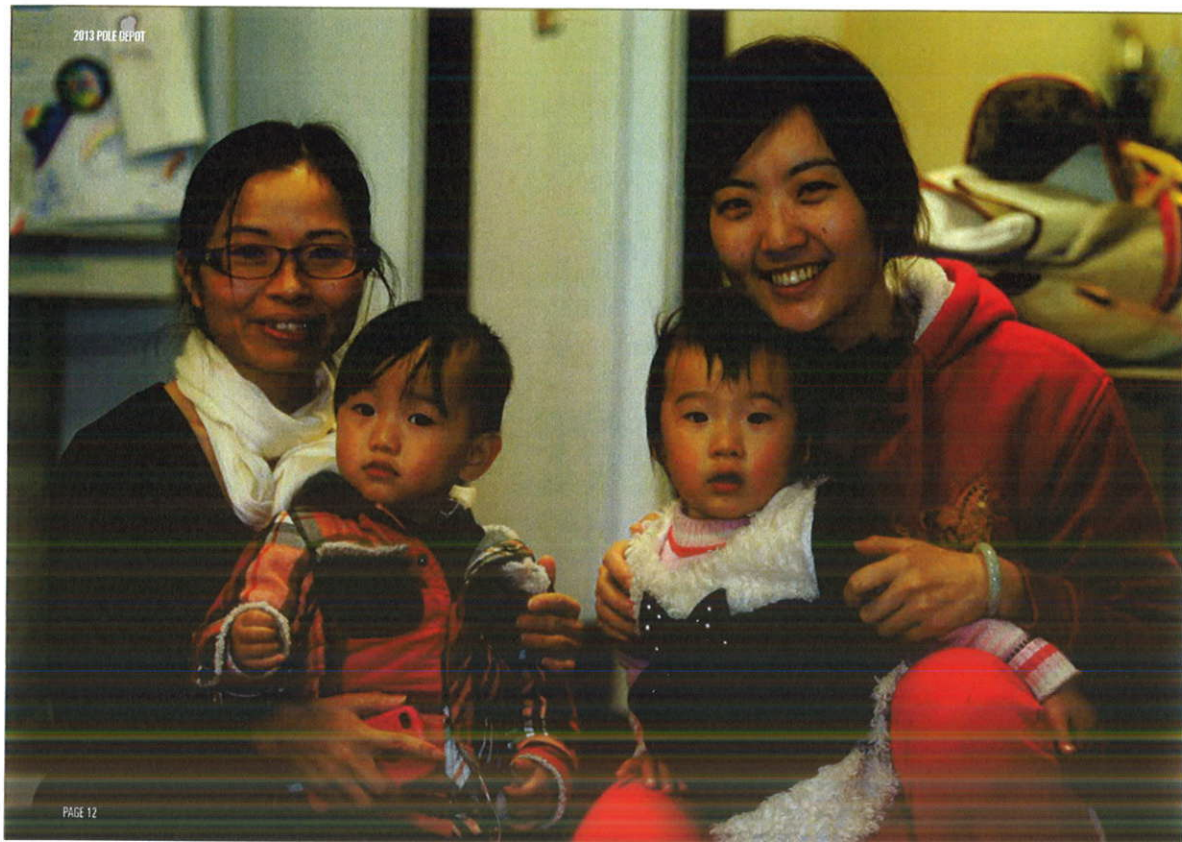

***Local Impact Assessment Class 1 Application
32-34 Littleton Street, Riverwood NSW***

**Riverwood Legion & Community Club Ltd
(229866)
October 2013**



Prepared by:

HATZIS CUSACK LAWYERS

Liquor & Gaming Specialists

(Incorporating Grant Cusack & Associates)

EXECUTIVE SUMMARY

1. INTRODUCTION

- I. This document is a Local Impact Assessment Class 1 to accompany a Threshold Increase Application made for approval of a 'low range' gaming machine threshold increase of 20 for Riverwood Legion & Community Club Ltd (the "Applicant") at premises situated at 32-34 Littleton Street, Riverwood NSW (the "Venue") located in the Band 2 Local Government Area (the "LGA") of Hurstville. The Applicant has operated at the Venue for more than 50 years and provides hospitality based recreational pursuits and community based enterprises for its members and their guests. This LIA provides relevant gaming data, social data and issues of concern to the Local Community so that the Authority can determine whether additional gaming machines will positively contribute to the Local Community.

