

Producer/wholesaler licence – micro-breweries and small distilleries

Liquor & Gaming NSW

Before you complete this form

What this form is for

This application form is for a person or organisation applying for a producer/wholesaler licence as a wholesaler or producer of wine, cider, perry, mead, beer or spirits. The applicant also wishes to apply for a drink on premises authorisation micro-breweries and small distilleries to sell liquor by retail for consumption on the licensed premises. If the application is granted, the applicant will become the licensee.

What you need to know

Please complete all questions that apply to you. If information is missing, processing this application will be delayed and the application may be withdrawn.

Cost

The fee for this application is set out in the [Liquor Fee Schedule](#).



If the application is withdrawn or not granted, licensing fees can be refunded, however processing fees are non-refundable.

How to lodge this form

@ liquor.applications@liquorandgaming.nsw.gov.au
Include 'APP816 New producer/wholesaler licence – micro-breweries and small distilleries' in the subject line.

Provide all pages of this application and attachments. There's no need to attach this introduction page.

Need more information?

 liquorandgaming.nsw.gov.au
@ [Contact us online](#)
 1300 024 720

Pre-lodgement checklist

- ☐ Have you answered all questions in Parts 1 to 9 and Part 11?
- ☐ Have you attached documents listed in Part 10?
- ☐ Have you read and signed the declaration in Part 12?
- ☐ Have you checked the [Liquor Fee Schedule](#) to ensure your fee is correct?
- ☐ Have you completed the site notice?
- ☐ Have you lodged all pages of this application (including attachments)?

Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Liquor & Gaming application noticeboard	Details of all lodged liquor licence applications are available on the L&GNSW online noticeboard. Anyone can visit the noticeboard to check the status of liquor and gaming related licence applications in NSW. You can also track the progress of your application. Your personal details will not be displayed.

Your privacy

You can view our privacy collection notice here: liquorandgaming.nsw.gov.au/about-us/privacy-collection-notice-liquor-and-gaming-applications

Producer/wholesaler licence – micro-breweries and small distilleries

Liquor & Gaming NSW

Part 1 About the proposed producer/wholesaler licence – micro-breweries and small distilleries liquor licence

What is the proposed licence name?

Usually this is the trading name

Part 2 About the applicant

If the licensee is an individual

▶ Complete Part 2A only.

If the applicant is an organisation

▶ Complete Part 2B only.

2A Applicant (if an individual)

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

DD / MM / YYYY

City or town of birth

Email

Mobile

Home phone

Daytime phone

Driver licence no.

State

Residential street address

Suburb/town/city

State

Postcode

Country if not Australia

☐ **Postal address as above**

We will use this mailing address when we contact this person about the licence.

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country if not Australia

continue overleaf

2B Applicant (if an organisation)

Name of organisation Must exactly match the name registered to the ABN/ACN, and cannot be a trust

ABN

ACN

Email

Website

Daytime phone

Business address a street address

Suburb/town/city

State

Postcode

Country if not Australia

Postal address

(if different from business address) a PO Box if one exists

Suburb/town/city

State

Postcode

Country if not Australia

Contact person details

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Daytime phone

Date of birth

DD / MM / YYYY

City or town of birth

Driver licence no.

State

Email

Residential address a street address

Suburb/town/city

State

Postcode

Country if not Australia

continue overleaf

Postal address

Suburb/town/city

State

Postcode

Country if not Australia

If this application is granted, the licensee must notify us of the appointed manager (who must already be an approved manager)

Is the appointment of manager notice attached (form AM0200)?

- ☐ Yes
☐ No

Part 3 More information about the applicant

Is or was the applicant ever associated with a liquor licence in NSW?

- ☐ Yes ▶ supply details below.
☐ No

If **Yes**,

Licence name

Liquor licence number

LIQ

Applicant's role

Start date

End date

If **Yes**, and if the applicant is an individual:

Employer's name

Position with employer

Start date with employer

DD / MM / YYYY

End date with employer

DD / MM / YYYY

Employer's liquor licence number

LIQ

Has the applicant been refused or disqualified from holding a liquor or gaming licence in Australia?

- ☐ Yes ▶ supply details below.
☐ No

If **Yes**, supply details:

Does the applicant (if an individual) have responsible service of alcohol (RSA) qualifications?

- ☐ Yes ▶ supply details
☐ No ▶ supply details

If **Yes**,

RSA certificate or competency card number

RSA training provider e.g. TAFE NSW

RSA certificate or competency card issue date

DD / MM / YYYY

If **No**, when will the applicant complete the RSA course? (applicant must complete RSA course before licence can be granted)

DD / MM / YYYY

Has the applicant had more than 6 months continuous experience selling/supplying liquor at a licensed venue?

