



**NSW Department of Industry  
Liquor & Gaming NSW**

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<b>APPLICATION NO:</b>	1-6662397687
<b>APPLICATION FOR:</b>	Liquor – On-premises Liquor Licence – Catering Service
<b>TRADING HOURS:</b>	Monday to Saturday: 10:00 AM to 12:00 AM Sunday: 10.00 AM to 10.00 PM
<b>APPLICANT:</b>	Danette Gale
<b>LICENCE NAME:</b>	ACTA Club House and Convention Centre
<b>PREMISES ADDRESS:</b>	308 Copland Street EAST WAGGA WAGGA, NSW 2650
<b>ISSUE:</b>	Whether a delegated Liquor & Gaming employee on behalf of the Independent Liquor & Gaming Authority (ILGA) should grant or refuse an application for a liquor licence
<b>LEGISLATION</b>	Section 45(1) of the <i>Liquor Act 2007</i>

**ILGA DELEGATED DECISION – APPLICATION FOR  
ON-PREMISES LIQUOR LICENCE – CATERING SERVICE  
ACTA Club House and Convention Centre**

Under delegation issued by the Independent Liquor and Gaming Authority under section 13 of the *Gaming and Liquor Administration Act 2007*, a designated Public Service employee or other Public Service employee of Liquor & Gaming NSW in the Department of Industry, has decided to grant the application for an on-premises liquor licence for a catering service, application number 1-6662397687.

On 12 April 2018, and after careful consideration of the application and other material, the delegate decided to approve the application, subject to the following conditions:

**Conditions imposed:**

**1. Retail closure period**

Section 11A of the *Liquor Act 2007* applies to this licence. Liquor must not be sold by retail on the licensed premises for a continuous period of 6 hours between 4:00 AM and 10:00 AM during each consecutive period of 24 hours. The licensee must comply with this 6-hour closure period along with any other limits specified in the trading hours for this licence.

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### 2. **Restricted trading & NYE - Catering Service**

Consumption on premises:

Good Friday	Normal trading
Christmas Day	Normal trading
December 31st	Normal opening time until normal closing time or 2:00 AM on New Year's Day, whichever is the later

3. No drinks commonly referred to as shots, shooters, slammers, and / or bombs, or any drink designed for rapid consumption are to be sold or supplied.
4. Immediately after the person in charge of the licensed premises becomes aware of an incident involving an act of violence causing injury to a person on the premises, the person must:
  - (a) Take all practical steps to preserve and keep intact the area where the act of violence occurred, and retain all material and implements associated with the act of violence in accord with Crime Scene Preservation Guideline, issued by NSW Police, and
  - (b) make direct and personal contact with the Local Area Commander or his/her delegate, and advise the Commander or delegate of the incident, and
  - (c) Comply with and directions given by the Commander or delegate to preserve or keep intact the area where the act of violence occurred.
5. The licensee must maintain a closed-circuit television (CCTV) system on the premises in accordance with the following requirements:
  - (a) the system must record continuously from opening time until one hour after the premises is required to close (or, in the case of a premises that is not required to cease trading, continuously at all times),
  - (b) recordings must be in digital format and at a minimum of six (6) frames per second,
  - (c) any recorded image must specify the time and date of the recorded image,
  - (d) the system's cameras must cover the following areas:
    - (i) all entry and exit points on the premises,
    - (ii) the footpath immediately adjacent to the premises, and
    - (iii) all publicly accessible areas (other than toilets) within the premises.

The licensee must also:

- (a) keep all recordings made by the CCTV system for at least 30 days,
- (b) ensure that the CCTV system is accessible at all times the system is required to operate pursuant to clause 1(a), by at least one person able to access and fully operate the system, including downloading and producing recordings of CCTV footage, and
- (c) provide any recordings made by the system to a police officer or Liquor and Gaming NSW inspector within 24 hours of any request by the police officer or Liquor and Gaming NSW inspector to provide such recordings.

