

Banning order application by licensee

Liquor & Gaming NSW

Before you complete this form

What this form is for

This form allows a licensee who is a party to a local liquor accord to apply to the Independent Liquor & Gaming Authority (the Authority) for an order prohibiting a specified person from entering or remaining on their licensed premises.

Note:

If banning orders required for more than one person, please lodge separate forms.

Cost

The fee for making this application is \$110, as prescribed in Schedule 1 of the Liquor Regulation 2008.

Lodge a copy of this application with local police

This application will not be processed unless local police have also had the opportunity to assess it. Please make a copy all pages of this application, including attachments, and lodge it at the police station closest to the licensed premises immediately before or within two working days of lodging this form with the Authority.

If information is missing, we'll need to ask you to supply the required information to support the application. This may delay our response.

Please check



- ☐ Have you answered all questions in Parts 1 to 5?
- ☐ Have you attached additional pages if insufficient space (Parts 2 and 3)?
- ☐ Have you read and signed Part 6?
- ☐ Have you taken a copy of this entire application with attachments and lodged it with local police?

How to lodge this form

@ safe.premises@liquorandgaming.nsw.gov.au
Include 'AM0343 Banning order' in the subject line.

Please provide all pages of this application, your payment, and supporting documents. There's no need to attach this introduction page.
Remember to lodge a copy of all pages of this application, including attachments, at the police station closest to the licensed premises.

Need more information?

 liquorandgaming.nsw.gov.au
@ [Contact us online](#)
 1300 024 720

Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at liquorandgaming.nsw.gov.au.

**This page is
intentionally blank**

Banning order application by licensee

OFFICE USE ONLY

AM0343

By ☐ Email

Date lodged DD / MM / YYYY

Request no.

Finalised by

Date finalised DD / MM / YYYY

Notification issue date DD / MM / YYYY

Email

Daytime phone

1B If an organisation (e.g. a company)

Name of organisation

ABN ACN

Email

Daytime phone

Part 2 Local liquor accord details

Name of local liquor accord

Date licensee became a party to the local liquor accord

DD / MM / YYYY

Supply details of how licensee participates in local liquor accord.

☐ Additional page attached

Part 1 About the liquor licence

Liquor licence number

LIQ

Licence name

Please check ☒ below.☐ Licensee is an individual

▶ Complete 1A only

☐ Licensee is an organisation (e.g. a company)

▶ Complete 1B only

1A If an individual

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

DD / MM / YYYY

City or town of birth

Part 3 About the proposed order

Please supply all available details.

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Middle name

Family name

Gender

Date of birth

DD / MM / YYYY

City or town of birth

Email

Contact phone

[illegible]

Residential street address If known

Suburb/town/city

State

Postcode

Country if not Australia

Supply details to satisfy the Authority that the person has **repeatedly** been intoxicated, violent, quarrelsome or disorderly on or in the immediate vicinity of licensed premises.

[illegible]☐ Additional page attached

Duration of proposed order No more than 6 months

Part 4 Description of person

Provide details about the person's physical appearance or other helpful indicators.

Note: This information is for identification purposes only. Section 78(7) of the *Liquor Act 2007* provides that in deciding whether to make a banning order the Authority is not to take into consideration the person's race or ethnic or national origin.

[illegible]

Part 5 Notice to police

- ▲ This information below must be completed by the applicant.
- ▲ Submissions about this application can be made to the Authority within 30 days.

Licensee's name

has applied to Liquor & Gaming NSW for an order prohibiting a specified person from entering or remaining on the named licensed premises.

Name of licensed premises

Name of person proposed to be issued with the order

--

Person's date of birth If known

DD / MM / YYYY

Person's address If known

Description of person proposed to be issued with this order

Provide details about physical appearance or other helpful indicators

Signature

--

Date

DD / MM / YYYY

POLICE USE ONLY

I Name, position and police station

certify that this notice was received on

DD / MM / YYYY

Please return this page to:

@ safe.premises@liquorandgaming.nsw.gov.au

✉ Liquor & Gaming NSW
GPO Box 7060
Sydney NSW 2001

AUTHORITY USE ONLY

Application number

--

Date lodged

DD / MM / YYYY

Date submissions close

DD / MM / YYYY

Part 6 Declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that the contents of this application including attachments are true, correct and complete, and that I have made all reasonable enquiries to obtain the information required to complete the application.
- ▲ I undertake to immediately notify the Authority of any change to the information in this application if the information changes before the application.
- ▲ I declare that the applicant is not suspended or disqualified from holding a liquor licence.
- ▲ I acknowledge that under section 36 of the *Gambling and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- ▲ I acknowledge that failure to provide all required information may result in delay or refusal of the application.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual. I acknowledge that L&GNSW is collecting information on behalf of Independent Liquor & Gaming Authority to enable processing of the application.
- ▲ I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.

6A If an individual

Name

Title

Signature

Date

DD / MM / YYYY

6B If an organisation

Please sign in accordance with the requirements in s. 127 of the *Corporations Act 2001*.

Name of proposed licensee organisation

1. Name

Title e.g. director

Signature

Date

DD / MM / YYYY

2. Name

Title e.g. director, company secretary

Signature

Date

DD / MM / YYYY

Contact person for this application If lodged by a legal or other representative

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other

Given name

Family name

Representative's business name

Position

Email

Contact phone

Correspondence address

Suburb/town/city

--

State

--	--	--

Postcode

--	--	--	--

Part 7 Payment for this application

Payment amount **\$100**

Pay by credit card or PayPal® using the following link:

www.liquorandgaming.nsw.gov.au/applicationpayments

▲ Step 1

Click on the link or type the URL into your web browser

▲ Step 2

Follow the instructions online to complete the payment

▲ Step 3

When the lodgement fee is paid online you will receive a receipt number. Please record the receipt number below before lodging the application. Not providing this information may result in delays in processing your application.

Receipt number:

--