2. RESPONSIBLE GAMBLING MEASURES

- II. Chapter 2 of this Report details the mandatory and additional responsible conduct of gambling measures put in place by the Applicant at the Venue. The Applicant operates its gaming machine operations in strict accordance with legislated and 'best-practice' interventions and initiatives modelled on its Responsible Service of Gambling House Policy (see Appendix 1). The Applicant has also implemented additional measures to ensure compliance with recent amendments to the *Gaming Machines Act 2001* and associated *Regulations*. The Applicant is a member of ClubSAFE, and has adopted its best practice guidelines and policies.

3. LOCAL COMMUNITY

- III. Chapter 3 of this Report details the communities potentially affected by the approval of the Application. The Hurstville LGA is the Local Government Area of the Venue and a map illustrating the extent of the LGA and the location of the Venue is included as Appendix 4. An area extending 5kms from the Venue has been identified as the Local Community for the purpose of assessment. Chapter 4 provides a demographic description of the LGA and Local Community.

4. POSITIVE CONTRIBUTION

- IV. Chapter 5 of this Report details the positive contribution resultant from approval of the Application to the Local Community. If the Application is granted, a total of \$130,400 will be put towards a variety of social inclusion programs being facilitated by reputable, not-for-profit community minded organisations located within Hurstville LGA. \$30,400 will be donated to the Riverwood Community ESL Program, which seeks to expand its services and thereby support a larger number of new and longer term migrants who seek to enhance their English skills. \$70,000 will fund the employment of a community worker whose role will be to assist Riverwood residents who face social isolation and are at risk of social exclusion. A further \$30,000 will be donated to Pole Depot Community Centre, which seeks to offer a number of educational programs aimed at parents from multi-cultural backgrounds and elderly residents. A portion of these funds will also be put towards the staging of a multi-cultural festival which is intended to mark social inclusion week, an initiative supported by the Australian Government.

5. CONCLUSION

- V. Given the satisfaction of the requirements of the Act and Regulation through the conduct of gaming machine operation at the Venue in a responsible manner and the evidence of substantial positive contributions to the Local Community, it is the Applicant's belief that this LIA meets the requirements of the Legislation.

1 INTRODUCTION

- 1.1 This Report is a Local Impact Assessment ("LIA") Class 1 to accompany a Threshold Increase Application for a Band 2 Local Government Area venue of a 'low range increase' of 20 gaming machines for Riverwood Legion & Community Club Ltd ("the Applicant"). The Applicant is located at 32-34 Littleton Street, Riverwood NSW ("the Venue") in the Hurstville Local Government Area ("the LGA").

Methodology

- 1.2 In respect of LIAs relating to threshold increase applications, the LIA Guidelines provide that the Independent Liquor & Gaming Authority ("the Authority") can only approve an LIA where the LIA complies with the requirements of the *[Gaming Machines] Act [2001]* and the *[Gaming Machines] Regulations [2008]* ("the Legislation") and demonstrates that gambling activities will be conducted in a responsible manner. The Guidelines further state that an LIA Class 1 must demonstrate that the proposed increase in gaming machines for the venue will provide a positive contribution towards the Local Community in which the venue is situated.

Applicant Details and History

- 1.3 The Applicant seeks the approval of a Threshold Increase Application for an increase of an additional 20 gaming machines. The Applicant is located at 32-34 Littleton Street, Riverwood ("the Venue") and provides recreational services and community based enterprises for the residents of Riverwood and the Local Community, in the Local Government Area of Hurstville ("the LGA"). The location of the Venue is identified and illustrated in Appendix 4. The total floor space of the Venue is 4,200 m² as shown by the layout plan of the Venue provided at Appendix 6. The Applicant was formed on the 5 December 1962 by its founding members who set out to create an establishment where likeminded people could gather and enjoy interacting with one another. The Applicant was founded with the intention of facilitating the well-being, care, compensation and commemoration of serving and ex-legion members and their dependants. It continues this tradition today, and boasts a membership of more than 12,500.

