

## Before you complete this form

### What this form is for

If a registered club is buying gaming machine entitlements (GMEs) from other existing registered club premises (one or more locations).

### What you need to know

- ▲ Under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.
- ▲ You must have a sufficient gaming machine threshold (GMT) for the premises to which the entitlements are being transferred. If you do not have the correct gaming machine threshold you will need to lodge a gaming machine threshold increase application first, which may require a local impact assessment (LIA).

### Note

A Class 1 LIA is required for venues seeking a threshold increase of:

- ▲ up to 40 in a Band 1 Local Statistical Area (LSA)
- ▲ up to 20 in a Band 2 LSA

A Class 2 LIA is required for venues seeking a threshold increase of:

- ▲ more than 40 in a Band 1 LSA
- ▲ more than 20 in a Band 2 LSA

You **do not** need to submit an LIA if the GMT increase application is made at the same time as the entitlement transfer and the club requesting the GMT increase is:

- ▲ situated in a Band 1 Statistical Area Level 2 (SA2) and the GMT increase (if approved), when added to the total of all other GMT increases approved over the previous 12 months, is 20 or less.
- ▲ located in the same SA2 as the club from which the GME/s are transferred.
- ▲ located in the same Local Government Area (LGA) from which the GME/s are transferred, and the SA2 Band where the transferring club is located is the same or higher than the SA2 Band where the club requesting the GMT increase is located.
- ▲ located in adjoining SA2s (whether or not in the same LGA) as the club from which the GME/s are transferred, and the SA2 Band of the transferring club is the same or higher than the SA2 Band of the club requesting the GMT increase.

If an LIA is required you may need to complete a different application form. Look for gaming licence forms and applications at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

### Cost

The fee payable for this application is \$250.

Fees paid for by credit card will include a 0.4% surcharge. GST is included. Fees are subject to change without notice.

## How to lodge this form

@ [gaming.applications@liquorandgaming.nsw.gov.au](mailto:gaming.applications@liquorandgaming.nsw.gov.au)  
Include 'GMEC00 GME Transfer – Registered Club' in the subject line.

✉ Liquor & Gaming NSW  
GPO Box 7060  
Sydney NSW 2001

👤 Liquor & Gaming NSW  
Level 6, 323 Castlereagh Street  
Haymarket NSW 2000  
Monday–Friday, 9am–5pm

Please provide all pages of this application and your payment. There's no need to attach this introduction page.

## Need more information?

🔍 [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)

@ [gaming.applications@liquorandgaming.nsw.gov.au](mailto:gaming.applications@liquorandgaming.nsw.gov.au)

☎ 1300 024 720

## Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. All LIAs (both pending and determined) can be viewed on the LIA public register available online at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au). You have the right to request access to and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

### Pre-lodgement checklist

Please ensure you have filled out the relevant sections.  
If information is missing, processing this application will be delayed and the application may be withdrawn.

- I have answered all questions in Parts 1 to 5.
- I have gained the signature/s of the seller club/s secretary in Part 5.
- I have ensured that the declaration in Part 6 has been read and signed.
- I have completed my credit card details or enclosed payment.

### How this request will be processed

When this request has been processed, all venues involved will receive a copy of their updated licence documents by email.

### Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Gaming machine	A gaming machine, also known as a poker machine or a 'pokie', is an electronic device designed for gambling.
Gaming machine entitlement / poker machine permits	A venue must hold a gaming machine entitlement (GME) or poker machine permit (PMP) (hotels only) for each gaming machine operated.
Gaming machine threshold	The gaming machine threshold (GMT) is a number which limits how many gaming machine entitlements (GMEs), and for hotels, poker machine permits (PMPs) – that a club or hotel licence can hold. A venue must have a GME or PMP for each gaming machine operated. A hotel's GMT cannot exceed 30.
Local impact assessment	A local impact assessment (LIA) may be required when a hotel or registered club applies to increase its gaming machine threshold to operate more gaming machines, or where a hotel or club changes location.
LIA public register	Details of determined and pending local impact assessments are available on the LIA public register on the L&GNSW website. The register contains a list of LIAs that clubs and hotels have lodged, together with an application to increase the GMT.

# Gaming machine entitlement transfer: registered club



OFFICE USE ONLY		GMEC00
By	<input type="checkbox"/> Email	<input type="checkbox"/> Mail <input type="checkbox"/> OTC
Date lodged	DD / MM / YYYY	
Amount paid	\$	
Receipt no.		
Application no.		
Finalised by		
Date finalised	DD / MM / YYYY	
Notification issued	DD / MM / YYYY	

## Part 1 The applicant (the Secretary of the buying club)

Mr  Ms  Mrs  Miss  Other

Given name

Family name

Email

Contact phone

### Representative of the buyer (if not the applicant)

The person we will contact if additional information is required at any stage during the application process. This may be a legal or other representative. If section below is left blank, we will contact the applicant directly.

