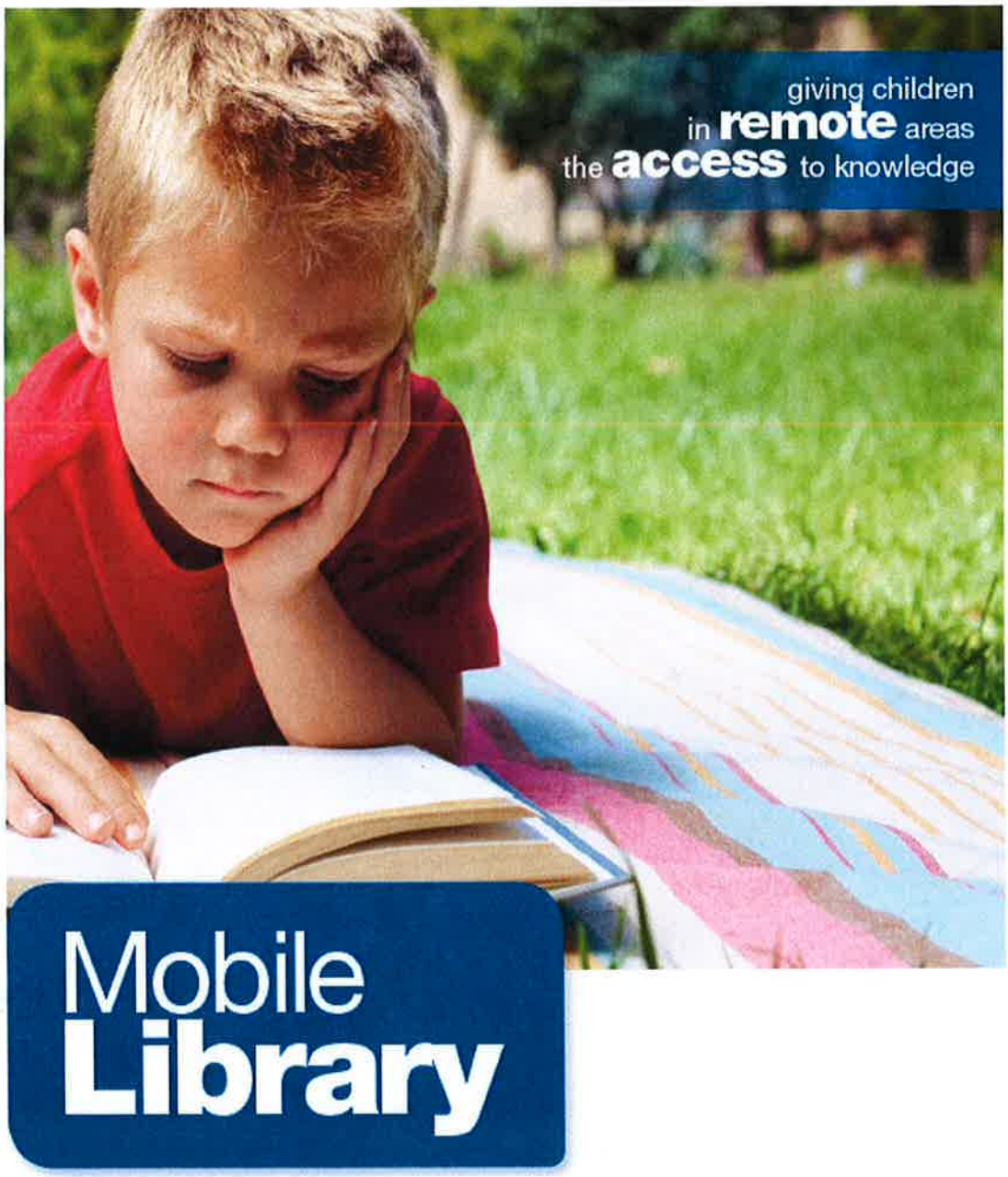
Local Impact Assessment Class 1 Application
Buller Street, Port Macquarie

Mingara Recreation Club Ltd (242013)
February 2012



lawler partners

EXECUTIVE SUMMARY

1. INTRODUCTION

I. This document is a Local Impact Assessment Class 1 to accompany a Threshold Increase Application made for approval of a 'low range' gaming machine threshold increase of 20 for amalgamated premises The Westport Club of Mingara Recreation Club Ltd (the "Applicant") at premises situated at Buller Street, Port Macquarie NSW (the "Venue") located in the Band 2 Local Government Area (the "LGA") of Port Macquarie-Hastings. The Venue has operated at the site for more than 50 years and provides hospitality based recreational pursuits and community based enterprises for its members and their guests. This LIA provides relevant gaming data, social data and issues of concern to the Local Community so that the Authority can determine whether additional gaming machines will provide a positive contribution to the Local Community.

2. RESPONSIBLE GAMBLING MEASURES

II. Chapter 2 of this Report details the mandatory and additional responsible conduct of gambling measures put in place by the Applicant at the Venue. The Applicant manages its gaming machine operations in strict accordance with Legislated and 'best-practice' interventions and initiatives modelled on its Responsible Conduct of Gambling House Policy (see Appendix 1). The Applicant has also implemented additional measures to ensure compliance with recent amendments to the *Gaming Machines Act* 2001 and associated Regulations. The Applicant is a member of ClubSafe, and has adopted its best practice guidelines and policies.

3. LOCAL COMMUNITY

III. Chapter 3 of this Report details the communities potentially affected by the approval of the Threshold Increase Application. The Port Macquarie-Hastings LGA is the Local Government Area. An area extending 5kms from the Venue has been identified as the Local Community. Maps of the LGA and the Local Community are included in Appendices 3 and 4 respectively.

4. POSITIVE CONTRIBUTION

IV. Chapter 5 of this Report details the positive contribution resultant from approval of the Threshold Increase Application to the Local Community. The Applicant has committed to funding the purchase and fit-out of a mobile library van, which will make library items including an extensive selection of books available to children and young people located in the remote parts of the Port Macquarie-Hastings LGA. The Applicant will provide a donation of $55,000 to this project, which is a joint initiative between the Applicant and Port Macquarie-Hastings Council.

5. CONCLUSION

V. Given the satisfaction of the requirements of the Act and Regulation through the conduct of gaming machine operation at the Venue in a responsible manner and the evidence of substantial positive contributions to the Local Community, it is the Applicant's belief that this LIA meets the requirements of the Legislation.

1 INTRODUCTION

1.1 This Report is a Local Impact Assessment ("LIA") Class 1 to accompany a Threshold Increase Application for a Band 2 Local Government Area venue of 'low range increase' of 20 gaming machines for Mingara Recreation Club Ltd ("the Applicant") trading as The Westport Club located at Buller Street, Port Macquarie NSW ("the Venue") in the Port Macquarie-Hastings Local Government Area ("the LGA").

