>. Written notice to L&amp;GNSW should be made by email to <a href="mailto:music.festivals@liquorandgaming.nsw.gov.au">music.festivals@liquorandgaming.nsw.gov.au</a>.</p>  |
| 13. | <p><b>Security condition, 300+ patrons</b></p> <p>The following applies to all events with a patron capacity of over 300 and 1,999 or fewer:</p> <ol style="list-style-type: none"> <li>1) The licensee must employ a fully licensed security guard at the ratio of 1:100 whenever the patron capacity of any given non-private function/event exceeds 300.</li> </ol>   |

| No. | Condition imposed  |
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|     | <p>2) A plan of management for an event may provide for alternative security arrangements if the plan has been developed in consultation with the local Police Area Command.</p> <p>If any event includes a patron capacity of 2,000 or more the following sub conditions also apply:</p> <ol style="list-style-type: none"> <li>1) The licensee and their staff must comply with any lawful direction relating to the sale and supply of liquor made by a NSW Police Officer, being the senior officer on-site, or inspector from Liquor &amp; Gaming NSW.</li> <li>2) The licensee must ensure that immediately after the licensee or a staff member becomes aware of any incident involving an act of violence causing an injury to a person on the premises, the following is adhered to: <ol style="list-style-type: none"> <li>(a) Take all practical steps to preserve and keep intact the area where the act of violence occurred, retain all material and implements associated with the act of violence;</li> <li>(b) Inform the NSW Police Force of the incident;</li> <li>(c) Comply with any directions given by a police officer to preserve or keep intact the area where the violence occurred.</li> </ol> </li> </ol> <p>In this sub condition, 'staff member' includes any person conducting activities as a crowd controller or bouncer at the function.</p> <ol style="list-style-type: none"> <li>3) The licensee must not permit any person to enter the premises, or to remain on the premises, if the person is wearing or carrying any clothing, jewellery or accessory displaying: <ol style="list-style-type: none"> <li>(a) the name of any of the following motorcycle-related and similar organisations: Bandidos, Black Uhlands, Coffin Cheaters, Comanchero, Finks, Fourth Reich, Gladiators, Gypsy Jokers, Highway 61, Life &amp; Death, Lone Wolf, Mobshitters, Nomads, Odins Warriors, Outcasts, Outlaws, Phoenix, Rebels, Hells Angels, Scorpions, Mongols, Notorious, Muslim Brotherhood Movement; or any "declared organisation" within the meaning of the <i>Crimes (Criminal Organisation Control) Act 2009</i>.</li> <li>(b) the colours, club patch, insignia or logo of any such organisation, or</li> <li>(c) the "1%" or "1%er" symbol, or</li> <li>(d) any image, symbol, abbreviation, acronym or other form of writing that indicates membership of, or an association with, any of the organisations specified in a).</li> </ol> </li> </ol> <p>Any incident where a person is refused entry or removed from the premises in relation to this condition must be recorded in the incident register</p> |
| 14. | <p><b>Plan of Management &gt;300 patrons</b></p> <p>A plan of management is required in the following circumstances:</p> <ul style="list-style-type: none"> <li>- For events over 300 people and 1,999 or fewer people: a plan of management must be prepared by the Licensee.</li> <li>- For events with 2,000 people or more: the Licensee must prepare a separate comprehensive plan of management and security management plan for the event in consultation with the Police Area Command.</li> <li>- For events held after midnight: a plan of management must be prepared by the Licensee regardless of the number of people attending.</li> </ul> <p>For any event where a plan of management is required, the premises is to be operated at all times in accordance with the plan of management. A copy of the plan of management is to be kept on the licensed premises for the duration of the event and made available for inspection on the request of a police officer, council officer, or Liquor &amp; Gaming NSW inspector.</p>  |
| 15. | <p><b>Service of Liquor</b></p> <p>For all events held under the license the following condition applies:</p>  |

| No. | Condition imposed   |
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|     | <p>No more than four (4) alcoholic drinks may be sold, supplied or served to a patron per visit to the bar.</p> <p>For any event with a patron capacity of 1,999 or fewer and proposes to trade past 12 midnight, the following condition applies:</p> <p>The following drinks must not be sold or supplied on the Licensed Premises: Any drink (commonly referred to as a “shot” or a “shooter” (with the exception of cocktails) that contains more than 30ml of spirits or liqueur and that is designed to be consumed rapidly.</p> <p>For any event that includes a patron capacity of 2,000 or more the following sub conditions 3 – 7 shall apply unless otherwise stated in an event specific plan of management and agreed to with the Police Area Command:</p> <p>The following drinks must not be sold or supplied:</p> <p>drinks commonly referred to as shots, shooters, slammers, and/or bombs;</p> <p>any drink containing more than 40% spirits or liqueur;</p> <p>beer / cider and pre-mixed spirit beverages of alcohol by volume of more than 4.0%; or wine or champagne in a pour more than 150ml (ie, no more than 1.5 standard drinks) or by the bottle.</p> <p>any drink prepared on the premises that contains more than 30 ml of spirits or liqueur.</p> <p>Low alcoholic (alcohol beverage which contains less than 2.7% alcohol by volume) and non-alcoholic beverages must be available and advertised for sale at each bar area.</p> <p>All drinks must be supplied in plastic, polycarbonate or aluminium drinking vessels.</p> <p>The licensee must provide at least one (1) RSA Marshall per bar service area for the duration of the function.</p> <p>Sale of alcohol must cease 30 minutes before the end of the function.</p> |
| 16. | <p><b>No liquor storage (exempt if council approval is in place)</b></p> <p>No liquor products for sale under this licence are to be delivered or stored at the licensed premises address.</p>  |

| No. | Condition not imposed  |
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| 1.  | <p><b>Crime Scene Preservation</b></p> <p>Immediately after the person in charge of the Licensed Premises become aware of an incident involving an act of violence causing an injury to a person on the premises, the person must:</p> <p>a) Take all practical steps to preserve and keep intact the area where the act of violence occurred.</p> <p>b) Retain all materials and implements associated with the act of violence in accordance with the crime scene preservation guidelines issued by the NSW Police.</p> <p>c) Make direct and personal contact with the Local Area Command or his/her delegate and advise the Commander or delegate of the incident and</p> <p>d) Comply with any directions given by the Commander or delegate to preserve or keep intact the area where the violence occurred.</p> |
| 2.  | <p><b>Incident register</b></p> <p>The licensee must maintain a register, in the form approved by the Secretary, in which the licensee is to record, in the manner approved by the Secretary, the details of any of the following incidents and any action taken in response to any such incident:</p> <p>a) any incident involving violence or anti-social behaviour occurring on the premises,</p>   |

| No. | Condition not imposed  |
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|     | <p>b) any incident of which the licensee is aware that involves violence or anti-social behaviour occurring in the immediate vicinity of the premises and that involves a person who has recently left, or been refused admission to, the premises,</p> <p>c) any incident that results in a person being turned out of the premises under section 77 of the Act,</p> <p>d) any incident that results in a patron of the premises requiring medical assistance,</p> <p>e) any incident that involves the possession or use on the premises of any substance that the licensee suspects of being a prohibited plant or a prohibited drug.</p> |
| 3.  | The Licensee shall ensure no drinks design for rapid consumption commonly referred to as shots, shooters or slammers are to be sold at the event.  |
| 4.  | Uniformed licensed security is to be employed at the ratio of one per one hundred patrons (1: 100).  |
| 5.  | The Licensee shall take all reasonable steps to ensure BYO liquor is NOT brought into the licensed area and visually prominent signage stating this is to be displayed.  |