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6. Where the patron capacity of any given function/event exceeds 300 patrons, the licensee must give written notice to the relevant Local Area Command (Police) and Local Council of the event no later than 30 days prior to the event.

The written notice must include:

- (a) nature of the function, and
- (b) number of persons for whom the catering services are to be provided at the function,
- (c) date on which and the hours during which the function is to be held, and
- (d) a comprehensive Plan of Management and Security Management Plan.

## STATEMENT OF REASONS

### 1. Material before the ILGA delegate (DF18/002488)

The decision made by the delegate had the application and other relevant material:

- (1) Application form, lodged on 23 January 2018
- (2) Application Notices
- (3) Plan of proposed licensed area
- (4) Copy of the applicant's National Police Certificate, dated 20 January 2018
- (5) Copy of the applicant's RSA Interim Certificate
- (6) Venue Management Plan
- (7) Certification of Advertising, signed and dated 23 February 2018
- (8) Development Application No. DA17/0244, granted by City of Wagga Wagga Council on 26 July 2017, for use of the premises as a function centre
- (9) ASIC company extract for WCS (NSW) Pty Ltd, and Australian Clay Target Association Inc.
- (10) Submission from NSW Police Force, received 16 March 2018
- (11) Submission from Wagga Wagga City Council, received 4 April 2018
- (12) Email correspondence between Liquor & Gaming NSW and the applicant, in response to requests for further information

### 2. Legislative framework, statutory objects and considerations

In determining the application, the delegate has considered relevant provisions of the Act, including the objects and considerations that are prescribed by section 3, which state:

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### 3 Objects of Act

- (1) The objects of this Act are as follows:
  - (a) to regulate and control the sale, supply and consumption of liquor in a way that is consistent with the expectations, needs and aspirations of the community,
  - (b) to facilitate the balanced development, in the public interest, of the liquor industry, through a flexible and practical regulatory system with minimal formality and technicality,
  - (c) to contribute to the responsible development of related industries such as the live music, entertainment, tourism and hospitality industries.
- (2) In order to secure the objects of this Act, each person who exercises functions under this Act (including a licensee) is required to have due regard to the following:
  - (a) the need to minimise harm associated with misuse and abuse of liquor (including the harm arising from violence and other anti-social behaviour),
  - (b) the need to encourage responsible attitudes and practices towards the promotion, sale, supply, service and consumption of liquor,
  - (c) the need to ensure that the sale, supply and consumption of liquor contributes to, and does not detract from, the amenity of community life.

### 3. Statutory tests

- (1) In determining an application for a licence, under section 45(3) of the *Liquor Act* 2007, the delegate must also be satisfied that:
  - a. the applicant is a fit and proper person to carry on the business or activity to which the proposed licence relates,
  - b. practices will be in place as soon as the licence is granted that ensure, as far as reasonably practicable, that liquor is sold, supplied or served responsibly on the premises and that all reasonable steps are taken to prevent intoxication on the premises and that those practices will remain in place, and
  - c. if development consent is required under the *Environmental Planning and Assessment Act* 1979 (or approval under Part 4 Division 4.1 or Part 5.1 of that Act is required), to use the premises for the purposes of the business or activity to which the proposed licence relates – that development consent or approval is in force.

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### 4. Community impact test

- (1) Under section 48(5) of the *Liquor Act 2007*, the delegate must not grant a licence, authorisation or approval of a kind prescribed by section 48(2) of the Act unless the Authority is satisfied, having regards to the Community Impact Statement, where required, and any other matter the delegate is made aware of during the Application process, that the overall impact of the licence, authorisation or approval in question being granted will not be detrimental to the local or broader community.
- (2) The test applying under section 48(5) relates to delegated decisions in relation to:
  - a. the grant or removal of a small bar licence (where required),
  - b. a packaged liquor licence (limited to telephone/internet sales),
  - c. an application for extended trading hours to permit the sale of liquor after midnight in relation to a small bar (where required), an on premises relating to a restaurant that includes an application for a primary service authorisation, an on premises licence relating to a karaoke bar, a catering service or a vessel, and an application for a producer/wholesaler licence that includes an application for a drink on premises authorisation.
- (3) The Community Impact Statement provides the Authority with information about the views of relevant stakeholders and other aspects of the local community in which the proposed licensed premises is to be located. This includes, for example, the proximity of the licensed premises to hospitals or health facilities, nursing homes, schools and places of worship.
- (4) Local and Broader Community - for the purposes of this decision, the delegate is satisfied that the relevant "local community" is the community within the suburb of East Wagga Wagga, and the "broader community" of Wagga Wagga Council LGA.

