

# Gaming machine entitlement lease transfer registered club with GMT increase and LIA not required

## Before you complete this form

What this form is for

This application form is for two registered clubs entering into a leasing arrangement to transfer one or more gaming machine entitlements (GMEs) and where:

- ▲ the lessee (the registered club where the GME(s) are being transferred to) needs to increase its Gaming Machine Threshold (GMT) and
- ▲ a Local Impact Assessment (LIA) is not required.

What you need to know

- ▲ Under section 36 of the *Gaming and Liquor Administration Act 2007* and section 307A of the *Crimes Act 1900* it is an offence to provide false or misleading information in this application.
- ▲ To be eligible to be a lessor club a registered club must have a Gaming Machine Threshold (GMT) 30 or less.
- ▲ An eligible registered club can lease all of its GMEs.
- ▲ A copy of the signed Model Lease must be submitted with this application form.
- ▲ If you are leasing GMEs you must have sufficient GMT for the premises to which the GMEs are being transferred. If you do not have the correct GMT you will need to apply for it, this may or may not require a Local Impact Assessment (LIA).

**Note** An LIA is not required where the GMT increase application is made at the same time as the lease transfer and the lessee club:

- ▲ is situated in a Band 1 Statistical Area Level 2 (SA2) and the GMT increase (if approved) when added to the total of all other GMT increases approved over the previous 12 months, is 20 or less.
- ▲ is located in the same as the club from which the GME/s are leased.
- ▲ is located in the same Local Government Area (LGA) from which the GME/s are leased, and the Band where the lessor club is located is the same or higher than the Band where the requesting the GMT increase is located.
- ▲ is located in adjoining local statistical areas (whether or not in the same LGA) as the lessor club from which the GME/s are leased, and the SA2 Band of the transferring lessor club is the same or higher than the SA2 Band of the lessor club requesting the GMT increase.

Cost

- ▲ The fee for this application is available in the [gaming machine licence and application fee schedule](#).
- ▲ No GST applies.
- ▲ A levy of 5% of the lease amount (rounded to the nearest dollar) or \$1,000 per lease for each year the lease operates (whichever is higher), is payable by the lessee (the Registered Club receiving the GMEs).
- ▲ Part 6A outline what needs to be provided for this payment.




## How to lodge this form

[@gaming.applications@liquorandgaming.nsw.gov.au](mailto:@gaming.applications@liquorandgaming.nsw.gov.au)

Include 'GMTXLC GME Lease Transfer Registered Club with GMT increase and LIA not required' in the subject line.

Please provide all pages of this application and your payment. There's no need to attach this introduction page.

## Need more information?

 [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)  
 [Contact us online](#)  
 1300 024 720

## Your privacy

We will handle your personal information in accordance with the *Privacy and Personal Information Protection Act 1998*. It is being collected by Liquor & Gaming NSW and will be used for the purpose of processing your application and may be disclosed to other Government agencies for this purpose. All LIAs (both pending and determined) can be viewed on the LIA public register available online at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au). You have the right to request access to and correct details of, your personal information held by us. You can access further information on privacy at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au).

**Pre-lodgement checklist**

Please ensure you have filled out the relevant sections.  
If information is missing, processing this application will be delayed and the application may be withdrawn.

- ☐ Have you answered all questions in Parts 1 to 5?
- ☐ Have you read and signed Part 6?

**I have attached:**

- ☐ Additional pages for interested parties

**How this request will be processed**

When this request has been processed, all venues involved will receive a copy of their updated licence documents by email.

**Explanation of terms**

Term	Definition
Applicant	The person or organisation qualified to make this application. The applicant may nominate a legal or other representative to be their contact person regarding this application.
Gaming machine	A gaming machine, also known as a poker machine or a 'pokie', is an electronic device designed for gambling.
Gaming machine entitlement / poker machine permits	A venue must hold a gaming machine entitlement (GME) or poker machine permit (PMP) (hotels only) for each gaming machine operated.
Gaming machine threshold	The gaming machine threshold (GMT) is a number which limits how many gaming machine entitlements (GMEs), and for hotels, poker machine permits (PMPs) – that a club or hotel licence can hold. A venue must have a GME or PMP for each gaming machine operated. A hotel's GMT cannot exceed 30.
Local impact assessment	A local impact assessment (LIA) may be required when a hotel or registered club applies to increase its gaming machine threshold to operate more gaming machines, or where a hotel or club changes location.
LIA public register	Details of determined and pending local impact assessments are available on the LIA public register on the L&GNSW website. The register contains a list of LIAs that clubs and hotels have lodged, together with an application to increase the GMT.

# Gaming machine entitlement lease transfer registered club with GMT increase and LIA not required

## OFFICE USE ONLY

GMTXLC

By	<input type="checkbox"/> Email
Date lodged	<input type="text" value="DD / MM / YYYY"/>
Amount paid	<input type="text" value="\$"/>
Receipt no.	<input type="text"/>
Application no.	<input type="text"/>
Finalised by	<input type="text"/>
Date finalised	<input type="text" value="DD / MM / YYYY"/>
Notification issued	<input type="text" value="DD / MM / YYYY"/>

## Part 1 The Lessee (the Secretary of the club leasing in the GMEs)

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other 

Given name

Family name

Email

Contact phone

Representative of the lessee (if not the applicant)

The person we will contact if additional information is required at any stage during the application process. This may be a legal or other representative. If section below is left blank, we will contact the applicant directly.

