

## Before you complete this form

### What this form is for

It's for the licensee of a hotel who applies for an authorisation that allows under 18s to use a specified part of a hotel (or the whole hotel) while in the company of a responsible adult.

#### Note:

This application cannot change the boundaries of the licensed premises. To change the boundaries of the licensed premises, lodge the form 'AM0520 Change boundaries of licensed premises'.

### Cost

- ▲ The fee for this application is set out in the [Liquor Fee Schedule](#). This is a processing fee and is not refundable if the application is withdrawn or not granted.

### Whose details must be included

- ▲ Licensee (Part 1)
- ▲ Applicant (Part 5)
- ▲ Legal representative/solicitor (Part 5)

#### Note:

Each notice must be completed in full even if details are duplicated.

## Pre-lodgement checklist

**If information is missing, processing this application will be delayed and the application may be withdrawn.**

- Have you answered all questions in Parts 1 to 3?
- Have you read and signed the declaration in Part 4?
- Have you checked the [Liquor Fee Schedule](#) to ensure your fee is correct?
- Have you enclosed payment or included credit card details?
- Have you attached a copy of the local council's development consent or approval for the extended trading hours (if approved).
- Have you lodged a copy of this entire application (including attachments) at the police station nearest to the licensed premises.
- Have you copied the 'Local consent authority notice' and lodged it with each of the bodies below:
  - ▲ The local council or consent authority
  - ▲ If the premises are within 500 metres of another local government area (LGA), the local council or other consent authority for that area
  - ▲ If the premises are on Crown land, the Department of Industry – Lands & Forestry

#### Attach:

- a plan of the premises showing the minors area

## How to lodge this form

✉ [liquor.applications@liquorandgaming.nsw.gov.au](mailto:liquor.applications@liquorandgaming.nsw.gov.au)

Please include 'AM0040 Minors area authorisation' in the subject line.

✉ Liquor & Gaming NSW  
GPO Box 7060  
Sydney NSW 2001

👤 Liquor & Gaming NSW  
Level 6, 323 Castlereagh Street  
Haymarket NSW 2000  
Monday–Friday, 9am–5pm

Please provide all pages of this application. There's no need to attach the introduction page.

**Lodge a copy of all pages of this application, including attachments, at the police station closest to the licensed premises and the Liquor Licence Application Local consent authority notice, within 2 working days of lodging with L&GNSW.**

## Need more information?

🌐 [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)

✉ [Contact us online](#)

☎ 1300 024 720

## Before you complete this form *continued*

### Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
<a href="#">Liquor &amp; Gaming application noticeboard</a>	Details of all lodged liquor licence applications are available on the L&GNSW online noticeboard. Anyone can visit the noticeboard to check the status of liquor and gaming related licence applications in NSW. You can also track the progress of your application. Your personal details will not be displayed.
Minor	A person under the age of 18.

### Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. General information about your application may be published on an electronic noticeboard and information about the application, if granted, on a public register. Providing this information is voluntary, but where relevant information is not provided this may lead to your application being refused, delayed or not further considered. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

### OFFICE USE ONLY

AM0040

Lodged by  Email  Mail  OTC

Date lodged

Amount paid \$

Receipt no.

Request no.

Finalised by

Date finalised

### Part 1 About the liquor licence

Liquor licence number

LQ

Licence name

The licensee is an individual

Complete 1A only

The licensee is an organisation

Complete 1B only

### 1A Licensee (if an individual)

Mr  Ms  Mrs  Miss  Other

Given name

Middle name

Family name

Gender

Date of birth

City or town of birth

Email

Daytime phone

### 1B Licensee (if an organisation)

Name of organisation

ABN

ACN

Phone

### Part 2 Minors area authorisation

Is this application for:

Please check  one only

A new minors area authorisation

A change to an existing minors area authorisation

List the areas that will be included in the proposed authorisation. e.g. dining, lounge, etc.



## 5B Applicant (if an organisation)

Two signatures are required under section 127 of the *Corporations Act 2001*.

### 1. Name

Title e.g. director

Signature

Date

### 2. Name

Title e.g. director, company secretary

Signature

Date

If the application is lodged by a legal or other representative, tell us:

Name of representative

Representative's business name

Daytime phone

Correspondence address

  
  

Email

  

## Part 5 Payment for this application

Use the [Liquor Fee Schedule](#) to calculate the fee for this application. Note this is a processing fee and is not refundable if the application is withdrawn or not granted.