- ☐ Yes
☐ No

Has the applicant had 5 years or more continuous experience as a licensee or approved manager?

- ☐ Yes
☐ No

Did these venues trade after 12:00am?

- ☐ Yes
☐ No

continue overleaf

Did these venues conduct live entertainment?

☐ Yes

☐ No

Did these venues have a capacity of 200 or more?

☐ Yes

☐ No

Has the applicant actively participated in a local liquor accord for more than 12 months as a licensee or approved manager?

☐ Yes

☐ No

Licensee/manager training

Has the applicant completed the required licensee/manager training?

☐ Yes

☐ No ▶ Visit liquorandgaming.nsw.gov.au for information about Licensee and Advanced Licensee training

Part 4 Proposed premises for the producer/wholesaler licence – micro-breweries and small distilleries liquor licence

Email

Daytime phone

Street address

Suburb/town/city

State

Postcode

What is the local government area for the premises?

What is the proposed patron capacity of the venue? (must not exceed 120)

Are the proposed licensed premises located in a freeze precinct as specified under the *Liquor Act 2007*?

Visit liquorandgaming.nsw.gov.au to identify a freeze precinct

☐ Yes ▶ supply details

☐ No

If **Yes**, will the application (if granted) increase the number of people who enter the freeze precinct principally to consume alcohol? (give reasons)

Does the local council's development consent or approval (if required) allow the licence at the premises?

☐ Yes ▶ supply details

☐ No ▶ supply details

If **Yes**,

DA No.

DA grant date

DD / MM / YYYY

If **No**, and if a DA is required, when do you expect these DA details will be supplied to us? You can lodge this application if a DA is pending. We will not grant this application before a DA is approved and supplied to us.

continue overleaf

Part 5 Liquor trading hours and 6-hour closure period

The standard trading hours for a producer/wholesaler are 5:00am to 12:00am Monday–Saturday, 10:00am to 10:00pm Sunday for take-away sales and tastings.

The standard trading hours for the Drink on premises authorisation, micro-breweries and small distilleries are as follows: 5:00am to 12:00am Monday–Sunday. Trading hours allowed by the local consent authority (e.g. the local council) may be different.

Extended trading authorisation

If an extended trading authorisation for retail consumption on premises liquor trading times (up to 2:00am) is required, please ensure that council approval is firstly in place for the requested liquor trading times, prior to completing the relevant application. Use the form ‘AM0020W – Extended trading authorisation – producer/wholesaler licence’ at liquorandgaming.nsw.gov.au

The licence will be subject to a 6-hour closure period, which is a continuous block of time in each 24-hour period, during which the licence must not sell/supply liquor. The period cannot start any earlier than 12:00am. Standard trading hours are affected by the 6-hour closure period. The Authority will approve a period that is appropriate to the particular premises and the circumstances, having regard to the objectives of the *Liquor Act 2007*. Visit liquorandgaming.nsw.gov.au the objectives of the *Liquor Act 2007*.

If the proposed hours for the 6-hour closure period are not 4:00am to 10:00am, you must provide reasons and relevant information in support of the closure period proposed.

5A Proposed trading hours and 6-hour closure period

Producer/wholesaler hours

Day	Trading hours		6-hour closure period	
	start time	end time	start time	end time
Monday	:	:	:	:
Tuesday	:	:	:	:
Wednesday	:	:	:	:
Thursday	:	:	:	:
Friday	:	:	:	:
Saturday	:	:	:	:
Sunday	:	:	:	:

5B Drink on premises authorisation – microbreweries and small distilleries

If a drink on premises authorisation is required, use the form <https://www.liquorandgaming.nsw.gov.au/documents/fm/am0016-drink-on-premises-authorisation-micro-breweries-small-distilleries.pdf>

Part 6 More information we need

What practices will be put in place at the licensed premises to ensure that liquor is sold, supplied or served responsibly, and that steps are taken to prevent intoxication on the premises, and that those practices will remain in place?

continue overleaf

Part 7 Owner of the proposed licensed premises

If the premises owner is an individual (ie. a person).

▶ Complete all questions in Part 7A only.

If the premises owner is an organisation (e.g. a company).

▶ Complete all questions in Part 7B only.

If owned jointly by an individual and an organisation.

▶ Complete all questions in Parts 7A and 7B.

If insufficient space in this form for multiple premises owners, attach a separate sheet answering all questions for each premises owner.

7A Premises owner (if an individual)

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

DD / MM / YYYY

City or town of birth

Email

Mobile

Home phone

Daytime phone

Driver licence no.