### 5. Analysis of Submissions and other Materials

- (1) Having reviewed all of the material, I am satisfied that this application for an on-premises catering liquor licence is unlikely to result in any significant increase in alcohol-related harms in the local community.
- (2) The sale of liquor will be limited to private functions and events on the licenced premises only.
- (3) Due to large patron capacity of 1,500 and nature of the Club's sport (clay target shooting), the applicant was required to negotiate with Police a Venue and Security Management Plan as part of the Development Consent. The licence will

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be exercised in accordance with the Venue and Security Management Plan which has been approved by Police and Council.

- (4) I am satisfied that the applicant has provided consent to imposing the conditions contained in the licence document.
- (5) I am satisfied that the statutory advertising requirements have been met.

## 6. Overall social impact

### (1) Positive benefits

The proposed licence will provide catering to events and functions.

### (2) Negative impacts

The nature of the licence sought means that there are unlikely to be any amenity impacts on the local community. The proposed licensed premises is in a rural, industrial area and does not appear to be located close to any residential areas, which minimises risk of any disturbance to local residents. The Venue and Security Management Plan devised by Local Police imposes several conditions which would prevent any negative impacts on the local community.

## 7. Conclusion

- (1) I am satisfied that procedural fairness was afforded to the applicant and interested parties regarding the decision whether or not to grant the application, as all of those required to be notified of the application were provided with the opportunity to make written submissions and all submissions received were considered and helped inform this decision.
- (2) In accordance with section 45(3)(a) of the Act I am satisfied that the proposed licensee is a fit and proper person to carry on the business or activity to which the proposed licence relates.
- (3) Having considered the venue management plan and related material, under section 45(3)(b) of the Act, I am satisfied that practices will be in place at the premises as soon as the licence is granted that ensure, as far as reasonably practicable, that all reasonable steps are taken to prevent intoxication on the premises, and that those practices will remain in place.
- (4) Consistent with section 45(3)(c) of the Act requiring development consent from the local council, I am satisfied that the required development consent or approval is in force.
- (5) In making this decision under delegation from of the Authority, all statutory objects and considerations prescribed by section 3 of the Act were considered



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and accordingly, I have determined to grant the liquor licence application with conditions.

Decision Date: 12 April 2018

A handwritten signature in black ink that reads 'Zammit'.

**Joanne Zammit**  
**A/Manager (Business Licensing)**  
**Liquor & Gaming NSW**  
**Delegate of the Independent Liquor & Gaming Authority**

**Important Information:**

In accordance with Clause 5 of the Gaming and Liquor Administration Regulation 2008, this decision is reviewable by ILGA.

The licence applicant and persons who were required to be notified of the application and who made a submission can apply for an application for review. An application for a review must be lodged with ILGA within 28 days of the date of the publication of this decision. An application fee applies. For original applicants, the review application fee is the same as the initial application fee. For non-original applicants, the application fee is \$100.

For ILGA reviews of delegated decisions, make an application for review via the Liquor and Gaming Application Noticeboard at: <https://www.liquorandgaming.nsw.gov.au/Pages/public-consultation/online-application-noticeboard/online-application-noticeboard.aspx>. The Review Application form can be accessed on line via the Application Number hyperlink.

Further information can be obtained from the Reviews page on the Liquor & Gaming website at: <https://www.liquorandgaming.nsw.gov.au/Pages/ilga/decisions-of-interest/reviews-of-decisions/reviews-of-liquor-and-gaming-decisions.aspx>