Mr  Ms  Mrs  Miss  Other

Given name

Family name

Relationship to applicant e.g. solicitor, company secretary, consultant

Business name If applicable

  


Email

  


Contact phone

## Part 2 Gaming machine threshold and local impact assessment (LIA)

Does the club buying the entitlements have a sufficient gaming machine threshold for the premises to which the entitlements are being transferred in order to acquire the entitlements?

Yes  Go to Part 3

No

- Before you complete this form, you must lodge the correct gaming machine threshold increase application, and it must be approved. To find out more, including which application to complete, search for 'gaming machine threshold increase' at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).
- You may need to provide a LIA before you can lodge a gaming machine threshold increase application'. For more information on the LIA process, search for 'local impact assessment' at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

## Part 3 Buyer club (premises where GMEs are being transferred)

Liquor licence

LIQ C 3

Premises name

continue overleaf

**Premises address**

  
  

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

 1  2  3

Daytime phone

Email

  

Is the premises part of, or adjoining, an existing or proposed retail shopping centre as defined in section 4 of the *Gaming Machines Act 2001*?

 Yes  
 No

**Part 4 About the GMEs being transferred**

Please check  below.

- The transfer is between premises of **related** clubs, thus no GMEs will be forfeited.
- The transfer is between premises of **unrelated** clubs, thus 1 GME per transfer block will be forfeited.

**Note:**

- ▲ If a block of three GMEs is sold to an unrelated club, one GME will be forfeited. Two GMEs will be transferred to the buyer club.
- ▲ If a block of two GMEs is sold to an unrelated club, one GME will be forfeited. Only one GME will be transferred to the buyer club.

**4A Number of GMEs the buyer will receive**

x blocks of **3** GMEs sold =  **No of GMEs**

GMEs forfeited

**GMEs to be transferred**

x blocks of **2** GMEs sold =

GMEs forfeited

**GMEs to be transferred**

**Total GMEs to be transferred**

**4B The sellers**

**Seller 1**

**Liquor licence**

LIQ  C  3

**Premises name**

**Premises address**

  
  

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

 1  2  3

**Club secretary**

Name

  

Email

  

Contact phone

*continue overleaf*

Signature

Number of GMEs to be transferred from this venue

**Purchase price (inc. GST)** \$

**Representative of the seller** (if not the applicant)

Name:

Email:

Contact phone

**Seller 2**

**Liquor licence**

LIQ

**Premises name**

**Premises address**

  
  

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

1  2  3

**Club secretary**

Name

  

Email

  

Contact phone

Signature

Number of GMEs to be transferred from this venue

**Purchase price (inc. GST)** \$

**Representative of the seller** (if not the applicant)

Name:

Email:

Contact phone

**Seller 3**

**Liquor licence**

LIQ

**Premises name**

**Premises address**

  
  

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

1  2  3

*continue overleaf*

**Club secretary**

Name

Email

Contact phone

Signature

Number of GMEs to be transferred from this venue

**Purchase price (inc. GST)**

\$

**Representative of the seller** (if not the applicant)

Name:

Email:

Contact phone

**Part 5 Ordinary member approval**

Does any seller have 10 or fewer GMEs before this transfer?

No  Go to Part 6

Yes

**Seller 1**

Date of extraordinary general meeting where a majority of ordinary members approved this transfer

Signature of secretary of seller club

**Seller 2**

Date of extraordinary general meeting where a majority of ordinary members approved this transfer

Signature of secretary of seller club

**Seller 3**

Date of extraordinary general meeting where a majority of ordinary members approved this transfer

Signature of secretary of seller club

*continue overleaf*

## Part 6 Applicant declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable enquiries to obtain the information required to complete this application.
- ▲ I undertake to notify as soon as possible Liquor & Gaming NSW (L&GNSW) of any change to the information in this application if the information changes before the application is determined.
- ▲ I acknowledge that under s. 36 of the *Gaming and Liquor Administration Act 2007* and s. 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- ▲ I acknowledge that failure to provide all required information will result in the application being rejected.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- ▲ I acknowledge that L&GNSW is collecting information to enable processing of the application. I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.

Name of secretary of buyer club

  

Signature

Date

## Part 7 Payment for this application

Credit card  Cheque  Cash  Money order

Payment amount **\$250**

### Credit card payments

A surcharge of 0.4% will be added to credit card payments.

Card type  MasterCard  Visa

Card number

Name on card

Expiry date

Cardholder signature

Date

### Cheque and money order payments

Make payable to 'Liquor & Gaming NSW'.

For cheques, please cross and mark 'Not negotiable'.

Drawer name