1.2 Methodology

1.3 In respect of LIAs relating to threshold increase applications, the LIA Guidelines provide that the Casino, Liquor and Gaming Control Authority ("the Authority") can only approve an LIA where the LIA complies with the requirements of the [Gaming Machines] Act [2001] and the [Gaming Machines] Regulations [2008] ("the Legislation") and demonstrates that gambling activities will be conducted in a responsible manner. The Guidelines further state that an LIA Class 1 must demonstrate that the proposed increase in gaming machines for the venue will provide a positive contribution towards the Local Community in which the venue is situated.

1.4 Applicant Details and History

1.5 The Applicant was formed in 1978, and moved to its current primary location in 1987. Upon its amalgamation with the Applicant on 8 February 2006, Westport Bowling Club, which had operated from the Venue since 1959, was renamed 'The Westport Club'. Westport Bowling Club was founded in 1958 by a group of local bowling residents. The Venue has since undergone extensive renovations and improvements to become a popular, first-class recreation destination.

1.6 Current Applicant Services, Facilities and Donations

1.7 The Venue, the Applicant's secondary premises, currently comprises lounge, dining and function spaces, as well as three bowling greens, offering some of the state's best bowling facilities. From the relevant Venue, the Applicant offers a number of services to its members and guests. Along with the provision of gaming and refreshments, the Venue offers regular live entertainment, membership draws and bingo. The Applicant makes donations to its sub/affiliated clubs, community groups, schools and a number of local organisations, including, most prominently, The Salvation Army, Dymocks Children's Charities and Camp Quality. The Applicant employed a total of 81 staff at December 2011 (29 full-time, 45 part-time and 7 casuals) at the Venue. The Applicant exists for the benefit of its members and their guests, providing members of its Local Community with a central meeting place.

1.8 Financial performance of the Applicant

1.9 The Venue had a total revenue in 2011 of $14.41 million and a pre-tax profit of $2,424,825. Gaming machine revenue for the Venue was $9.051 million, representing 62% of total revenue. Total bar revenue was $1.882 million (13%) and food and catering revenue was $2.592 million (17.9%). The Venue paid $2.65 million in gaming machine duty in 2011. The Venue provided $315,039 in community support including donations and CDSE contributions. The Venue had a total employee benefits expense of $3.558 million, including payroll tax.

1.10 Gaming machine indicators

1.11 182 gaming machines currently operate at the Venue which achieved a net profit (total turnover less total payouts) of $9.051 million for the 2011 year.

1.12 The average net profit per gaming machine for the Port Macquarie-Hastings LGA in 2011 was $49,731. The Applicant projects that each additional gaming machine will return a profit of the same amount per machine per annum. The additional machines will add an estimated $1 million to the Applicant's operating profit.

1.13 Proposal

1.14 The Applicant intends to fund the establishment of a mobile library service, which will aim to increase the accessibility of library services to children and young people living in the LGA's far west, who are currently required to travel approximately one hour's drive in order to visit one of the LGA's three library branches. The viability of this sponsorship is conditional upon the success of the Applicant's Threshold Increase Application for additional gaming machines, as access to an adequate number of gaming machine entitlements is required in order to fund the Applicant's increased donations. Further detail in relation to the positive contribution is provided later in this Report.

2 RESPONSIBLE GAMBLING MEASURES

2.1 The Applicant's gaming machine operation is in strict accordance with legislated and optional responsible gambling measures and is considered best practice in this area. A copy of the Applicant's House Policy on the Responsible Conduct of Gambling is included at Annexure 1. The Applicant operates its responsible gambling house policy which is drafted in accordance with the legislative requirements stated in the *Gambling Legislation Amendment (Responsible Gambling) Act* 1999, the *Registered Clubs Act* 1976, the *Gaming Machines Act* 2001 and accompanying regulations. The Applicant's harm minimisation strategies are extensive. A full list is attached in Appendix 2.

2.2 The Applicant is a member of ClubSafe, and has adopted its best practice guidelines and policies. The Applicant's multiple venues are also members of ClubSafe's Premium service – the Applicant was in fact the founding member of this service, which is offered to larger clubs seeking to enhance their gaming service standards. ClubSafe Premium offers extra support to its members in their efforts to responsibly manage the use of their gaming facilities. A letter explaining ClubSafe Premium services is included in Appendix 2. As a compliant member of ClubSafe Premium, the Applicant goes beyond compliance with current legislation.

3 LOCAL COMMUNITY

3.1 Definition of Local Community

3.2 The Legislation provides that there must be a positive contribution from approval of the Threshold Increase Application. The approach to which the Applicant has defined its Local Community has been developed through its analysis of its membership penetration within the surrounding area. Generally a registered club will have a membership penetration in urban and semi-urban areas of approximately 5kms. This assessment is linked heavily to legislative requirements pertaining to compulsory membership of any person residing within 5kms of the registered club in question. In the context of the information set out above, the Local Community is defined as encompassing the

suburb of Port Macquarie and parts of the suburbs of Fernbank Creek, North Shore, Sancrox and Telegraph Point.

3.3 It is submitted therefore that this defined area meets the requirements of the Act, Regulation, and Guidelines. A diagram of the Local Community is included in Appendix 4.

4 DEMOGRAPHY

4.1 The Port Macquarie-Hastings LGA is located 420 kilometres north of Sydney and includes suburbs stretching into the hinterland and coastal areas of Port Macquarie and surrounds. The LGA covers an area of 3693km². Its major residential, shopping and commercial areas are located in the suburb of Port Macquarie itself. The LGA's major outlying population centres include Wauchope, the Camden Haven (including Dunbogan, Kendall, Kew, Laurieton, North Haven and West Haven), Lake Cathie/Bonny Hills, the Comboyne Plateau (Comboyne and Comboyne West) and several rural villages. In 2006 the LGA had population of 70,581, which grew by 1.4% by 2007 (compared to the NSW rate of 1.1%) and a density of 19.1 persons/km². In 2006, 77.3% of the population were over 18 years, compared to the NSW figure of 76%. The median age was 45 years, compared to the state median of 37 years, indicating that this LGA's population is markedly older than most. Children still comprise a significant proportion of the population however, and as such, their particular needs must be considered. 89.5% of the population is Australian-born. The LGA has a smaller proportion of professionals than does the state (16.8% versus 21.2%) and a larger proportion of labourers (11.3% compared to 10.5%). However, in June 2010 the unemployment rate was 5.5%, lower than the NSW rate of 5.7% for the same period. Combined with other statistics, such as the percentage of fully-owned homes (42% for the LGA as opposed to 33.2% for NSW), this suggests a degree of financial stability.