State

Residential street address

Suburb/town/city

State

Postcode

Country if not Australia

☐ **Postal address as above**

We will use this mailing address when we contact this person about the licence.

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country if not Australia

7B Premises owner (if an organisation)

Name of organisation

ABN

ACN

Daytime phone

Email

Website

Business street address

continue overleaf

Suburb/town/city

State

Postcode

Country if not Australia

☐ Postal address as above

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country If not Australia

Date of birth

DD / MM / YYYY

City or town of birth

Email

Mobile

Home phone

Daytime phone

Driver licence no.

State

Residential street address

Suburb/town/city

State

Postcode

Country if not Australia

☐ Postal address as above

We will use this mailing address when we contact this person about the licence.

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country if not Australia

Part 8 Owner of the proposed licensed business

If the business owner is an individual (ie. a person).

▶ Complete all questions in Part 8A only.

If the business owner is an organisation (e.g. a company).

▶ Complete all questions in Part 8B only.

If owned jointly by an individual and an organisation.

▶ Complete all questions in Parts 8A and 8B.

If insufficient space in this form for multiple premises owners, attach a separate sheet answering all questions for each business owner.

8A Business owner (if an individual)

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

continue overleaf

8B Business owner (if an organisation)

Name of organisation

ABN ACN

Daytime phone

Email

Website

Business street address

Suburb/town/city

State Postcode

Country if not Australia

☐ **Postal address as above****Postal address**

GPO/PO box or street address

Suburb/town/city

State Postcode

Country If not Australia

Part 9 Other parties interested in the business

Complete this part for each party (other than premises owner and business owner) interested in the business because of an entitlement to receive income or other financial benefit from the business, including rent. A financial institution (e.g. a bank) is not an interested party.

If the interested party is an individual (ie. a person).

▶ Complete all questions in Part 9A only.

If the interested party is an organisation (e.g. a company).

▶ Complete all questions in Part 9B only.

If the interested party is an individual and an organisation.

▶ Complete all questions in Parts 9A and 9B.

If the organisation is a proprietary company (ie. Pty Ltd),

▶ Complete names of all directors and officeholders.

You may wish to attach a current ASIC extract.

If insufficient space in this form for multiple interested parties, attach a separate sheet answering all questions for each interested party.

9A Interested party (if an individual)

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

 DD / MM / YYYY

City or town of birth

Email

Mobile

Home phone

Daytime phone

continue overleaf

Driver licence no.

State

Residential street address

Suburb/town/city

State

Postcode

Country if not Australia

☐ **Postal address as above**

We will use this mailing address when we contact this person about the licence.

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country if not Australia

9B Interested party (if an organisation)

Name of organisation

ABN

ACN

Daytime phone

Email

Website

Business street address

Suburb/town/city

State

Postcode

Country if not Australia

☐ **Postal address as above**

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country If not Australia

Part 10 Other information we need

Attach

- a plan of the proposed licensed premises.
The plan, preferably A4 size, must be to scale. The plan must show the producer/wholesaler licensed area of the business outlined in red. The drink on premises micro-breweries/small distilleries licensed area should be outlined by a different colour.
- a copy of the local council's development consent or approval for both the producer/wholesaler and the drink on premises authorisation (permitting retail liquor consumption on site)
You can lodge an application if a DA is pending. We will not grant an application before a DA is approved and forwarded to us.
- a National Police Certificate for the applicant issued within the last 3 months (if an individual)
To obtain a National Police Certificate in NSW, visit your local police station and complete 'National Criminal History Record'. Check application form P799, present 3 of the acceptable identity documents, and pay the fee. For more information, go to police.nsw.gov.au and select the Criminal Records link. Similar arrangements apply in other States/Territories.

continue overleaf

- a copy of the 3 identity documents presented when applying for the National Police Certificate
- a copy of the RSA certificate or competency card (if applicant is an individual)
- evidence that you have completed the required licensee/manager training
For more information, go to liquorandgaming.nsw.gov.au/working-in-the-industry/training-to-work-in-the-industry/getting-trained/training-courses
- the appointment of manager notice (AM0200) (if applicable)
- if the applicant is a corporation, provide a current ASIC search containing details of directors and officeholders.

Residential street address

Suburb/town/city

State

Postcode

Country if not Australia

☐ Postal address as above

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country if not Australia

Part 11 Authorised agent

If the authorised agent is an individual (ie. a person).

▶ Complete all questions in Part 11A and 11C only.

If the authorised agent is an organisation (e.g. a company).

▶ Complete all questions in Part 11B and 11C only.

11A Authorised agent (to be completed by an individual applying on behalf of somebody else)

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

 DD / MM / YYYY

City or town of birth

Email

Mobile

Home phone

Daytime phone

Driver licence no.

