

Before you complete this form

What this form is for

If you are a club or hotel and

- ▲ you wish to apply for a gaming machine threshold increase, and
- ▲ a local impact assessment (LIA) is required.

You need to lodge this application form and attach either a Class 1 or Class 2 LIA.

What you need to know

If you will be increasing the availability of gaming after midnight you may be captured by Guideline 16 - Late-night gaming applications, which sets out additional factors that the Independent Liquor & Gaming Authority may consider when reviewing applications involving late-night gaming.

Under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.

A Class 1 LIA is required for venues seeking a threshold increase of:

- ▲ up to 40 in a Band 1 Local Statistical Area (LSA)
- ▲ up to 20 in a Band 2 Local Statistical Area (LSA)

A Class 2 LIA is required for venues seeking a threshold increase of:

- ▲ more than 40 in a Band 1 Local Statistical Area (LSA)
- ▲ more than 20 in a Band 2 Local Statistical Area (LSA)

Note

You **do not** need to submit an LIA if the GMT increase application is made at the same time as the entitlement transfer or lease and the club requesting the GMT increase is:

- ▲ situated in a Band 1 Statistical Area Level 2 (SA2) and the GMT increase (if approved), when added to the total of all other GMT increases approved over the previous 12 months, is 20 or less.
- ▲ located in the same SA2 as the venue from which the GME/s are transferred.
- ▲ located in the same Local Government Area (LGA) from which the GME/s are transferred, and the SA2 Band where the transferring venue is located is the same or higher than the SA2 Band where the venue requesting the GMT increase is located.
- ▲ located in adjoining SA2s (whether or not in the same LGA) as the venue from which the GME/s are transferred, and the SA2 Band of the transferring venue is the same or higher than the SA2 Band of the venue requesting the GMT increase.

You may need to complete a different application form. Look for gaming licence forms and applications at liquorandgaming.nsw.gov.au

Cost

- ▲ The fee for this application is available in the [gaming machine licence and application fee schedule](#).
- ▲ Credit card payments will include a 0.4% surcharge. No GST applies.

How to lodge this form

- @ gaming.applications@liquorandgaming.nsw.gov.au
Include 'GML000 Gaming machine threshold increase where LIA required' in the subject line.

Please provide all pages of this application and your payment. There's no need to attach this introduction page.

Need more information?

- 📄 liquorandgaming.nsw.gov.au
- @ [Contact us online](#)
- ☎ 1300 024 720

Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. All LIAs (both pending and determined) can be viewed on the LIA public register available online at liquorandgaming.nsw.gov.au. You have the right to request access to and correct details of, your personal information held by us. You can access further information on privacy at liquorandgaming.nsw.gov.au.

continue overleaf

Pre-lodgement checklist

Please ensure you have filled out the relevant sections and attached the required documents. If information is missing, processing this application will be delayed and the application may be withdrawn.

- I have answered all questions in Parts 1 to 4.
- I have ensured that the declaration in Part 5 has been read and signed.
- I have completed my credit card details.
- I have attached all documents required (see below).

Attachments

- A Class 1 or Class 2 LIA as required

How this request will be processed

When this request has been processed, all parties named on this form will receive a copy of the updated licence documents by email.

Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Gaming machine	A gaming machine, also known as a poker machine or a 'pokie', is an electronic device designed for gambling.
Gaming machine entitlement / poker machine permits	A venue must hold a gaming machine entitlement (GME) or poker machine permit (PMP) (hotels only) for each gaming machine operated.
Gaming machine threshold	The gaming machine threshold (GMT) is a number which limits how many gaming machine entitlements (GMEs), and for hotels, poker machine permits (PMPs) – that a club or hotel licence can hold. A venue must have a GME or PMP for each gaming machine operated. A hotel's GMT cannot exceed 30.
Local impact assessment	A local impact assessment (LIA) may be required when a hotel or registered club applies to increase its gaming machine threshold to operate more gaming machines, or where a hotel or club changes location.
LIA public register	Details of determined and pending local impact assessments are available on the LIA public register on the L&GNSW website. The register contains a list of LIAs that clubs and hotels have lodged, together with an application to increase the GMT.

Gaming machine threshold increase where LIA required

OFFICE USE ONLY **GML000**

By Email

Date lodged

Amount paid

Receipt no.

Application no.

Finalised by

Date finalised

Notification issued

Part 1 About the premises

Liquor licence
LIQ

Premises name

Premises address

Suburb/town/city

State Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)
 1 2 3

Daytime phone

Email

What is the total internal floor space of the new premises in square metres?

Is the premises part of a retail shopping centre or proposed retail shopping centre as defined in section 4 of the *Gaming Machines Act 2001*?

No

Yes

If Yes, what is the name and address of the current or proposed shopping centre?

Is the application for a new premises?

Yes

No

Are the premises within 200 metres of a school, place of public worship or hospital?

No

Yes

If Yes, please provide a map showing the location of the relevant premises and the location of any school, place of public worship or hospital within 200 metres of the premises.

Part 2 Gaming machine threshold (GMT)

GMT for current premises?

Proposed GMT threshold for the premises?

continue overleaf

Part 3 Guideline 16 Late-night gaming applications

Are you licensed to trade past 2am any day?

- Yes
 No

Are you licensed to trade past midnight any day and are in a Band 3 SA2?

- No
Yes

If Yes, describe how you will meet the requirements of [Guideline 16 - Late-night gaming applications](#)

Part 4 Local impact assessment (LIA) information

Type of LIA being lodged.

For information on what type of LIA is required, see the information sheet on the new LIA process at liquorandgaming.nsw.gov.au.

What type of Local Impact Assessment (LIA) is being lodged? (tick one only)

- Class 1
 Class 2

Lodge the applicable LIA submission with this form. See the information sheets at liquorandgaming.nsw.gov.au for guidelines on what the LIA submission needs to contain.

Part 5 Applicant declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the application.
- ▲ I undertake to immediately notify Liquor & Gaming NSW of any change to the information in this application, if the information changes before the application is determined.
- ▲ I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.
- ▲ I acknowledge that failure to provide all required information may result in refusal of the application.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- ▲ I acknowledge that Liquor & Gaming NSW is collecting information to enable processing of the application. I also understand that they will use the information for its intended purpose only, store the information securely, and allow me to access and update the information. When processing this application, they may need to disclose personal information to other Government agencies.

Name of club secretary/hotel licensee

Signature of club secretary/hotel licensee

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Date

DD / MM / YYYY

continue overleaf

If the application is lodged by a legal or other representative, tell us:

Name of representative

Representative's business name

Email

Contact phone daytime

Address for correspondence

Suburb/town/city

State

Postcode

Part 6 Payment for this application

The fee for this application is available in the [gaming machine licence and application fee schedule](#). Fill in the fee below.

Payment amount \$

Credit card payments

A surcharge of 0.4% will be added to credit card payments.

Card type MasterCard Visa

Card number

Name on card

Expiry date

MM / YYYY

Cardholder signature

Date

DD / MM / YYYY