4.2 The Port Macquarie-Hastings LGA has a SEIFA (2006 social-economic index of relative advantage-disadvantage) of 959, which is slightly lower than the State average of 978. An alternative measure of SEIFA is provided by the ABS. Each LGA in NSW has been ranked in deciles (ranges of 10 percent). The first decile denotes the most disadvantaged LGAs, the tenth decile, the most advantaged. The Port Macquarie-Hastings LGA falls in the sixth decile, therefore ranking in the top half of all NSW LGAs. The advantage of using this method to analyse SEIFA is that it allows comparison with all LGAs, not simply a State average, which is skewed by a small number of very high SEIFA estimates for certain LGAs. This is emphasised by the fact that in 2006 only 50 of 151 LGAs (excluding Unincorporated NSW), or 33.1% of all LGAs, had a SEIFA in excess of the NSW average.

5 POSITIVE CONTRIBUTION

5.1 The granting of the Application will yield a significant social and economic benefit for the Local Community and LGA through the Applicant's sponsorship of the Mobile Library project.

5.2 **Links to the Applicant's 2009/2010 Class 1 LIA**

5.3 The Applicant was previously successful in seeking a threshold increase of 20 machines by way of its 2009/2010 application, which was accompanied by a Class 1 LIA (the LIA was initially lodged in 2009, with amendments made to it in early 2010). The positive contribution attached to that LIA involved the funding of the delivery of the Write to Read project to 11 primary schools located in the Port Macquarie/Hastings region. The project, which aims to offer assistive technology to selected schools across NSW and thereby improve the literacy and learning capabilities of children who suffer from

print disabilities (that is, children who are unable to access print in the standard way), was created by Quantum Technology and is endorsed by the NSW Department of Education and Training. The project involves the provision of a software program that works to make information more easily accessible to children with learning difficulties such as dyslexia. The software tool reads aloud, whilst simultaneously highlighting words, thereby enhancing the comprehensibility of texts for those who are unable to access printed text in the usual way. Teachers undergo training so as to be able to appropriately facilitate the use of the program.

5.4 The Applicant continues to be an enthusiastic supporter of literacy-focused projects benefitting its Local Community and LGA. The Mobile Library project, like the *Write to Read* project, is endorsed by Port Macquarie-Hastings Council, and may, in fact, eventually be used to provide access to the *Write to Read* project for school children located in the LGA's more remote areas. In this sense the two projects are heavily linked and together demonstrate the Applicant's ongoing commitment to improving the literacy of the LGA's children.

5.5 **The Mobile Library project**

5.6 In conjunction with Port Macquarie-Hastings Council, the Applicant intends to provide a new mobile library service, which will primarily facilitate mobile library access for rural communities and schools who have no other way to access library services. The focus of the service to be offered will be on children and young adults living in the more remote parts of the LGA, at a distance of more than one hour's drive from Port Macquarie library. The Mobile Library project will aim to provide young people living remotely with access to books at least two to four times per week.

5.7 The benefits of exposing children to books have been well-documented. Books assist children in completing school assignments, provide a safe and pleasurable leisure activity and simultaneously boost literacy and vocabulary skills. Communication skills generally are largely contingent upon literacy. Children are more likely to enjoy reading and thereby experience the benefits associated with wide reading if they are given the opportunity to choose their own reading material. The detriment resulting from a lack of access to books is also widely recognised. Children who have poor reading skills are more likely to have low self-esteem, exhibit behavioural problems, suffer from more physical illnesses as a result of stress, have difficulty completing assignments and dislike school.

5.8 As well as being educationally beneficial, library books provide a simple and free form of recreation for children and adults alike. Discussing a similar service recently established to serve the outlying areas of the Mildura LGA in Victoria, librarian Sharyn Sturre observed that "despite our modern, high-tech way-of-life, children still gain so much joy from books – it is just wonderful to see the looks on their faces as they listen to a story. It is magical."

5.9 Along with Mildura Council, other councils that have established similar mobile library services in recent years include Kempsey, Bathurst, Redlands (Queensland) and Gold Coast (Queensland), all with great success.

5.10 It is estimated that the project would commence mid-2012.

The Applicant's donation

5.11 The Applicant has committed to providing $55,000 towards the project, which should cover the purchase and fit-out of a small mobile library van. Port Macquarie-Hastings Council will contribute between $35,000 and $70,000 per annum (depending on the number of days the van operates) towards the provision of staff and the ongoing operational costs associated with the project.

5.12 Benefit to the Local Community

5.13 The Port Macquarie-Hastings LGA is serviced by three library branches – one in Port Macquarie itself, one in Laurieton and one in Wauchope. The map below indicates the location of the three branches and demonstrates that a substantial proportion of the western part of the LGA is currently unable to conveniently access any of the branches of the Port Macquarie-Hastings library:

5.14 Residents living in the outlying areas located more than one hour's drive from Port Macquarie itself would be the primary beneficiaries of the Mobile Library project. This project has been a priority of Port Macquarie-Hastings Council for some time now, and was earmarked as early as 2004 as a strategy aimed at providing more affordable and accessible recreational and leisure activities for children living in the LGA. The Hastings Social Plan 2005-2010 includes the following amongst its lengthy list of such strategies:

> *C3.1.9 Investigate outreach recreational and leisure opportunities to outlying areas, including:*
>
> *- Mobile play groups;*
> *- Toy libraries;*
> *- Library.*

5.15 The characteristics of the LGA make it a prime location for this type of mobile service. Its largest town, Port Macquarie, is situated on the coast, but it also incorporates a number of smaller townships, localities and villages. The Social Plan notes that "the distribution of population across large tracts of outlying rural areas has resulted in the development of a number of distant communities" (p. 14).

5.16 The general benefits that will result from an increase in the accessibility of library services for children living in remote areas have been explained at length above, and include improved literacy (along with the multiple benefits of this for the individual), and the provision of reading as a safe, free and enjoyable recreational pursuit. The benefits that will arise from the Mobile Library service will be

immeasurable in that the facility has the potential to improve the quality of the lives of many of the LGA's children.

5.17 Further information regarding the positive contribution is included in Appendix 6.

6 CONCLUSION

6.1 This LIA, pursuant to Section 37 of the Gaming Machines Amendment Regulation 2009, defines the Applicant's Local Community, details the positive contributions that the Applicant will provide to the Local Community if the Threshold Increase Application is approved, and details the harm minimisation and responsible gambling measures that are in place at the Venue.

6.2 The Applicant is a community based registered club which provides needed community support through additional donations exceeding those required through CDSE contributions.