Current Applicant Services, Facilities and Donations

- 1.4 The Venue currently comprises lounge, dining and function areas, as well as a children's play section. The recent addition of Red River House Restaurant furthers the Applicant's focus on the provision of quality meals. The Applicant offers a number of services to its members and guests. Along with the provision of gaming and refreshments, the Applicant offers free entertainment on Friday and Saturday nights, free trivia raffles and provides a courtesy bus for patrons, seven days per week. The applicant also facilitates Sydney's Bingo Lounge, which is located on the ground level of the venue. Bingo sessions are run once or twice a day, excluding Saturdays, some of which are free of charge.
- 1.5 The Applicant makes donations to a number of local organisations, including Pole Depot Community Centre, St George Community Transport, Calvary Health Care and various local schools and local sporting clubs. The Applicant exceeded ClubGRANTS requirements by approximately \$19,000. In addition to this, the Applicant also hosts an annual community street fair which costs the Applicant approximately \$12,000 each year and has been ongoing for the past 10 years.

- 1.6 The Applicant employed a total of 64 staff at June 2013 (18 full-time, 25 part-time and 21 casuals). The Applicant exists for the benefit of its members and guests, and provides members of its Local Community with a central meeting place.

Financial performance of the Applicant

- 1.7 The Applicant had a total revenue in the year ending December 2012 of \$14.3 million and a pre-tax profit of \$1.9 million. Gaming machine revenue for the year ending December 2012 was \$12.1 million, representing approximately 84.8% of total revenue. The Applicant paid \$2.7 million in gaming machine duty in 2012. The Applicant had a total employee benefits expense of \$2.9 million, and in the year ending August 2012 made donations totalling \$241,772.

Gaming machine indicators

- 1.8 The Applicant operates 178 gaming machines currently. The Applicant had a profit per gaming machine (total turnover less payouts) of approximately \$75,660 for the 2012 year. The average net profit per gaming machine for Hurstville LGA in 2012 was \$50,727.00. The Applicant projects that each additional gaming machine will return a profit of approximately \$70,000 per annum. The additional machines will thus add an estimated \$1.4 million for the first year of operation to the gaming revenue of the Applicant.

Proposal

- 1.9 Pursuant to the Application being granted, a total of \$130,400 will be donated towards a variety of social inclusion programs being facilitated by local not-for-profit organisations. Funds will be provided to Riverwood-Punchbowl Anglican Church to support its expansion of the Riverwood Community ESL Program and to fund the employment of a community worker who will assist socially isolated residents living in the suburb of Riverwood. Funds will also be provided to Pole Depot Community Centre so as to provide for the introduction or expansion of a range of educational programs aimed at migrant parents and elderly residents. Further information regarding the positive contribution component of this LIA is provided in Appendices 7, 8 and 9.

2 RESPONSIBLE GAMBLING MEASURES

- 2.1 The Applicant's gaming machine operation is in strict accordance with legislated and optional responsible gambling measures and is considered best practice in this area. A copy of the Applicant's House Policy on the Responsible Conduct of Gambling is included at Appendix 2. The Applicant operates its responsible gambling house policy which is drafted in accordance with the legislative requirements stated in the *Gambling Legislation Amendment (Responsible Gambling) Act 1999*, the *Registered Clubs Act 1976*, the *Gaming Machines Act 2001* and accompanying regulations. The Applicant's harm minimisation strategies are extensive. A full list is attached as Appendix 3.
- 2.2 The Applicant is a member of ClubSAFE, and has adopted its best practice guidelines and policies. As such, the Applicant goes beyond compliance with current legislation. The Applicant is a proactive adopter of the latest measures aimed at preventing and managing problem gambling, and ensures that all staff regularly update their Responsible Conduct of Gambling training. The Applicant is vigilant about promoting support services for problem gamblers, only recently having heavily advertised Nathan Hindmarsh's new role as a ClubsNSW and ClubSAFE spokesperson and ambassador for gambling support services. The ClubSAFE Responsible Conduct of Gaming policy is included as Appendix 1.

