

# Change gaming machine shutdown period on hardship grounds – each day of the week

## Before you complete this form

### What this form is for

Use this application form if the gaming machine shutdown period for your licensed premises is the general 6-hour shutdown period from 4:00AM to 10:00AM each day of the week, and if you are applying to reduce that period to the 3-hour period from 6:00AM to 9:00AM on each day of the week (including Saturdays and Sundays).

### What you need to know

If you will be increasing the availability of gaming after midnight you may be captured by Guideline 16 - Late-night gaming applications, which sets out additional factors that the Independent Liquor & Gaming Authority may consider when reviewing applications involving late-night gaming.

Apply only if:

- ▲ the licensee had before 26 July 2001 entered into a contract for major building works in respect of the licensed premises, and that decision was based on cash flow estimates from trading hours that did not include a 6-hour shutdown period; or
- ▲ hardship was caused by a decline in business revenue or a loss of jobs that were a direct result of the requirement initially for a 3-hour and later for a 6-hour shutdown period; or
- ▲ other hardship can be demonstrated to the satisfaction of the decision maker.

### Cost

- ▲ The fee for this application is available in the [gaming machine licence and application fee schedule](#).
- ▲ Fees paid for by credit card will include a 0.4% surcharge. No GST applies.

## Pre-lodgement checklist

**If information is missing, processing this application will be delayed and the application may be withdrawn.**

- Have answered all applicable questions in Parts 1 and 3?
- Have you read and signed Part 4?
- Have you completed your credit card details?

## Explanation of terms




Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Employer	The person or organisation with whom you will have a contract of services or contract for services upon grant of the licence.
Person	Includes a reference to a corporation.
Supervisor	The person who will provide you with training and instruction.

## How to lodge this form

@ [gaming.applications@liquorandgaming.nsw.gov.au](mailto:gaming.applications@liquorandgaming.nsw.gov.au)  
Include 'GMS030 Change gaming machine shutdown period on hardship grounds' in the subject line.

Provide all pages of this application and attachments. There's no need to attach this introduction page.

## Need more information?

 [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)  
 [Contact us online](#)  
 1300 024 720

## Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. General information about your application may be published on an electronic noticeboard and information about the application, if granted, on a public register. Providing this information is voluntary, but where relevant information is not provided this may lead to your application being refused, delayed or not further considered. You have the right to request access to, and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

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# Change gaming machine shutdown period on hardship grounds – each day of the week

**OFFICE USE ONLY** **GMS030**

By  Email

Date lodged

Amount paid \$

GLS receipt no.

Request number

Finalised by

Date finalised

Email

Mobile

Home phone

Daytime phone

Driver licence no.

State

## Part 1 About the liquor licence

Liquor licence number

Licence name

If the licensee is an individual (i.e. a person),

▶ Complete all questions in Part 1A only.

If the licensee is an organisation (e.g. a company),

▶ Complete all questions in Part 1B only.

### 1A About the licensee (if an individual)

Mr  Ms  Mrs  Miss  Other

Given name

Middle name

Family name

Gender

Date of birth

City or town of birth

### 1B About the licensee (if an organisation)

Name of organisation

ABN

ACN

Year incorporated

Email

Daytime phone

continue overleaf





Supply the following information (24 hour clock e.g. 6pm = 18:00):

Day	What were the trading hours for your licensed premises before April 2002?		What are the trading hours for your licensed premises now?	
	Opening time	Closing time	Opening time	Closing time
Monday	:	:	:	:
Tuesday	:	:	:	:
Wednesday	:	:	:	:
Thursday	:	:	:	:
Friday	:	:	:	:
Saturday	:	:	:	:
Sunday	:	:	:	:
Public holiday	:	:	:	:

Does the applicant's licence have overdue gaming machine taxes?

No

Yes

If **Yes**, what is the indicative amount of the overdue gaming machine taxes?

\$

**Note**

This application may not be approved unless overdue gaming machine taxes are paid or satisfactory arrangements are made for payment.

**Part 3 Guideline 16 Late-night gaming applications**

Are you licensed to trade past 2am any day?

Yes

No

Are you licensed to trade past midnight any day and are in a Band 3 SA2?

No

Yes

If Yes, describe how you will meet the requirements of [Guideline 16 - Late-night gaming applications](#)


*continue overleaf*

## Part 4 Declaration

- ▶ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▶ I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the application.
- ▶ I undertake to immediately notify Liquor & Gaming NSW (L&GNSW) of any change to the information in this application, if the information changes before the application is determined.
- ▶ I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- ▶ I acknowledge that failure to provide all required information may result in delay or refusal of the application
- ▶ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- ▶ I acknowledge that L&GNSW is collecting information to enable processing of the application.
- ▶ I also understand that L&GNSW will use the information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may need to disclose information to other Government agencies.

If the applicant is an individual (ie. a person),

- ▶ Complete Part 3A only.

If the applicant is an organisation (e.g. a company),

- ▶ Complete Part 3B only.

### 3A Applicant (if an individual)

Name

Position

Signature

Date

DD / MM / YYYY

### 3B Applicant (must be an organisation)

Executed under section 127 of the *Corporations Act 2001*.

Name of officeholder

Title e.g. director

Signature

Date

DD / MM / YYYY

Name of officeholder (if more than one)

Title e.g. director, company secretary

Signature

Date

DD / MM / YYYY

**If the application is lodged by a legal or other representative:**

Name of representative

Representative's business name

Email

Contact phone daytime

Address for correspondence

Suburb/town/city

State

Postcode

continue overleaf

## Part 5 Payment for this application

The fee for this application is available in the [gaming machine licence and application fee schedule](#). Fill in the fee below.

Payment amount \$

### Credit card payments

A surcharge of 0.4% is added to credit card payments.

Card type  MasterCard  Visa

Card number

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Name on credit card

Expiry date

Cardholder signature

Date