6.3 The Applicant operates gaming at the Venue in compliance with mandated Legislative requirements and operates a best-practice style of interventions and procedures. The Applicant enforces this strict approach based on its House Policy on the Responsible Conduct of Gambling conducting regular in-house training for all of its gaming staff, each of whom holds qualifications in the Responsible Conduct of Gambling. The Applicant's commitment to its responsible provision of gaming facilities is both enhanced and demonstrated by its ClubSafe Premium membership and its status as ClubSafe Premium's founding member.

6.4 The positive contribution put forward in this LIA will not occur without the approval of the Threshold Increase Application. The positive contribution attached to this Application is the funding of a Mobile Library service that intends to make library items accessible to the children and young people located in the remote parts of the Port Macquarie-Hastings LGA, thereby improving literacy and providing safe, child-friendly recreation.

6.5 It is therefore provided that the test as set out in the Guideline and Legislation is met and the Applicant submits that the Threshold Increase Application should be approved.

Appendix 1

Mingara Leisure Group Responsible Conduct of Gambling Policy

Prepared by:

POLICY | RESPONSIBLE CONDUCT OF GAMBLING

Issued October 2011

Mingara Leisure Group RCG Mission

Responsible Conduct of Gambling (RCG) refers to the delivery of gaming and wagering services in a manner that minimises the potential for harm that may be caused by gambling to individuals, their families and the community generally.

However, **the focus is much broader than problem gambling**. It extends to fostering responsible gambling practices amongst Club patrons and staff. This is achieved by putting in place various harm minimisation and consumer protection measures such as those outlined in the ClubSAFE Responsible Conduct of Gambling Policies and Procedures Manual located in the Shift Managers', Gaming Manager's, HR Manager and the RCG Coordinators' offices.

The Club acknowledges that, while most people participate in gambling activities in a socially enjoyable and harmless manner, gambling can create problems for some individuals. The extent of these problems can range from occasional over-spending to the development of serious gambling practices.

The Club has accepted its social and legal obligations as a provider of gambling services to create a responsible gambling environment and a commitment to implement and adhere to Responsible Gambling Legislation and best practice for the benefit of patrons and employees.

Mission Statement

To deliver gambling services in a lawful and socially responsible manner, having regard to the potential for harm that may be caused by gambling and community concerns about the conduct of gambling.

The Club's mission is achieved through a variety of measures and strategies, which include the following:

- Policies and procedures for the implementation of the RCG.
- Mandatory RCG awareness training for all staff, management and directors.
- Provide 24 hour staff support for assistance with the handling of any gambling-related incidences which may occur at the club and advice on the RCG policies and procedures.

  Contact telephone numbers: C&M Professional and Community Services
  via 1800 99 77 66 from Monday to Friday, 9am to 5pm.
  Patrons can also call G-Line on 1800 633 635.

- Conduct community awareness campaigns and promote responsible gambling practices amongst club patrons and the local community.

MINGARA LEISUREGROUP | MINGARA Life's Great! | THE ENTRANCE CLUB | a new light shines on YOUR CLUB KOREANDA

Duty of Care

We have a duty to take reasonable care for the safety and welfare of our patrons. What form this duty takes will depend on the circumstances of each situation.

Where a patron is a Club member, the contractual terms of membership will modify the duty of care in certain circumstances.

The following are situations that might give rise to a claim for damages based on breach of duty of care:

- Failure to exclude a self-disclosed problem gambler
- Failure to enforce an exclusion that has been made
- Cashing cheques for self-disclosed problem gamblers
- Cashing cheques for a patron who is visibly intoxicated
- Allowing a patron to gamble who is visibly intoxicated

This is by no means an exhaustive list. The 2001 Gaming Machines Act (below) has broadened the scope of litigation where regulations are not followed.

We have no obligation to prevent ordinary patrons from gambling, as it is the patron's decision to gamble and risk losses. However, where a patron suffers from a severe mental impediment that might affect their ability to make an informed decision, then the club may have a duty to intervene and protect the patron.

Summary

The Gaming Machines Act;

- Requires Clubs to provide information to patrons on counselling services, the use and operation of gaming machines, the chances of winning and the problems caused by excessive gambling
- Requires Clubs to provide a self-exclusion program
- Limits the cashing of cheques;
- Places limitations on the payment of prizes by cash;
- Requires cash dispensing machines to be located away from poker machine areas;
- Prohibits external gambling-related advertising;
- Prohibits the offering of certain inducements to gamble;
- Requires the CEO and certain employees to undertake an approved training course in the responsible conduct of gambling, and;
- Makes other miscellaneous controls.

Dealing with potential problem gamblers

If a patron or another staff member approaches a staff member indicating either they could have a gambling problem or someone they know could have a gambling problem, the staff member is to take them to a quiet area of the Club and ensure they are seated comfortably and immediately contact a Shift Manager on ext.701. Once the Shift Manager has arrived, the staff member is to return to their workstation and continue with their normal duties.

Under no circumstances are staff permitted to lend money to another staff member or patron.

Staff Entitlements

All employees of Supervisor level and above are prohibited from playing gaming machines and wagering on TAB and Keno at any time.

All other employees may choose to play gaming machines and wager on TAB and Keno at Mingara, up to three hours before their shift. Employees choosing to do this after their shift, must leave the premises for a minimum of three hours before they can re-enter to gamble.

Grant Gladman
Chief Operating Officer

1 October 2011

ClubSAFE

Appendix 2

Responsible Conduct of Gambling

Prepared by:

Responsible Conduct of Gambling

The Applicant has instigated an extensive range of harm minimization measures, including the following:

