

L&GNSW has developed a checklist for assessing different aspects of your Management Plans. Please review and provide comment on the indicative risk factors in the checklist as addressed by the event's management plans.

TABLE A		
Risk	Organiser comments	Agency comments
The event target market/demographic	<i>EXAMPLE</i> <i>They are largely 18 – 29 year olds, music driven and from the surrounding rural areas.</i>	
Are attendee numbers high relative to available medical services at the location?		
What acute health services are available near the event premises? Distances to medical services?	<i>EXAMPLE</i> <i>X Hospital 4km away, Y Hospital 12km, Other Available Health Resources Nearby</i>	
Anticipated weather conditions, in particular heat.	<i>EXAMPLE</i> <i>This event will be planned based on the expected temperatures for December, with resources altered to meet the weather forecast up to 48 hours prior to the commencement of the event.</i>	
Detail the experience of event operator/organiser.	<i>EXAMPLE</i> <i>The operator has been running this event nationwide for the last 5 years.</i>	

Risk identification, mitigation and incident response

Please complete this checklist, listing references to your plans of management

TABLE B				
Consideration	Impact Factors	Proposed Controls	Plan of Management Reference	Comments / Assessment
Weather – Sun/Weather Exposure	<i>EXAMPLE</i> Risk: Sick Staff/patrons Dehydration	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Monitor XYZ weather report through the day • Extra resources, such as... 	<i>EXAMPLE</i> Risk Management Plan Page 12 Paragraph 3	NSW Health
Medical Emergency	<i>EXAMPLE</i> Risk: Preventable death occurring Sick patrons	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Security to ... • Dedicated access route • Emergency communication done through Event Co-ordinator • Ambulance on site 		NSW Health
Death from Drug Overdose		<i>EXAMPLE</i> <ul style="list-style-type: none"> • Security to ... • Communication protocols 		NSW Health NSW Police
Dehydration	<i>EXAMPLE</i> Risk: Sick Staff/patrons, avoidable impact on medical facilities	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Free water available from ... • Non-alcoholic beverages for sale at ... • Changing conditions in weather monitored... • Medical on site deals with dehydration... 		NSW Health

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Alcohol/ Drug Abuse (Medical)	<i>EXAMPLE</i> Risk: Illness Injury Antisocial behaviour Strain on resources	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Doctor on Site • RSA signage placed at all bars and entrances • All bar staff are RSA certified • Staff briefed on RSA prior to the event • Each bar/outlet will be supervised by ... • Bag checks at entry • Security staff are RSA certified • Security guards to monitor RSA located at all bars • Security guards ensure intoxication & antisocial behaviour is identified and reduced by... • NSW Ambulance/Medical team on site for the duration of the event • Save a mate / Angels / volunteers roving for the duration of the event. • No drinks stronger than X standard drinks will be served and max 4 drinks at any one time • Maps with directions to first aid provided at... • Food is available for the duration of the event • Significant police presence 		NSW Health NSW Police
Excessive Consumption of alcohol/drugs (Crowd Control / Security)	<i>EXAMPLE</i> Risk: At risk behaviour by patron Pre-loading & smuggling of alcohol	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Security to monitor crowd behaviour for signs of intoxication • Security procedure... • Early intervention to patrons displaying signs of intoxication • Chill out areas 		NSW Health NSW Police
Patron – Consumption of illicit drugs		<i>EXAMPLE</i> <ul style="list-style-type: none"> • Security engaged to conduct bag searches • Patrons monitored for drug activity and ill-health 		NSW Health NSW Police

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		<ul style="list-style-type: none"> • Response Procedure established and implemented • Patron removed from venue 		
Critical Incident – Evacuation	<i>EXAMPLE</i> Risk: Gun threat Injury/death	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Communication co-ordination • Security roles 		NSW Police
Security Management – Patron Behaviour / Crowd Control		<i>EXAMPLE</i> <ul style="list-style-type: none"> • Security Schedule developed • Guard positions and duties established • All guards briefed on duties and reporting protocols • Procedures for early intervention established • Procedures for criminal activity established 		NSW Police
Emergency Vehicle Access	<i>EXAMPLE</i> Risk: Access block by vehicle Access block by patron	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Traffic management plan • Dedicated access route • Emergency comms through Event Co-ordinator 		NSW Health NSW Police
RSA Practices	<i>EXAMPLE</i> Preventing intoxication	<i>EXAMPLE</i> <ul style="list-style-type: none"> • All bar staff RSA qualified • Security managing licensed area 		L&GNSW
Number and location of bars	<i>EXAMPLE</i> Is liquor available throughout licensed area or only specific areas	<i>EXAMPLE</i> <ul style="list-style-type: none"> • Specific bar areas provided 		L&GNSW

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Provision of food	<i>EXAMPLE: Preventing intoxication</i>	<i>Provision of food trucks providing substantial food to patrons</i>		<i>L&GNSW</i>
Site Plan	<i>EXAMPLE: Clearly show medical facilities, free water etc</i>	<i>Include boundaries, entry/exit points, bar areas, medical tents/facilities, surrounding streets/roads</i>		<i>L&GNSW</i>
Development consent		<i>Provide consent from the local government area/consent authority</i>		<i>L&GNSW</i>
Patrons	<i>Number of patrons per day, target demographic</i>			<i>L&GNSW</i>
Alcohol quantities	<i>Volume per person for consumption on premises per hour</i>			<i>L&GNSW</i>
Trading hours	<i>Trading past midnight</i>			<i>L&GNSW</i>