

# Change gaming machine shutdown period – to the general 6-hour period



## Before you complete this form

### What this form is for

Use this application form if the gaming machine shutdown period for your licensed premises is NOT the general 6-hour shutdown period from 4:00AM to 10:00AM each day of the week because of an approval given previously, and if you are applying to revert to the general 6-hour shutdown period.

### Cost

- ▲ No payment is required

### Pre-lodgement checklist

If information is missing, processing this application will be delayed and the application may be withdrawn.

- Have answered all applicable questions in Parts 1 to 2?
- Have you read and signed Part 3?

## Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Employer	The person or organisation with whom you will have a contract of services or contract for services upon grant of the licence.
Person	Includes a reference to a corporation.
Supervisor	The person who will provide you with training and instruction.

## How to lodge this form

@ [gaming.applications@liquorandgaming.nsw.gov.au](mailto:gaming.applications@liquorandgaming.nsw.gov.au)  
Include 'GMS010 Change gaming machine shutdown period (to the general 6-hour period)' in the subject line.

✉ Liquor & Gaming NSW  
GPO Box 7060  
Sydney NSW 2001

👤 Liquor & Gaming NSW  
Level 6, 323 Castlereagh Street  
Haymarket NSW 2000  
Monday–Friday, 9am–5pm

Provide all pages of this application and attachments. There's no need to attach this introduction page.

## Need more information?

🔗 [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)  
@ [contact.us@liquorandgaming.nsw.gov.au](mailto:contact.us@liquorandgaming.nsw.gov.au)  
☎ 1300 024 720

## Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. General information about your application may be published on an electronic noticeboard and information about the application, if granted, on a public register. Providing this information is voluntary, but where relevant information is not provided this may lead to your application being refused, delayed or not further considered. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

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# Change gaming machine shutdown period – to the general 6-hour period

**OFFICE USE ONLY****GMS010**By  Email  Mail  OTCDate lodged Request number Finalised by Date finalised 

Email

Mobile

Home phone

Daytime phone

Driver licence no.

State

**Part 1 About the liquor licence**

Liquor licence number

LIQ 

Licence name

If the licensee is an individual (i.e. a person),

▶ Complete all questions in Part 1A only.

If the licensee is an organisation (e.g. a company),

▶ Complete all questions in Part 1B only.

**1A About the licensee (if an individual)** Mr  Ms  Mrs  Miss  Other 

Given name

Middle name

Family name

Gender

Date of birth

City or town of birth

**1B Licensee (if an organisation)**

Name of organisation

ABN

ACN

Year incorporated

Email

Daytime phone

*continue overleaf*

## Part 2 About the application

A compulsory 6-hour shutdown period applies to all club and hotel licences that keep gaming machines. Gaming machines must not be played during the shutdown period. The general shutdown period commences at 4:00AM and concludes at 10:00AM each day of the week.

A club or hotel may hold an approval for a different shutdown period of 3 hours or 6 hours duration. The club or hotel can apply for approval to return to the general 6-hour shutdown period which is 4:00AM to 10:00AM each day of the week.

Supply the following information (24 hour clock e.g. 6pm = 18:00):

Day	What are the actual opening and closing times for your licensed premises now?		What are the proposed opening and closing hours for your licensed premises if this application is approved?	
	Opening time	Closing time	Opening time	Closing time
Monday	:	:	:	:
Tuesday	:	:	:	:
Wednesday	:	:	:	:
Thursday	:	:	:	:
Friday	:	:	:	:
Saturday	:	:	:	:
Sunday	:	:	:	:
Public holiday	:	:	:	:

Day	What is the shutdown period for gaming machines now?		What is the proposed shutdown period for gaming machines?	
	Opening time	Closing time	Opening time	Closing time
Monday	:	:	:	:
Tuesday	:	:	:	:
Wednesday	:	:	:	:
Thursday	:	:	:	:
Friday	:	:	:	:
Saturday	:	:	:	:
Sunday	:	:	:	:
Public holiday	:	:	:	:

Does the applicant's licence have overdue gaming machine taxes?

No

Yes

If **Yes**, what is the indicative amount of the overdue gaming machine taxes?

\$

### Note

This application may not be approved unless overdue gaming machine taxes are paid or satisfactory arrangements are made for payment.

*continue overleaf*

## Part 3 Declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the application.
- ▲ I undertake to notify as soon as practical Liquor & Gaming NSW (L&GNSW) of any change to the information in this application, if the information changes before the application is determined.
- ▲ I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900*.
- ▲ it is an offence to provide false, misleading or incomplete information in this application.
- ▲ I acknowledge that failure to provide all required information may result in delay or refusal of the application.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- ▲ I acknowledge that L&GNSW is collecting information on behalf of Independent Liquor and Gaming Authority to enable processing of the application. I also understand that L&GNSW will use the information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.
- ▲ I declare my understanding that once this application is approved and the gaming machine shutdown hours are changed to the general 6-hour period, the venue will not be able to revert to the current shutdown period or apply for a different shutdown period on the basis that the venue is an early opener.

If the applicant is an individual (ie. a person),

- ▶ Complete Part 3A only.

If the applicant is an organisation (e.g. a company),

- ▶ Complete Part 3B only.

### 3A Applicant (if an individual)

Name

Position

Signature

Date

DD / MM / YYYY

### 3B Applicant (must be an organisation)

Executed under section 127 of the *Corporations Act 2001*.

1. Name of officeholder

Title e.g. director

Signature

Date

DD / MM / YYYY

2. Name of officeholder (if more than one)

Title e.g. director, company secretary

Signature

Date

DD / MM / YYYY

**If the application is lodged by a legal or other representative:**

Name of representative

Representative's business name

Email

  

Contact phone daytime

Address for correspondence

  
  

Suburb/town/city

State

Postcode