- All employees involved in gaming related duties hold a responsible conduct of gambling qualification in an approved course;
- All prize winners receive prizes in accordance with clause 13 *Gaming Machines Regulation*;
- The prize schedule of the Applicant is operated in accordance with clause 14 Gaming Machines Regulation;
- The Applicant maintains certain records as per clause 18 and 19 Gaming Machines Regulation;
- The Applicant maintains records relating to gaming machine prizes as per clause 15 Gaming Machines Regulation;
- No inducements as specified in clause 48 of the Gaming Machines Regulation are offered by the Applicant to gamble;
- Player information brochures in relevant community languages are kept in the Venue as per clauses 22, 23 and 24 Gaming Machines Regulation;
- Signage containing wordage as per clauses 26,25 and 49 of the Gaming Machines Regulation are located in conspicuous positions in all gaming areas of the Venue;
- All jackpot link monitors are located in gaming or bar areas only;
- The identities of any prize winners are not published;
- The Applicant does not promote gambling outside the Venue, including not providing gambling signage which draws attention to the availability of gaming machines in the Venue, includes a term or expression frequently associated with gambling or relates to gambling franchise or gambling business;
- The Applicant maintains records of its player loyalty scheme in compliance with clauses 42, 43 and 44 Gaming Machines Regulation;
- The Applicant operates its player loyalty scheme in accordance with section 45 of the Gaming Machines Act, specifically provisions relating to the promotion of cash prizes over $1,000, exchanging prizes for cash, redemption of bonus points for cash and advises of availability of player activity statements upon request;
- All gaming machines at the Venue are located in areas which do not attract members of the public who are outside the Venue or are contrary to public interest;
- The Applicant operates its gaming machine operations in accordance with the ClubsNSW Code of Practice;
- No minors are ever allowed access to gaming areas of the Venue;
- Strong links are maintained with established referral systems problem gambling counselling services;
- The Applicant operates the ClubSafe self-exclusion scheme in compliance with clause 47 Gaming Machines Regulation;
- Consumer information on the chance of winning maximum prizes and jackpots is made available in the gaming area;
- Gaming machines notices on the dangers of excessive gambling are placed in all required areas;
- Signage on the unavailability of credit facilities, both through access to credit funds via Automatic Teller Machines and through no facility at the venue;
- No cashing of third party cheques is possible;
- Clocks are clearly visible in all areas of the Venue as per clause 28 Gaming Machines

Regulation;

- No gaming cash payments over $2,000 are made;
- No cash prizes in gaming promotions;
- Limiting the value of prize winning cheques to $1,000;
- Only the provision of opt-in marketing is undertaken and only as part of the Applicant's full suite of promotions;
- All direct advertising of gaming is contained within the Venue premises and is not visible outside the Venue; and
- The availability of player activity statements by players upon request is well known.

The Applicant has also implemented additional measures to ensure compliance with recent amendments to the *Gaming Machines Act* 2001 and associated *Regulation*, this includes:

- No ATM in the Venue permits the dispensing of cash withdrawn from a credit account
- Any unclaimed prizes are now processed as follows:
- The Applicant places any unclaimed jackpot winning tickets not claimed within 12 months in a conspicuous area of the Venue for one month;
- Any unclaimed gaming machine tickets or jackpots not claimed during the 12 month period are now to be paid into the Community Development Fund;
- All prize winning cheques now clearly state - 'Prize winning cheque – cashing rules apply'.

ClubsNSW

Thursday, 2 February 2012

Mr Grant Gladman
Chief Operating Officer
Mingara Leisure Group
Via Email: ggladman@mingaraleisuregroup.com.au

Dear Grant

Mingara Leisure Group – ClubSAFE Premium Member Group

This letter serves to confirm the status of your group of clubs as members of our ClubSAFE Premium service. As you are aware, ClubSAFE services and products are designed to ensure that member clubs can achieve and maintain best practice in the provision of responsible gambling best practices.

ClubsNSW and the ClubSAFE team are proud to serve the Mingara Leisure Group as our founding members of ClubSAFE Premium.ClubSAFE Premium is a relatively new service offered to ClubSAFE member clubs who have a significant gaming operation at their clubs and seek to enhance their service standards through support of the ClubSAFE team of specialists including gambling counsellors and trainers.

ClubSAFE's team of specialists integrate with the management and staff of their member clubs to ensure that the club can respond professionally, competently and confidently to any adverse events or circumstances that can arise not only in a gaming environment but the club overall.

ClubSAFE Premium services include:

- Access to our ClubSAFE 24/7 Phone & On-Line Counselling Service
- Critical Incident Response – Phone & Face-to Face
- Provision of ClubSAFE decals, posters, counselling cards & branding materials for compliance & service promotion
- Full access to our Club SAFE on-line Manual (Hard copies available for purchase).
- Discounts for ClubSAFE Training – Face-to-Face and On-line
- Phone and Face-to-Face support for Club Management & Staff
- A dedicated ClubSAFE Premium Account Manager
- Quarterly on-site Compliance Audits & Reports
- ClubSAFE Face-to-Face training provided in-house to all staff every three years and for new staff, group inductions as required

We are proud of this partnership and look forward to serving the Mingara Leisure Group and its membership for many years to come

Yours sincerely

Anthony Ball
Chief Executive Officer

The Registered Clubs Association of New South Wales
ABN 61 724 302 100
Level 8, 51 Druitt Street, Sydney NSW 2000
P 02 9268 3000 F 02 9268 3066
Member Enquiries 1300 730 001
www.clubsnsw.com.au

Appendix 3

Map of Port Macquarie-Hastings LGA

Prepared by:

Port Macquarie-Hastings LGA

Venue ●

Appendix 4

Local Community Map

Prepared by:

Lawler Partners

5km Radius: The Westport Club, Port Macquarie

5km Radius
Club
NSW CCDs
Suburbs

N
W
E
S

Appendix 5

Layout of Venue

Prepared by:

