

# CLUBGRANTS SCHEME

## APPLICATION FOR EXEMPTION TO 20% LIMIT ON IN-KIND EXPENDITURE

Under the CDSE/ClubGRANTS Guidelines, clubs may provide in-kind expenditure for both Category 1 (2.1.5) and Category 2 (2.2.3) projects and services. While the in-kind amounts are limited to no more than 20% of the maximum rebatable amount for Category 1 and 2 combined, clubs may apply for exemptions to this limit.

### Application process

Applications for an exemption to the limit on in-kind expenditure are to be made in writing to:

The Executive Director  
NSW Office of Liquor, Gaming and Racing  
GPO Box 7060  
SYDNEY NSW 2001

The application should provide clear and strong evidence that the in-kind expenditure contributes to the provisions of front-line services in a club's local community, and/or is of benefit to the disadvantaged in that community.

The application must include, but is not limited to, the following information:

Note:

Category 1 exemptions: clubs must provide the information under items 1, 2 and 3.

Category 2 exemptions: club must provide the information under items 1 and 2.

**1. Recipients** (both Category 1 and 2 exemption applications must provide this information)

Details of the recipients of the funding including:

- name of the organisation
- name of contact person at the organisation
- how long the organisation has been in operation
- details of the services provided to the local community by the organisation
- the amount of funding being provided.

**2. ClubGRANTS Information** (both Category 1 and 2 exemption applications must provide this information)

- 2.1 The club's anticipated maximum rebatable Category 1 & 2 ClubGRANTS funds for the relevant gaming machine tax year.
- 2.2 The percentage of anticipated maximum rebatable Category 1 & 2 ClubGRANTS funds for the relevant gaming machine tax year that the in-kind funding represents.

- 2.3 The club's anticipated actual funding (Category 1 & 2 rebatable amounts plus any excess) that will be distributed through the ClubGRANTS process for the relevant gaming machine tax year.
- 2.4 The percentage of anticipated actual funding (Category 1 & 2 rebatable amounts plus any excess) that will be distributed through the ClubGRANTS process for the relevant gaming machine tax year that the in-kind funding represents.

**3. Local Community Priorities** (for Category 1 exemptions only must provide this information)

- 3.1 In the case of LGAs where a ClubGRANTS Local Committee is in operation:

How does the in-kind funding align with identified local community priorities, or is it supported by the ClubGRANTS Local Committee?

- 3.2 In the case of LGAs where a ClubGRANTS Local Committee is not in operation:

How does the in-kind funding align with identified local community priorities, or is it supported by local government and/or Department of Family and Community Services and/or Council of Social Services of NSW representatives?

**Further information**

The Executive Director may request additional information as may be required for the assessment of the application.

What happens when an application for exemption is refused?

- The club is not prevented from providing in-kind expenditure over the 20% limit
- The expenditure cannot be taken into consideration as part of a club's claim for the ClubGRANTS gaming machine tax rebate
- The expenditure may be reported to members.

If further information is required, please contact the NSW Office of Liquor, Gaming and Racing on 9995 0837.