

Admit temporary member to registered club

Before you complete this form

What this form is for

This application form is for a registered club (where its rules allow temporary members) to seek approval to admit temporary members for between 8 and 30 consecutive days.

What you need to know

If information is missing, we can ask you to supply the required information and/or documents to support the application. Failure to supply information can delay a decision on the application.

Cost

No payment is required.

An annual liquor licence fee is still payable on licences that have temporarily ceased to trade.

Pre-lodgement checklist

If information is missing, processing this application will be delayed and the application may be withdrawn.

- Have you answered all questions in Parts 1 to 2?
- Have you read and signed the declaration in Part 3?

Explanation of terms




Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Liquor & Gaming application noticeboard	Details of all lodged liquor licence applications are available on the L&GNSW online noticeboard. Anyone can visit the noticeboard to check the status of liquor and gaming related licence applications in NSW. You can also track the progress of your application. Your personal details will not be displayed.

How to lodge this form

-  liquorandgaming.nsw.gov.au
Include 'AM0480 Temporary membership of registered club' in the subject line.
-  Liquor & Gaming NSW
GPO Box 7060
Sydney NSW 2001
-  Liquor & Gaming NSW
Level 6, 323 Castlereagh Street
Haymarket NSW 2000
Monday–Friday, 9am–5pm

Provide all pages of this application and attachments. There's no need to attach this introduction page.

Need more information?

-  liquorandgaming.nsw.gov.au
-  contact.us@liquorandgaming.nsw.gov.au
-  1300 024 720

Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. General information about your application may be published on an electronic noticeboard and information about the application, if granted, on a public register. Providing this information is voluntary, but where relevant information is not provided this may lead to your application being refused, delayed or not further considered. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at liquorandgaming.nsw.gov.au.

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3A Applicant (if an organisation)

Executed under section 127 of the *Corporations Act 2001*.

1. Name of officeholder

Title e.g. director

Signature

Date

2. Name of officeholder (if more than one)

Title e.g. director, company secretary

Signature

Date

If the application is lodged by a legal or other representative:

Name of representative

Representative's business name

Email

Contact phone daytime

Address for correspondence

Suburb/town/city

State

Postcode

Part 4 Payment

No payment is required for this application.

An annual liquor licence fee is still payable on licences that have temporarily ceased to trade.