

Change liquor licence condition

– submission by licensee to the Secretary,
Department of Enterprise, Investment and Trade

Before you complete this form

What this form is for

This form is for a licensee to make an application to the Secretary to vary or revoke a condition on the licence, but only where the condition has been previously imposed by the Secretary.

Note

Use application form AM0120 if the condition has been imposed by the Independent Liquor & Gaming Authority or if you are seeking a variation to your trading hours.

Cost

- ▲ There is no fee for this application.

Pre-lodgement checklist

If information is missing, processing this application will be delayed and the application may be withdrawn.

- ☐ Have you answered all questions in Parts 1 and 2?
- ☐ Have you read and signed Part 3?

Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Approved manager	An individual who is approved to manage a licenced premises on behalf of a licensee.

How to lodge this form

- @ safe.premises@liquorandgaming.nsw.gov.au
Please include 'AM0125 Change liquor licence condition – submission by licensee to the Secretary, Department of Enterprise, Investment and Trade' in the subject line.
- ✉ Liquor & Gaming NSW
Att: Licensing - Liquor Applications
GPO Box 7060
Sydney NSW 2001

Please provide all pages of this application, your payment, and supporting documents. There's no need to attach these introduction pages.

Need more information?

- 📄 liquorandgaming.nsw.gov.au
- @ [Contact us online](#)
- ☎ 1300 024 720

Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. General information about your application may be published on an electronic noticeboard and information about the application, if granted, on a public register. Providing this information is voluntary, but where relevant information is not provided this may lead to your application being refused, delayed or not further considered. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at liquorandgaming.nsw.gov.au.

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intentionally blank**

Attach a separate sheet if insufficient space

[illegible]

- I declare that I am 18 years or older and I am authorised to lodge this submission.
- I declare that the contents of this submission including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the submission.
- I undertake to immediately notify the Liquor & Gaming NSW of any change to the information in this submission, if the information changes before the submission is determined.
- I declare that the licensee is not suspended or disqualified from holding a liquor licence.
- I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this submission.
- I acknowledge that failure to provide all required information may result in delay or refusal of the request.
- I understand that specific details I have supplied in this submission may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- I acknowledge that the Secretary is collecting information to enable processing of the submission. I also understand that the Secretary will use the information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this submission, the Secretary may need to disclose information to other Government agencies.
- I acknowledge that the Secretary will publish information about the submission, if granted, on a public register.

▶ Complete Part 3A only.

▶ Complete Part 3B only.

3A Applicant (must be an individual)

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DD / MM / YYYY

3B If an organisation

Executed under section 127 of the *Corporations Act 2001*.

Name of Licensee

1. Name of officeholder

Title e.g. director

Signature

Date

DD / MM / YYYY

2. Name of officeholder (if more than one)

Title e.g. director, company secretary

Signature

Date

DD / MM / YYYY

If the application is lodged by a legal or other representative:

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Family name

Representative's business name

Email

Contact phone daytime

Address for correspondence

Suburb/town/city

State

Postcode

Country if not Australia