

## Before you complete this form

### What this form is for

A gaming machine seller's licence is required for any individual who wants:

- ▲ as an employee of the holder of a dealer's licence or seller's licence
  - to negotiate on behalf of the employer the sale of approved gaming machines, and/or
- ▲ to sell, as principal or agent, approved gaming machines.

### Cost

- ▲ The fee payable for this application is \$500\*.

Fees paid for by credit card will include a 0.4% surcharge. GST is included.

Fees are subject to change without notice.

\* This is a combination of a licensing fee (\$400) and a processing fee of (\$100).  
The processing fee is non-refundable if the application is withdrawn or not granted.

## Pre-lodgement checklist

**Please ensure you have filled out the relevant sections.  
If information is missing, processing this application will be  
delayed and the application may be withdrawn.**

- Have you answered all questions in Parts 1 to 6.
- Have you ensured that the declaration in Part 7 has been read and signed.
- Have you completed the credit card details or enclosed payment.
- Have you attached all documents required (see below).

### Attachments

- The National Police Certificate (NPC) in the name of the applicant, issued by an Australian Police agency or ACIC-accredited organisation within the three months from the application lodgement date.
- 3 forms of identification front and back (1 of which must be photo identification).

*continue overleaf*

## How to lodge this form

@ [lgnew.approvals@liquorandgaming.nsw.gov.au](mailto:lgnew.approvals@liquorandgaming.nsw.gov.au)

Include 'GRL200 Gaming machine seller's licence' in the subject line.

✉ Liquor & Gaming NSW  
GPO Box 7060  
Sydney NSW 2001

👤 Liquor & Gaming NSW  
Level 6, 323 Castlereagh Street  
Haymarket NSW 2000  
Monday–Friday, 9am–5pm

There's no need to attach this introduction page.

## Need more information?

🔍 [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)

@ [Contact us online](#)

☎ 1300 024 720

## Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. Providing this information is voluntary, but where relevant information is not provided this may lead to your application being refused, delayed or not further considered. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

## Before you complete this form *continued*

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### Explanation of terms

Term	Definition
Applicant	The person qualified to make this application.
Employer	The person or organisation with whom you will have a contract of employment or contract for services upon grant of the licence
Person	Includes a reference to a corporation

### Requirement of the *Gaming Machine Act 2001*:

Sec 101(5) The Authority must not grant a gaming-related licence unless they are satisfied that the applicant is a fit and proper person to carry on the business or activity to which the licence relates.

## OFFICE USE ONLY

GRL200

By  Email  Mail  OTCDate lodged Amount paid \$ GLS receipt no. Application number Finalised by Date finalised Licence number 

Home phone

Mobile

Daytime phone

Driver licence no.

State

## Residential street address

Suburb/town/city

State

Postcode

Country if not Australia

 **Postal address as above**

We will use this mailing address when we contact this person about the licence.

## Postal address

GPO/PO box or street address

Suburb/town/city

State

Postcode

Country if not Australia

## Part 1 The applicant

 Mr  Ms  Mrs  Miss  Other 

Given name

Middle name

Family name

Gender

Date of birth

City or town of birth

Email

## Part 2 Gaming industry experience

Complete the below table if you have ever been engaged (whether under a contract for services or a contract of employment and other than in their current provisional position) in any gaming industry in any jurisdiction.

Employer	Employer location	Start Date	End Date	Last Position	Licence No.
		DD / MM / YYYY	DD / MM / YYYY		
		DD / MM / YYYY	DD / MM / YYYY		
		DD / MM / YYYY	DD / MM / YYYY		
		DD / MM / YYYY	DD / MM / YYYY		
		DD / MM / YYYY	DD / MM / YYYY		
		DD / MM / YYYY	DD / MM / YYYY		

**Note** If you answer Yes to any of the below questions you must provide further information and/or documentation.

### Licence (including concession, approval, authorisation and/or registration) status history

Has any gaming industry licence, casino industry licence, liquor industry licence, concession, approval, authorisation or registration you have held (in any capacity, including as office holder for a company) been suspended, disqualified, cancelled, amended, revoked or been the subject of any disciplinary action?

Yes

No

### Withdrawn or refused gaming industry applications

Has any gaming industry application you have submitted ever been withdrawn or refused?