State

11B Authorised agent (to be completed by an organisation applying on behalf of somebody else)

Name of organisation

ABN

ACN

Daytime phone

Email

Website

continue overleaf

Contact person

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

City or town of birth

Email

Daytime phone

Business street address

Suburb/town/city

State

Postcode

Country if not Australia

☐ **Postal address as above**

Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country If not Australia

11C Authorised agent declaration

I declare that the answers I have given for this person are accurate. I have explained to this person that their information may be released to 3rd parties including NSW Police for verification.

Name

Signature

Date

Part 12 Declaration

- I declare that I am 18 years or older and I am authorised to lodge this application.
- I declare that the contents of this application including the attachments are true, correct and complete and that I have made all reasonable enquiries to obtain the information required to complete this application.
- I undertake to notify as soon as possible Liquor & Gaming NSW (L&GNSW) of any change to the information in this application if the information changes before the application is determined.
- I declare that immediately before or within two working days of lodging this application I will affix the site notice to the premises.
- I declare that I am not suspended or disqualified from holding a liquor licence.
- I acknowledge that under s. 36 of the *Gaming and Liquor Administration Act 2007* and s. 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- I acknowledge that failure to provide all required information will result in the application being rejected.
- I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual. I acknowledge that L&GNSW is collecting information on behalf of Independent Liquor & Gaming Authority to enable processing of the application.
- I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.
- I acknowledge that general information about the application will be published on an electronic noticeboard and information about the application, if granted, on a public register.

continue overleaf

If the applicant is an individual

▶ Complete Part 12A only.

If the applicant is an organisation

▶ Complete Part 12B only.

12A Applicant (if an individual)

Full name of applicant

Signature

Date

12B Applicant (if an organisation)

Executed under section 127 of the *Corporations Act 2001*.

1. Name of officeholder

Title e.g. director

Signature

Date

2. Name of officeholder (if more than one)

Title e.g. director, company secretary

Signature

Date

If the application is lodged by a legal or other representative:

Name of representative

Representative's business name

Email

Contact phone daytime

Address for correspondence

Suburb/town/city

State

Postcode

Part 13 Payment for this application

Use the [Liquor Fee Schedule](#) to calculate the fee for this application. The total fee can include a combination of a fixed fee and a processing fee. The processing fee component is non-refundable in the event the application is withdrawn or not granted.

Fees are subject to change without notice and do not incur GST.

Record the fee below:

Pay by credit card or PayPal® using the following link:

<https://www.liquorandgaming.nsw.gov.au/applicationpayments>

- **Step 1**
Click on the link or type the URL into your web browser
- **Step 2**
Follow the instructions online to complete the payment
- **Step 3**
When the lodgement fee is paid online you will receive a receipt number. Please record the receipt number below before lodging the application. Not providing this information may result in delays in processing your application.

Receipt number:

continue overleaf

Public consultation – site notice

Application for producer/wholesaler licence – micro-breweries and small distilleries

Liquor & Gaming NSW

Application type

Producer/wholesaler licence – micro-breweries and small distilleries liquor licence

The applicant below has applied to Liquor & Gaming NSW for a producer/wholesaler licence – micro-breweries and small distilleries liquor licence. If this application is granted, the applicant will be authorised to produce alcohol and/or sell alcohol to other liquor licensees.

Wine producers are able to conduct tastings, cellar door sales, direct sales to the public at approved wine shows and producers markets, and provide alcohol for consumption on premises with a drink on premises authorisation – micro-breweries and small distilleries.

Standard liquor trading hours are 5:00am to 12:00am, Monday to Sunday for retail consumption on the premises, 5:00am to 12:00am Monday to Saturday and 10:00am to 10:00pm Sunday for take-away sales. The applicant may have specified shorter trading hours.

Please affix this site notice to the front of the proposed licensed premises and ensure it remains in place until your application has been considered by Liquor and Gaming NSW.

Note: This original notice must be lodged with the application. It will be posted on an electronic noticeboard available at liquorandgaming.nsw.gov.au while the application is pending.

Public submissions

Public submissions or comments about any aspect of this application are welcome, and may be made within 30 days of the date of this notice.

For more information about the application, or to make a submission, visit at liquorandgaming.nsw.gov.au.

Application details

Applicant's name

Date of application

DD / MM / YYYY

Proposed name of licensed premises

Address of licensed premises

Max number of patrons

Proposed trading hours:

Producer/wholesaler			Drink on premises authorisation		
	Start time	End time		Start time	End time
Monday to Sunday	:	:	Monday to Sunday	:	:

Signature of applicant

Date

DD / MM / YYYY