

Gaming machine threshold increase – removal of licence within a LGA – no LIA required

Before you complete this form

What this form is for

If you are a club or hotel and

- ▲ you wish to apply for a gaming machine threshold increase in relation to the removal of your licence to new premises within the same local government area (LGA), and
- ▲ a local impact assessment (LIA) is not required.

What you need to know

If you will be increasing the availability of gaming after midnight you may be captured by Guideline 16 - Late-night gaming applications, which sets out additional factors that the Independent Liquor & Gaming Authority may consider when reviewing applications involving late-night gaming.

Under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.

You **do not** need to submit an LIA if:

- ▲ You are removing your licence and the attached Gaming Machine Entitlements (GMEs)/Poker Machine Permits (PMPs) to a new location within the same Statistical Area Level 2 (SA2)
- ▲ You are removing your licence and the attached GMEs/PMPs within the same local government area (LGA) to a SA2 of the same or lower band than your current location
- ▲ You are removing your licence and the attached GMEs/PMPs to a SA2 that directly borders your current SA2 and is of the same or lower band.

Note

Gaming Machine Entitlement (GME) transfers associated with licence removal applications are exempt from the usual forfeiture requirements if;

- ▲ You are moving your licence and the attached GMEs to a new location within the same SA2
- ▲ You are removing your licence and the attached GMEs within the same LGA to a SA2 of the same or lower Band than your current location.

If an LIA is required you may need to complete a different application form. Look for gaming licence forms and applications at liquorandgaming.nsw.gov.au.

Cost

- ▲ The fee for this application is available in the [gaming machine licence and application fee schedule](#).
- ▲ Fees paid for by credit card will include a 0.4% surcharge. No GST applies.



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How to lodge this form

- @ gaming.applications@liquorandgaming.nsw.gov.au
Include 'GMTR00 Gaming machine threshold increase – removal of licence within a LGA – no LIA required' in the subject line.

Please provide all pages of this application and your payment. There's no need to attach this introduction page.

Need more information?

-  liquorandgaming.nsw.gov.au
- @ [Contact us online](#)
-  1300 024 720

Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. All LIAs (both pending and determined) can be viewed on the LIA public register available online at liquorandgaming.nsw.gov.au. You have the right to request access to and correct details of, your personal information held by us. You can access further information on privacy at liquorandgaming.nsw.gov.au.

Pre-lodgement checklist

Please ensure you have filled out the relevant sections.
If information is missing, processing this application will be delayed and the application may be withdrawn.

- I have answered all relevant questions from Parts 1 to 3.
- I have ensured that the declaration in Part 4 has been read and signed.
- I have completed my credit card details.

How this request will be processed

When this request has been processed, all venues involved will receive a copy of their updated licence documents by email.

Explanation of terms

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Gaming machine	A gaming machine, also known as a poker machine or a 'pokie', is an electronic device designed for gambling.
Gaming machine entitlement / poker machine permits	A venue must hold a gaming machine entitlement (GME) or poker machine permit (PMP) (hotels only) for each gaming machine operated.
Gaming machine threshold	The gaming machine threshold (GMT) is a number which limits how many gaming machine entitlements (GMEs), and for hotels, poker machine permits (PMPs) – that a club or hotel licence can hold. A venue must have a GME or PMP for each gaming machine operated. A hotel's GMT cannot exceed 30.
Local impact assessment	A local impact assessment (LIA) may be required when a hotel or registered club applies to increase its gaming machine threshold to operate more gaming machines, or where a hotel or club changes location.
LIA public register	Details of determined and pending local impact assessments are available on the LIA public register on the L&GNSW website. The register contains a list of LIAs that clubs and hotels have lodged, together with an application to increase the GMT.

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OFFICE USE ONLY **GMTR00**

By Email

Date lodged

Amount paid

Receipt no.

Application no.

Finalised by

Date finalised

Notification issued

Part 1 About the venue

Liquor licence
LIQ

Premises name

New Premises address

Suburb/town/city

State Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)
 1 2 3

Name licensee/contact

Daytime phone

Email

What is the total internal floor space of the premises in square metres?

Are the premises part of, or adjoining, a retail shopping centre as defined in section 4 of the *Gaming Machines Act 2001*?

No

Yes

If Yes, what are the name and address of the current or proposed shopping centre?

Is the premises a new hotel?

No

Yes

If Yes, please provide a map showing the location of the relevant venue and the location of any school, place of public worship or hospital within 200 metres of the venue.

Part 2 GMT threshold and information

What is the proposed new gaming machine threshold for the premises?

continue overleaf

Part 3 Guideline 16 Late-night gaming applications

Are you licensed to trade past 2am any day?

- Yes
 No

Are you licensed to trade past midnight any day and are in a Band 3 SA2?

- No
Yes

If Yes, describe how you will meet the requirements of [Guideline 16 - Late-night gaming applications](#)

Part 4 Applicant declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- ▲ I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable inquiries to obtain the information required to complete the application.
- ▲ I undertake to immediately notify Liquor & Gaming NSW of any change to the information in this application, if the information changes before the application is determined.
- ▲ I acknowledge that under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.
- ▲ I acknowledge that failure to provide all required information may result in refusal of the application.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- ▲ I acknowledge that Liquor & Gaming NSW is collecting information to enable processing of the application. I also understand that they will use the information for its intended purpose only, store the information securely, and allow me to access and update the information. When processing this application, they may need to disclose personal information to other Government agencies.

Name of club secretary/hotel licensee

Signature of club secretary/hotel licensee

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Date

DD / MM / YYYY

If the application is lodged by a legal or other representative, tell us:

Name of representative

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Representative's business name

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Email

Contact phone daytime

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Address for correspondence

Suburb/town/city

--

State

--	--	--

Postcode

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Part 5 Payment for this application

The fee for this application is available in the [gaming machine licence and application fee schedule](#). Fill in the fee below.

Payment amount \$

Credit card payments

A surcharge of 0.4% will be added to credit card payments.

Card type MasterCard Visa

Card number

Name on card

Expiry date

Cardholder signature

Date

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