Yes

No

### Other matters that the applicant wishes to disclose

Are there any other matters you wish to disclose in relation to this application which have not otherwise been covered by questions above?

No

Yes


**Note** Failure to declare can result in an unfavourable probity assessment.

## Part 3 Employment details

Employment type:

Employee  Self-employed  Sub-contracted

Employer gaming related licence no.

GM

Employment commencement date

DD / MM / YYYY

Employer name

ABN

ACN

### Business street address

  
  


Suburb/town/city

State

  

Postcode

   

Employer contact person

continue overleaf

Employer phone number

Employer email address

Supervisor gaming related licence no.

GM

Supervisor name

### Part 4 Work premises address (Place of business)

Is your work premises at the same business street address as that of your employer that is given in Part 3?

Yes

No  Supply details below

**Business street address**

Suburb/town/city

State

Postcode

### Part 5 Other Interested parties on grant of licence

If you propose to carry on a business (as opposed to being an employee), is any other person entitled to receive:

- a) any income derived from the business, or any other financial benefit or financial advantage from the carrying on of the business (whether the entitlement arises at law or in equity or otherwise); or
  - b) any rent, profit or other income in connection with the use or occupation of premises on which the business is to be carried on?
- ▲ If the interested party is an individual (ie. a person),
    - ▶ Complete all questions in Part 5A only.
  - ▲ If the interested party is an organisation (e.g. a company),
    - ▶ Complete all questions in Part 5B only.
  - ▲ If the interested party is an individual and an organisation,
    - ▶ Complete all questions in Parts 5A and 5B.

If insufficient space in this form for multiple interested parties, attach a separate sheet answering all questions for each interested party

### 5A Interested party (if an individual)

Mr  Ms  Mrs  Miss  Other

Given name

Middle name

Family name

Gender

Date of birth

DD / MM / YYYY

City or town of birth

Email

Mobile

Home phone

Daytime phone

Driver licence no.

State

**Residential street address**

Suburb/town/city

State

Postcode

Country if not Australia

**Postal address as above**

We will use this mailing address when we contact this person about the licence.

continue overleaf

**Postal address**

GPO/PO box or street address

  
  

Suburb/town/city

State

Postcode

Country if not Australia

**5B Interested party (if an organisation)**

Name of organisation

ABN

ACN

Daytime phone

Email

Website

**Business street address**

  
  

Suburb/town/city

State

Postcode

Country if not Australia

**Postal address as above**

**Postal address**

GPO/PO box or street address

  
  

Suburb/town/city

State

Postcode

Country If not Australia

**Part 6 Other information we need**

**Attach**

**a National Police Certificate for the applicant**

The National Police Certificate in the name of the applicant shall be issued by an Australian Police agency or an ACIC-accredited organisation\*, within the three months from the application lodgement date.

To obtain a National Police Certificate in NSW, visit and apply for it from your local police station. You may also request it online from [www.police.nsw.gov.au](http://www.police.nsw.gov.au) or an ACIC-accredited organisation\*.

\*ACIC stands for Australian Criminal Intelligence Commission.

**a colour copy of the 3 identity documents\*\* presented when applying for the National Police Certificate**

\*\*One of the identity documents must be photo identification.

## Part 7 Declaration by proposed licensee

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that the contents of this application including the attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete this application.
- ▲ I undertake to notify as soon as possible Liquor & Gaming NSW (L&GNSW) of any change to the information in this application if the information changes before the application is determined.
- ▲ I declare that I am not suspended or disqualified from holding a gaming licence.
- ▲ I acknowledge that under the *Gaming and Liquor Administration Act 2007* and the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- ▲ I acknowledge that failure to provide all required information will result in the application being rejected.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual. I acknowledge that L&GNSW is collecting information on behalf of Independent Liquor & Gaming Authority to enable processing of the application.
- ▲ I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.

Name of Applicant

  

Signature

Date

## Part 8 Payment for this application

Please pay by:

Credit card  Cheque  Cash  Money order

Payment amount **\$500**

### Credit card payments

A surcharge of 0.4% is added to credit card payments.

Card type  MasterCard  Visa

Card number

Name on credit card

Expiry date

Cardholder signature

Date

### Cheque and money order payments

- ▲ Make payable to 'Liquor & Gaming NSW'.
- ▲ For cheques, please cross and mark 'Not negotiable'.

Cheque drawer name