Current boundary line

Proposed boundary line

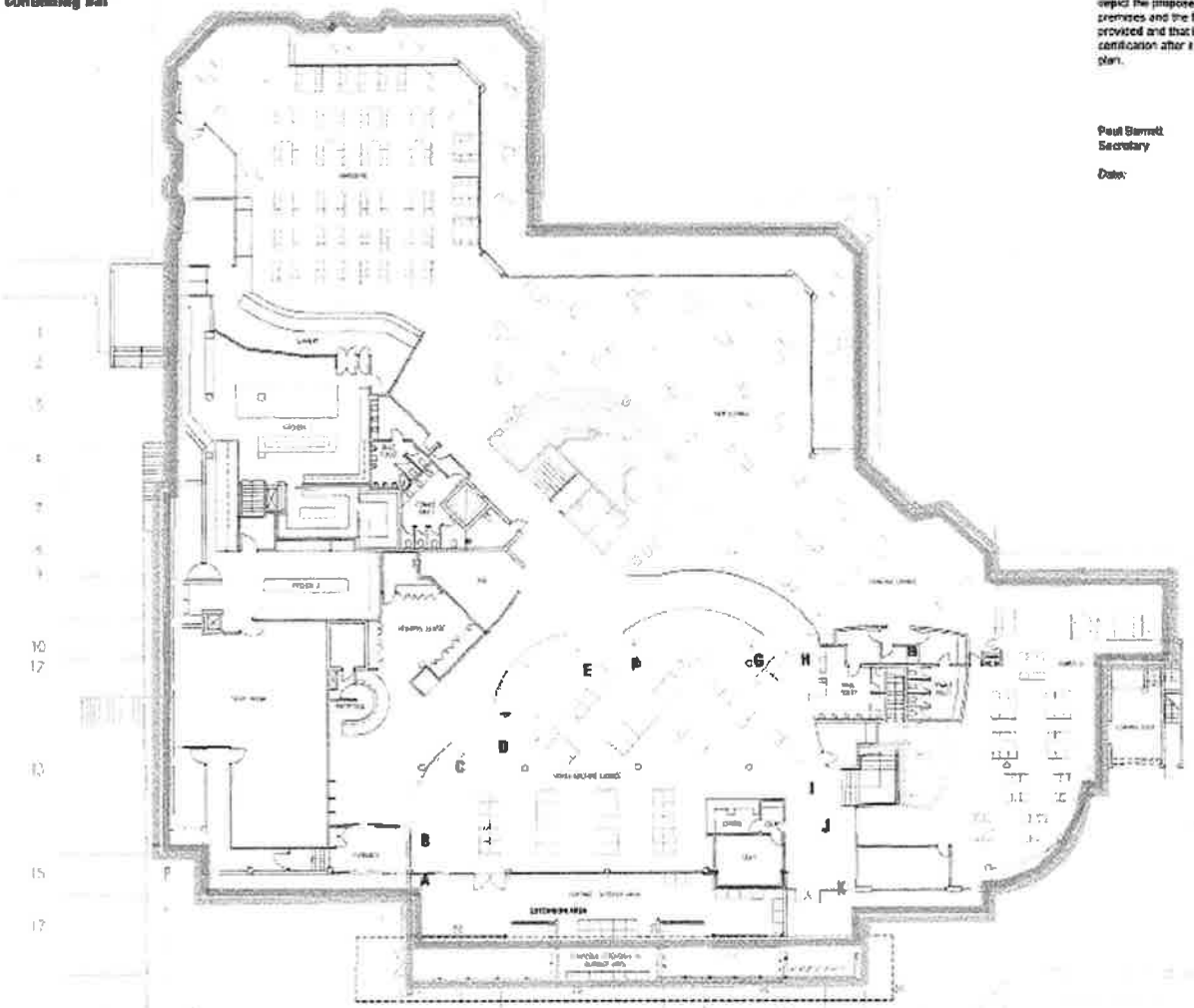
Current and continuing non-restricted area

Current and continuing bar

I certify that the plans accurately depict the proposed licensed premises and the facilities to be provided and that I signed this certification after it was placed on the plan.

Paul Barrett
Secretary

Date:



graphite

THE WOXFORT CLUB
ROLLER STREET PORT MACQUARIE

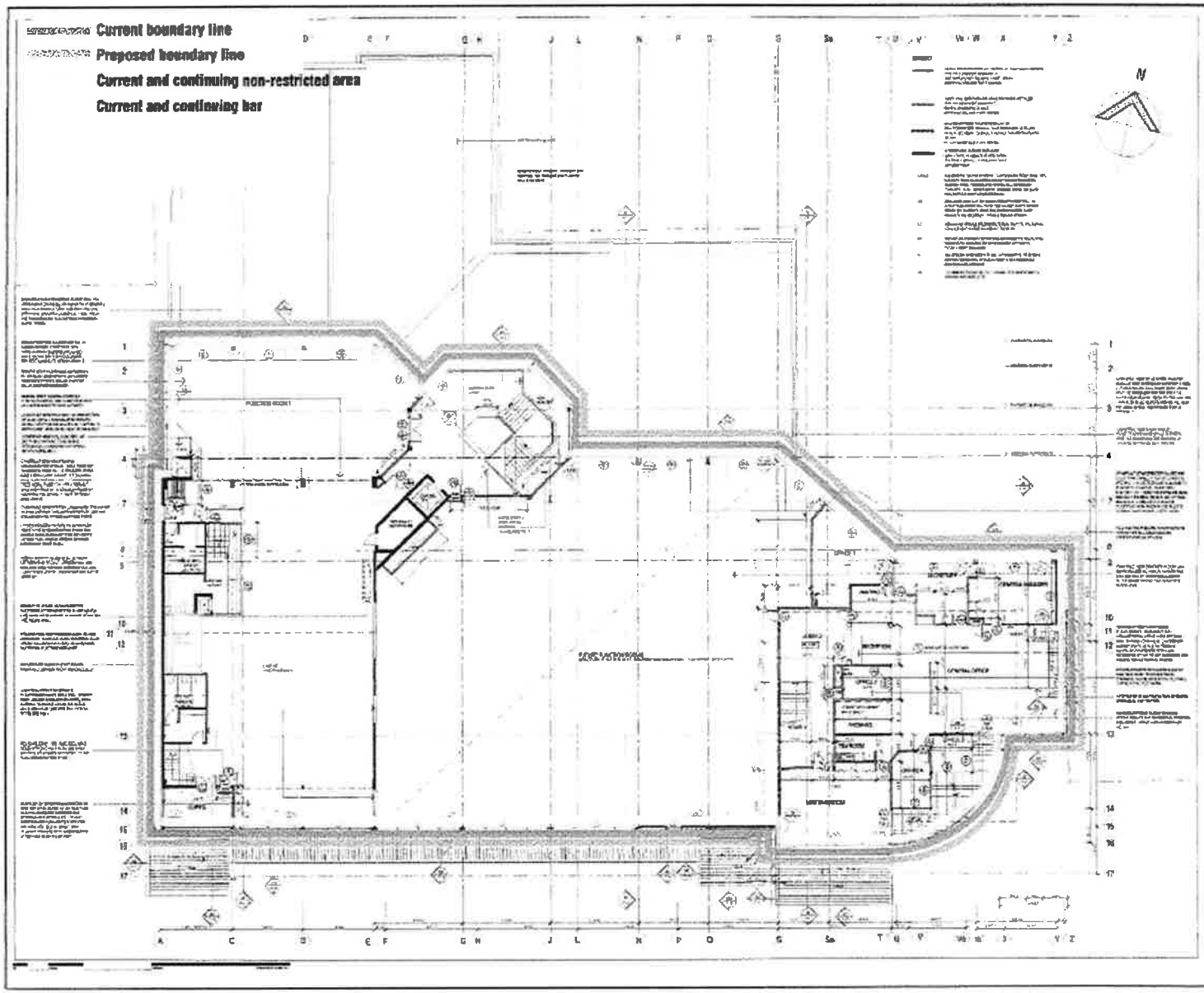
GROUND FLOOR LICENSING PLAN

Current boundary line

Proposed boundary line

Current and continuing non-restricted area

Current and continuing bar



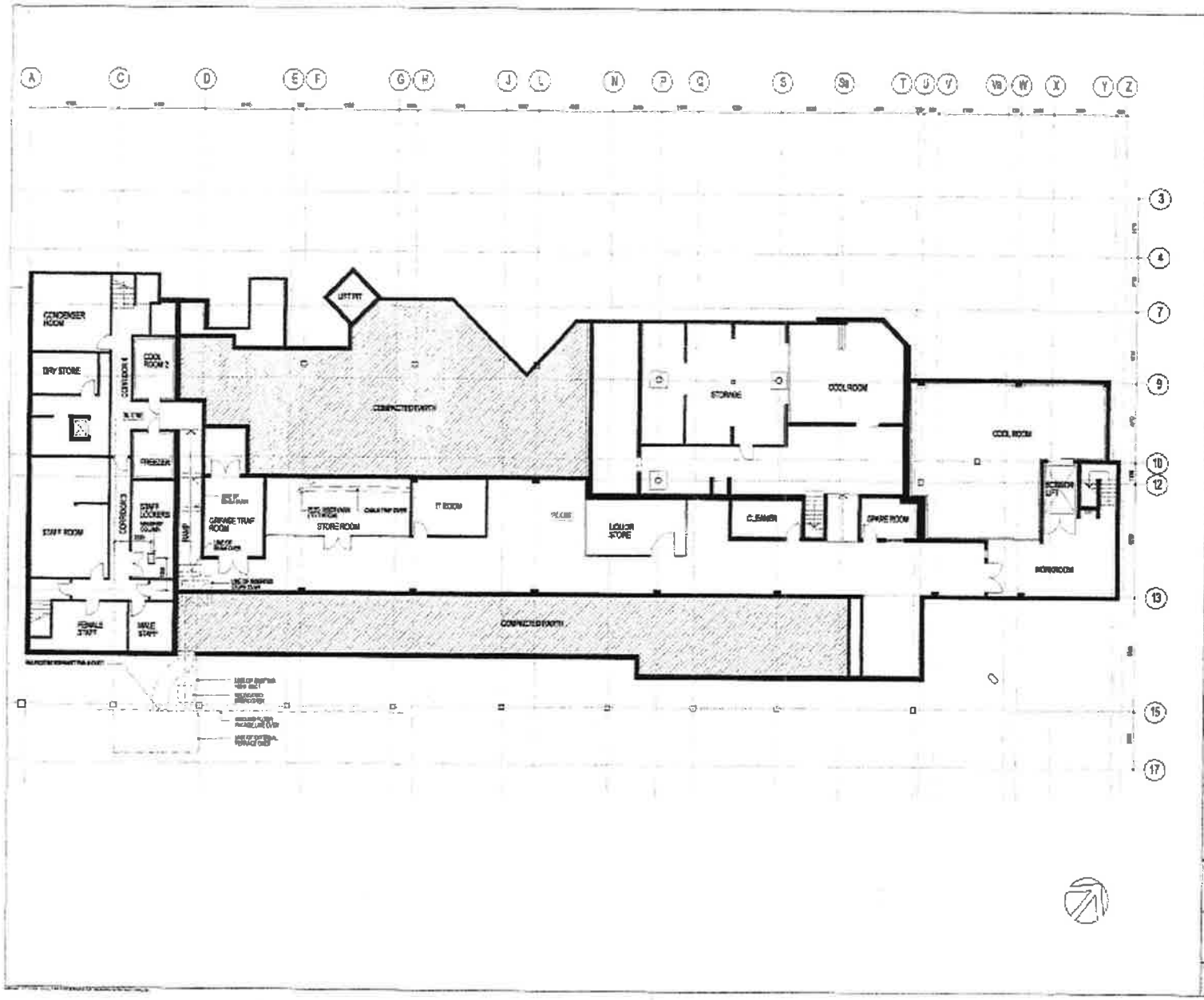
PAGE 2 OF 2

I certify that the plans accurately depict the proposed licensed premises and the facilities to be provided and that I signed this certification after it was placed on the plan.

Paul Barrett
Secretary

Date.

[redacted]