- 2.3 The Applicant only recently expanded its self-exclusion offering, so that it now offers the ClubSAFE online self-exclusion program. This gives patrons the ability to self-exclude from all local venues within a particular area. The program also allows for the provision of updates from other clubs in the region, making the Applicant's self-exclusion scheme much more accessible and effective.

3 LOCAL COMMUNITY

Definition of Local Community

- 3.1 The Legislation provides that there must be a positive contribution from approval of the Threshold Increase Application. The methodology which the Applicant has used to define its Local Community has been developed through its analysis of its membership penetration in the surrounding area. Generally a registered club will have a membership penetration in urban and semi-urban areas of approximately 5kms. This assessment is linked heavily to legislative requirements pertaining to compulsory membership of any person residing within 5kms of the registered club in question. In the context of the information set out above, the Local Community is defined as encompassing a 5km area surrounding the Venue. The Local Community is defined as per the map attached as Appendix 5. It is submitted that this defined area meets the requirements of the Act, Regulation and Guidelines.

4 DEMOGRAPHY

- 4.1 Hurstville LGA is located in the southern suburbs of Sydney and covers an area of approximately 25 square kilometres. The LGA has several major residential, shopping and commercial centres and comprises approximately 29,000 private dwellings.
- 4.2 The LGA is a sub-region of St George-Sutherland Statistical Sub-Division. In August 2011, Hurstville LGA's population was estimated at 78,855. In 2011, 78.8% of the population were aged 18 years and over. This compares to 76.9% for NSW. The median age of people residing in the LGA in 2011 was 37 years, which is a year younger than the State median. Only 53.9% of Hurstville LGA's population is Australian born, a marker which reflects the multicultural character of the LGA when compared to the 68.6% of the State's population that named Australia as its place of birth. The population of Hurstville LGA grew by 2.1% between the 2006 and 2011 census, compared to the State's rate of growth which was 5.6% for the same period. In August 2011 the rate of unemployment in Hurstville LGA was estimated at 6.1%, slightly higher than the NSW rate of 5.9%.
- 4.3 Hurstville LGA has the following SEIFA scores:-

INDICATOR	Hurstville LGA Score	Hurstville LGA Decile
IRSEAD	1018	8
IRSED	1007	8
IOER	994	7
IEO	1037	9

An alternative measure of SEIFA is provided by the ABS. Each LGA in NSW has been ranked in deciles (ranges of 10 percent). The first decile denotes the most disadvantaged LGAs, the tenth decile, the most advantaged. The Hurstville LGA falls in deciles 7, 8 and 9. It therefore ranks close to the top of all NSW LGAs. The advantage of using this method to analyse SEIFA is that it allows comparison with all LGAs, not simply a State average, which is skewed by a small number of very high SEIFA estimates for certain LGAs. This is emphasised by the fact that in 2011 only 58 of 158 LGAs (excluding Unincorporated NSW) or 36.7% of all LGAs, had a SEIFA in excess of the

NSW average.

5 POSITIVE CONTRIBUTIONS

- 5.1 The granting of the Application will yield significant benefits for the Local Community and LGA in the form of numerous social inclusion programs facilitated by Riverwood-Punchbowl Anglican Church and Pole Depot Community Centre. Further details pertaining to the various projects to be funded are provided below.

Riverwood Community ESL Program

- 5.2 The Riverwood Community ESL Program provides English tuition and English language communication skills to migrants and refugees residing in the Riverwood area. The English tuition covers the four basic macro skills of listening, conversation, reading and writing, and the social aspect of the program helps to build skills and confidence. Clients include new migrants and refugees as well as longer term migrants who may have missed earlier opportunities to acquire adequate English skills. The staff are led by trained professional teachers. All staff are volunteers who reside in the area and attend Riverwood-Punchbowl Anglican Church.
- 5.3 The Riverwood Community ESL Program operates weekly, using the freely provided facilities at St Andrew's Church Riverwood. The program also includes quarterly and occasional educational and social outings for clients and staff. Clients pay a weekly charge of \$2.00 which is put towards the costs of teaching materials and the morning tea that is supplied at each class. To cover remaining costs, the program relies on donations. The program currently services approximately 20 clients.