Fees are subject to change without notice and do not incur GST.

Record the fee below:

Payment amount \$

Please pay by:

Credit card  Cheque  Cash  Money order

### Credit card payments

A surcharge of 0.4% is added to credit card payments.

Card type  MasterCard  Visa

Card number

Cardholder's name

Expiry date

Cardholder signature

Date

### Cheque and money order payments

- ▲ Make payable to 'Liquor & Gaming NSW'.
- ▲ For cheques, please cross and mark 'Not negotiable'.

Cheque drawer name

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intentionally blank**

# Local consent authority notice

## Application for a minors authorisation



### Application type

#### Minors authorisation

When lodging this application with Liquor & Gaming NSW, the applicant must immediately before or within two working days lodge a copy of this notice with:

- ▲ the local council or other consent authority
- ▲ if the premises are within 500 metres of another local government area, the local council or other consent authority for that area
- ▲ the Crown land division of NSW Department of Industry – Lands, if the premises are on Crown land.

Complete **all** details below – then copy this notice and lodge the copy with each applicable organisation listed above.

**Note:** This original notice must be lodged with the application. It will be posted on an electronic noticeboard available at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au) while the application is pending.

### Application details

Date of application

DD / MM / YYYY

Applicant's name

Licence No

**has applied for a minors area authorisation that allows under 18s to use part of a hotel while in the company of a responsible adult.**

Name of licensed premises

Address of licensed premises

Location of authorised area at the premises

Signature of proposed licensee

Date DD / MM / YYYY

Submissions about this application can be made to Liquor & Gaming NSW within 30 days. Check the electronic noticeboard for the closing date for this application. Lodge submissions via the noticeboard.

**COUNCIL OR OTHER CONSENT AUTHORITY USE ONLY**

**AM0040**

I, (insert name, position and organisation)

Certify that this notice was received on


DD / MM / YYYY
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Liquor licence no.

LIQ 

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I advise, tick one

development consent is not required to permit the proposed activity

development consent is required but not in place

development consent is required and in place

DA no. 

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**Please submit this notice** through the Liquor & Gaming NSW Application Noticeboard at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au). Please include the applicants liquor licence number in the subject line.

**To submit this notice manually** email [liquor.applications@liquorandgaming.nsw.gov.au](mailto:liquor.applications@liquorandgaming.nsw.gov.au). Please include the applicants liquor licence number in the subject line, or post to Liquor & Gaming NSW GPO Box 7060, Sydney NSW 2001.

**LIQUOR & GAMING NSW USE ONLY**

Application number

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Lodged date

DD / MM / YYYY
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Submissions close

DD / MM / YYYY
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# Police notice

## Application for a minors authorisation



### Application type

#### Minors authorisation

When lodging this application with Liquor & Gaming NSW, the applicant must immediately before or within two working days lodge a copy of this application with the local police station.

Complete **all** details below – then copy **all** pages of this application and the plan and lodge the copy with the local police station.

**Note:** This original notice must be lodged with the application. It will be posted on an electronic noticeboard available at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au) while the application is pending.

### Application details

Date of application

DD / MM / YYYY

Applicant's name

Licence No











**has applied for a minors area authorisation that allows under 18s to use part of a hotel while in the company of a responsible adult.**

Name of licensed premises

Address of licensed premises



Location of authorised area at the premises



Signature of proposed licensee

Date

DD / MM / YYYY

Submissions about this application can be made to Liquor & Gaming NSW within 30 days. Check the electronic noticeboard for the closing date for this application. Lodge submissions via the noticeboard.

**POLICE USE ONLY**

**AM0040**

I, (insert name, position and organisation)

Certify that this notice was received on


DD / MM / YYYY
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Liquor licence no.

LIQ 

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**Please submit this notice** through the Liquor & Gaming NSW Application Noticeboard at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au). Please include the applicants liquor licence number in the subject line.

**To submit this notice manually** email [liquorapplications@justice.nsw.gov.au](mailto:liquorapplications@justice.nsw.gov.au). Please include the applicants liquor licence number in the subject line, or post to Liquor & Gaming NSW GPO Box 7060, Sydney NSW 2001.

**LIQUOR & GAMING NSW USE ONLY**

Application number

Lodged date

Submissions close

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DD / MM / YYYY
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DD / MM / YYYY
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