Dimension 5 Design

D5D

PROPOSED REFURBISHMENT
AND NEW OUT DOOR AREA
THE WESTPORT CLUB
BULLER STREET
PORT MACQUARIE NSW

SEPT 08

1:100

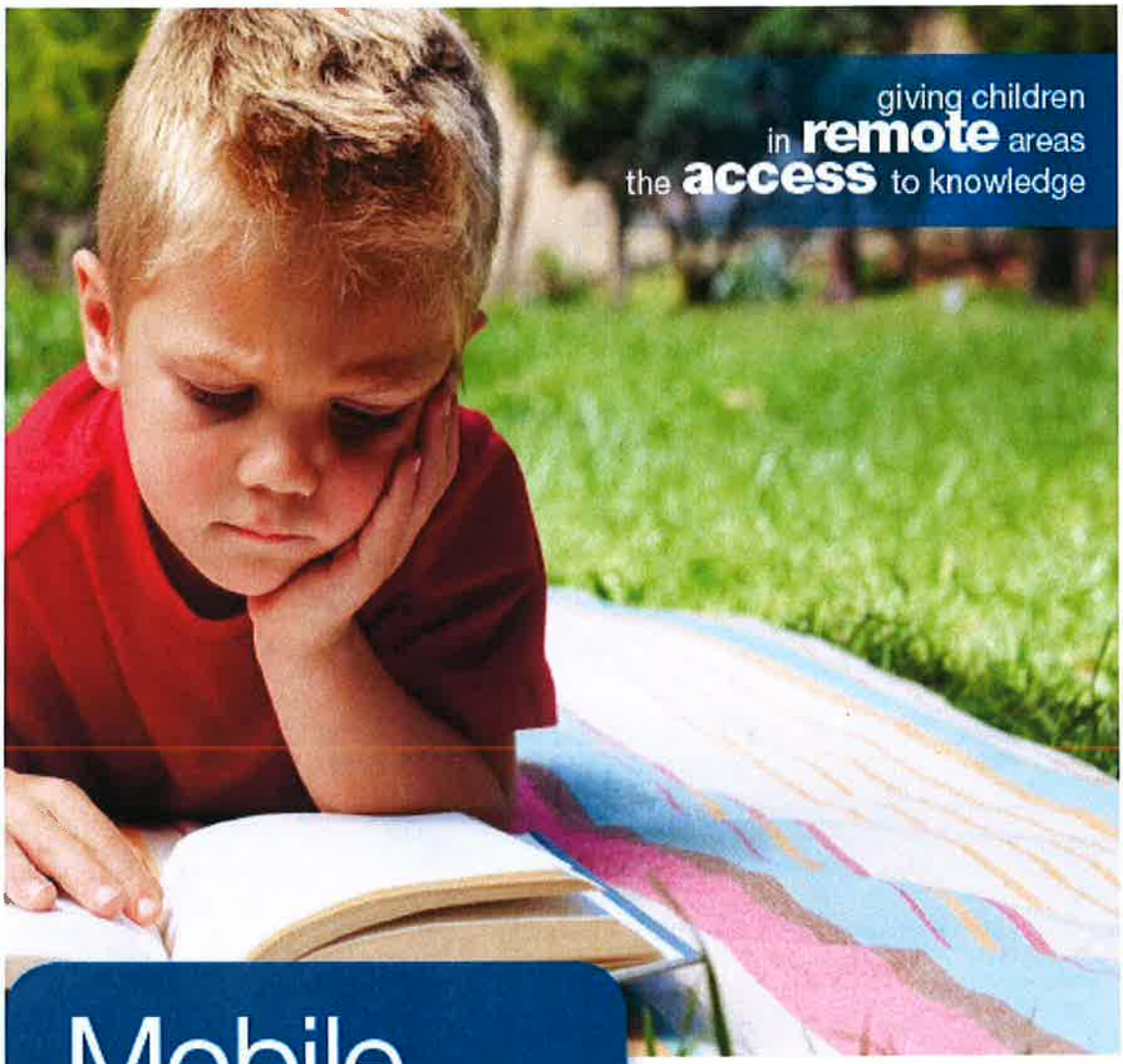
BASEMENT PLAN

0618 A.003 CC1

Appendix 6

Mobile Library

Prepared by:



Mobile Library

A joint initiative of
Port Macquarie - Hastings Council and The Westport Club

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"There are many little ways to enlarge your child's world. Love of books is the best of all."

Jacqueline Kennedy-Onassis

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Our Vision

To make a **'significant contribution'** to the quality of community life.

The Mobile Library Project

Many children and young people living in rural communities in the Port Macquarie - Hastings area have little or no access to public library services.

In addition, some of these communities have no public transport facilities and are over one hour in distance from Port Macquarie Public Library.

The purpose of the Mobile Library project is to provide these young people with access to books at least two to four times a week.

Books are an essential learning tool for all children. They not only provide reference for school projects and assignments, they also, through leisure reading, improve the literacy and vocabulary skills that are so vital in later life.

It goes without saying that all children, no matter their location, deserve the same opportunities. The Mobile Library Project aims to achieve this.

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Poor reading affects young people

Reading is an essential aspect for any subject taught in school. A child's reading level can affect their ability to 'master' a school class and later in life, to communicate efficiently with peers.

Children with poor reading skills may:

- Receive poor results
- Are easily frustrated
- Have difficulty completing assignments
- Have low self-esteem
- Have behavioural problems
- Have more physical illnesses due to stress
- Don't like school
- Struggle to find a place in tertiary education
- Grow up to be shy in front of groups
- Fail to develop to their full potential

Children that read more, are better at reading. It is that simple. They not only become faster and more competent, they begin to find reading more enjoyable and recognise the benefits of reading sooner than children who do not read regularly.

Reading should be a fun activity for young people. One way to make it more appealing is to let a child choose their own book to read. The Mobile Library project will provide many young people with a choice of literature that many of them have never had.

Further information can be found at http://childdevelopmentinfo.com/learning/improving_reading.shtml

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Examples of existing mobile library buses

Redlands City Council, Queensland

Bathurst Regional Council, New South Wales

Gold Coast City Council, Queensland

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The Write to Read Program

Overview

The Write to Read community project, delivered by The Westport Club, saw the investment of $55,000 providing Wynn technology to 11 schools in the Port Macquarie-Hastings region. The technology is designed to help students overcome learning difficulties such as dyslexia. This project, called 'Write to Read', has increased the accessibility of this software in New South Wales schools by 50%.

Testimonial

"The generous support offered by The Westport Club has supported the students of St Peter's in developing literacy skills. Through the provision of the Write to Read program The Westport Club has enhanced the structures available to those students experiencing difficulty with literacy development. The Write to Read program has enhanced the available resources of St Peter's and has complemented a number of existing programs on offer within the school. This program is a tangible example of The Westport Club supporting members of the community, and in particular, students experiencing difficulty with literacy."

Luke Brown, Principal
St. Peters Primary School
Port Macquarie, NSW

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ABN 11 236 901 601

RECEIVED
28 NOV 2011

PORT MACQUARIE
HASTINGS

24 November 2011

Anthony Westman
Westport Club
Buller Street
Port Macquarie NSW 2444

Dear Mr Westman

I am writing to express Port Macquarie-Hastings Council's support for the Mingara – Westport Club "Write to Read" program, which targets learning difficulties and dyslexia for children and young people in the Port Macquarie-Hastings area.

The Club have been providing this program to schools in the LGA for over 4 years and have provided books and programs to numerous preschools, schools and services for people with a disability.

It would be wonderful to see this program be extended to schools and communities who have not had access.

If you wish to discuss this letter of support, please feel free to contact me on ☎ 65818 111 or tony.hayward@pmhc.nsw.gov.au

Sincerely

Tony Hayward

Tony Hayward
General Manager

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28 NOV 2011

PORT MACQUARIE
HASTINGS

24 November 2011

Anthony Westman
Westport club
Buller Street
Port Macquarie
NSW 2444

Dear Mr Westman

I am writing to express Port Macquarie-Hastings Council's support for the Mingara-Westport Club application for up to 20 new gaming machines at the Westport Club located on Buller Street, Port Macquarie NSW 2444.

Council has met with Club representatives to discuss the contribution the Club will make towards the community as a result of this application. They propose to provide Council with $55,000 to purchase a new mobile library van, a service that Council is very interested in providing and one which the area currently does not have access to. Council will support the mobile library service by providing staff and ongoing operational costs associated with the van. It is anticipated that the $55,000 would purchase a small van and provide for fit-out. Council's contribution will be between $35,000 and $70,000 per annum (dependant on the number of days in operation).

The mobile library will provide important library services (between 2-4 days per week) to our rural communities and schools that do not have access to library services or public transport. Some of these rural communities are over an hour in distance from Port Macquarie library. The focus for the van will be children and young people and it is expected that the project would commence mid-2012. Council and the Westport Club will explore the potential for ongoing support for this project through the Club.

Council would also look for opportunities to link with the Westport/ Dymocks literacy programs and the "Write to Read" learning difficulties and dyslexia program as the service becomes more established. This would add value to the Westport partnership and existing program by providing access to this program for rural primary students.

If you would like to discuss this matter further please feel free to contact me on ☎ 65818 111 or tony.hayward@pmhc.nsw.gov.au

Sincerely

Tony Hayward

Tony Hayward
General Manager

Att.