☐ Mr ☐ Ms ☐ Mrs ☐ Miss ☐ Other 

Given name

Family name

Relationship to applicant e.g. solicitor, company secretary, consultant

Business name If applicable

Email

Contact phone

## Part 2 The registered club leasing the GME requires a GMT increase

The registered club leasing the GME requires a Gaming Machine Threshold increase and the registered club requesting the GMT increase is located in: (Please tick one of the following)

- ☐ a Band 1 Statistical Area Level 2 (SA2) and the GMT increase (if approved) when added to the total of all other GMT increases approved over the previous 12 months, is 20 or less.
- ☐ the same as the club from which the GME/s are leased.
- ☐ the same Local Government Area (LGA) from which the GME/s are leased, and the Band where the lessor club is located is the same or higher than the Band where the requesting the GMT increase is located.
- ☐ adjoining local statistical areas (whether or not in the same LGA) as the lessor club from which the GME/s are leased, and the SA2 Band of the transferring lessor club is the same or higher than the SA2 Band of the lessor club requesting the GMT increase.

If none of these options is applicable to you, this application form is not the correct form for your circumstances. To find out more, including which application form to complete, search the gaming machine entitlement leasing forms at [liquorandgaming.nsw.gov.au](http://liquorandgaming.nsw.gov.au)

continue overleaf

### Part 3 The Lessee (the registered club where the GMEs are transferred to)

Liquor licence

LIQ

Premises name

Premises address

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

☐ 1 ☐ 2 ☐ 3

Daytime phone

Email

Current gaming machine threshold  
for premises

Proposed increase in GMT for premises

Proposed new GMT for premises

What is the total internal floor space of  
the premises in square metres?

Is the premises part of, or adjoining, an existing or  
proposed retail shopping centre as defined in section 4 of  
the *Gaming Machines Act 2001*?

☐ Yes

☐ No

Is the premises a new club?

No ☐

Yes ☒

If Yes, please provide a map showing the location of the  
relevant venue and the location of any school, place of  
public worship or hospital within 200 metres of the venue.

### Part 4 The Lessor (the registered club where the GMEs are being transferred from)

Do you have a GMT of more than 30?

Yes ☐ You are ineligible to participate in a GME  
leasing arrangement.

No ☒

Liquor licence

LIQ

Premises name

Premises address

Suburb/town/city

State

Postcode

Local Government Area (LGA)

SA2

SA2 Band (select one)

☐ 1 ☐ 2 ☐ 3

Club secretary

Name

Email

continue overleaf

Contact phone

Signature

Number of GMEs to be transferred from this venue

Lease price (inc. GST)

\$

Representative of the lessor (if not the applicant) Name:

Email:

Contact phone

## Part 5 Applicant declaration

- ▲ I declare that I am 18 years or older and I am authorised to lodge this application.
- I declare that the contents of this application including attachments are true, correct and complete and that I have made all reasonable enquiries to obtain the information required to complete this application.
- I undertake to notify as soon as possible Liquor & Gaming NSW (L&GNSW) of any change to the information in this application if the information changes before the application is determined.
- ▲ I acknowledge that under s. 36 of the *Gaming and Liquor Administration Act 2007* and s. 307A of the *Crimes Act 1900* it is an offence to provide false, misleading or incomplete information in this application.
- ▲ I acknowledge that failure to provide all required information will result in the application being rejected.
- ▲ I understand that specific details I have supplied in this application may be 'personal information' under the *Privacy and Personal Information Protection Act 1998*. Personal information is any information or opinion that identifies an individual, or enables someone to identify an individual.
- ▲ I acknowledge that L&GNSW is collecting information to enable processing of the application. I also understand that L&GNSW will use this information for its intended purpose only, store the information securely, and allow the applicant or licensee to access and update the information. When processing this application, L&GNSW may disclose information to other Government agencies.

Name of secretary of club

Signature

Date

DD / MM / YYYY

## Part 6 Payment for this application

The fee for this application is available in the

[Gaming machine licence and application fee schedule](#)

Payment amount

\$

Pay by credit card or PayPal® using the following link:

[www.liquorandgaming.nsw.gov.au/onpayments](http://www.liquorandgaming.nsw.gov.au/onpayments)

- Step 1  
Click on the link or type the URL
- Step 2  
Follow the instructions online to complete the payment
- Step 3  
When the lodgement fee is paid online you will receive a receipt number. Please record the receipt number below before lodging the application. Not providing this information may result in delays in processing your application.

Receipt Number

## Part 6A Payment of the Lease Levy

A levy of 5% of the lease amount (rounded to the nearest dollar) or \$1,000 per lease for each year the lease operates (whichever is higher), is payable by the lessee (the Registered Club receiving the GMEs). Liquor & Gaming NSW will provide the below information to the Responsible Gambling Fund, who will process the payment and generate an invoice.

In order for the Office of Responsible Gambling to issue an invoice for the levy please provide the following information on club letterhead, signed by the club Secretary:

Organisation name

Address

ABN

Contact officer (name and title)

Phone number

Email address