The project

- 5.4 The Riverwood Community ESL Program has been facilitated by St Andrew's Church for the past 15 years. The Church now hopes to expand the program by way of an evening class for those who are working or have daytime commitments. The provision of an additional class will require the Church to employ a professional ESL teacher on a casual basis. With additional clients come additional costs in the form of text books, whiteboards, stationery supplies, the purchase of a printer and various educational and social outings. The Church seeks a total of \$30,400 in order to fund the expansion of this program from mid-2013 to the end of December 2015. Further details pertaining to costings can be found in Appendix 7.

Evidence of a particular need within Hurstville LGA

- 5.5 Hurstville City Council's website describes the LGA as culturally diverse, and census data attests to the region's multicultural character. Just over half of Hurstville LGA's residents were born in Australia compared to nearly 70% of the State's population. 2011 census data also indicates that two or more languages are spoken in slightly more than half of all households in Hurstville LGA. Census data can also be used to extrapolate further information regarding Hurstville LGA's sizeable migrant population. Across New South Wales, only 12.3% of persons born overseas indicated, in 2011, that they speak English not well or not at all. In Hurstville LGA the percentage of migrants who struggle with the English language is 20.1%, and in the suburb of Riverwood the proportion is even higher, at 27.8%.
- 5.6 Compounding the language barrier issues faced by a significant proportion of the areas migrant population, is the level of disadvantage experienced in the suburb of Riverwood itself. The suburb's high number of unemployed residents and low median weekly household income suggests that the costs associated with privately offered language classes may be prohibitive. The Riverwood Community ESL Program provides an alternative affordable option for those who require assistance with developing their English language skills. Once armed with fluent English, such individuals will

hopefully be in a position to make useful contributions to their local community and LGA.

- 5.7 *Hurstville Community Strategic Plan 2021* lists a number of objectives, including a range of suggestions aimed at assisting in Hurstville LGA's social and cultural development. Improvement of access to English classes is listed as a means by which the community can increase awareness and understanding of the values and benefits derived from its culturally diverse population. This project responds directly to evidence provided by both census data and Hurstville Council documents.

Riverwood Community Worker

- 5.8 Riverwood-Punchbowl Anglican Church also seeks to employ a community worker to assist people in the Riverwood area to build relationships and develop a sense of belonging to the community. The community worker will work closely with individuals and groups at risk of social exclusion, aiming to offer opportunities for community participation. Those at risk of social exclusion include migrants, the elderly, those who are chronically ill, people with no family living nearby, and those who suffer from economic disadvantage. A community worker will approach its socially isolated clients holistically, ensuring that their basic needs are met, that their differences are respected and that their lives are lived with dignity. He or she will make them feel valued and assist them in establishing networks.

The project

- 5.9 The Riverwood Community worker will achieve the objectives set out above by undertaking the following tasks:-
- Making home and hospital visitations;
 - Facilitating food assistance programs;
 - Facilitating a drop-in program, thereby providing an important social outlet;
 - Organising the community service programs and the community events that St Andrew's Church Riverwood offers, including:-
 - Riverwood Lunch and Leisure Club;
 - Riverwood ESL Program;
 - Play day;
 - Kids plus;
 - Alcoholic Anonymous (use of premises);
 - Al-Anon (use of premises);
 - Ceramic painting classes (use of premises);
 - Community Christmas carols;
 - Easter community brunch;
 - July kids holiday club;
 - International Christmas in July; and
 - Liaise with a range of organisations including Riverwood Community Centre, St. George Mental Health Service, St. George Housing, NSW Department of Housing, Riverwood Police, St. George Migrant Resource Centre, Anglicare, local schools and local churches.
- 5.10 The total cost of employing a community worker for the period July 2013 to December 2015 is \$70,000. More details pertaining to the funding are provided in Appendix 8.

Evidence of a particular need within Hurstville LGA

- 5.11 Riverwood's cultural diversity increases the risk of community fragmentation and social isolation. In order to provide at risk individuals with a sense of belonging, the community worker will link disparate individuals to relevant community organisations and will help to establish social networks. Riverwood itself has a relatively significant number of elderly and migrant residents, as well as a degree of social and economic disadvantage, meaning that the risk of social exclusion for affected individuals is high.

Pole Depot Community Centre

- 5.12 Pole Depot Community Centre provides a diverse range of social support services to over 500 people living in Hurstville LGA and the St. George region every week. Its mission is to create a healthy, resilient and connected community by increasing the capacity of people to meet life's challenges and embrace opportunities. Pole Depot Community Centre is located in Penshurst and is central to many locations in Hurstville LGA. It is heavily reliant on the support of volunteers and donations from local businesses, including the Applicant, which has a long-standing relationship with the organisation.

The projects

Multicultural festival to mark Social Inclusion Week

- 5.13 Pole Depot Community Centre requires funding in order to host a multicultural festival on 1 December 2013, intended to mark Social Inclusion Week. The festival aims to provide an opportunity for community participation and a celebration of the area's cultural diversity. The festival will feature market stalls, entertainment, children's activities and guest speakers. Pole Depot Community Centre seeks a total of \$4,500 from the applicant to be put towards the staging of the festival.

Access to new digital technology for seniors

- 5.14 Pole Depot Community Centre seeks to develop an educational program aimed at assisting seniors in their use of smartphones, iPads and tablet devices. This program would be an extension of Pole Depot Community Centre's current Broadband for Seniors Program, which allows seniors to make full use of the internet as a means of helping them to stay in touch with distant family and friends, as well as providing access to a wealth of online aged care information. It is expected that younger volunteers will assist in the facilitation of this program. Pole Depot Community Centre seeks a total of \$5,500 towards this program.

1-2-3 Magic and Emotion Coaching Parenting Program

- 5.15 Pole Depot Community Centre currently facilitates the well-known 1-2-3 Magic and Emotion Coaching Parenting Program, which assists parents in managing their children's behaviour in a positive way. Pole Depot Community Centre now wishes to offer this program for parents and grandparents from Arabic, Chinese and Nepalese backgrounds, as parenting in a new culture is frequently the most pressing challenge faced by migrants. The program will be delivered by accredited bilingual facilitators and will provide culturally appropriate parenting advice. Pole Depot Community Centre seeks a total of \$9,500 towards the implementation of the multicultural strands of this program.

Mental Health, Drugs and Parenting Skills Program

- 5.16 Pole Depot Community Centre wishes to increase its support for at-risk youth aged between 12 and 18 years, by enabling targeted intervention by youth workers to address mental health, alcohol and drugs issues. The funding will also enable youth workers to assist parents of at-risk youth to improve the ways in which they engage with their troubled children. Pole Depot Community Centre seeks a total of \$10,500 towards the facilitation of targeted youth worker support of at-risk youth and their parents.
- 5.17 Further details pertaining to these projects can be found in Appendix 9.

Evidence of a particular need within Hurstville LGA

- 5.18 Census data pertaining to the cultural diversity that characterises Hurstville LGA has been outlined above. Page 16 of *Hurstville Community Strategic Plan 2021* includes the following objective:-

5.2 Social and cultural development

A.4 Culturally diverse community – increasing awareness and understanding of values and benefits derived from our culturally diverse community.

A.4.1 Encourage events and celebrations that bring the diverse community together.

- 5.19 As well as providing a social outlet and opportunity for community participation, the multicultural festival will celebrate Hurstville LGA's cultural diversity through the provision of food and entertainment inspired by the varied ethnic backgrounds of Hurstville LGA's residents.

- 5.20 *Hurstville Community Strategic Plan 2021* also provides evidence of the need for programs targeted at the LGA's elderly residents. Page 15 of the *Strategic Plan* lists the improvement of aged care facilities and services as a key objective:-

A.3.1 Support independent affordable living services that provide information to enable older community members to stay at home for longer.

A.3.3. Promote interaction with older residents – through activities such as Neighbour Day and nursing home visits.

- 5.21 Hurstville LGA's ageing population requires assistance to maintain a high standard of living, which would be enhanced by increasing access to technology. The digital technology program planned by Pole Depot Community Centre will have the dual effect of educating clients to be able to effectively use technology for a variety of purposes, as well as providing an opportunity for interaction with younger members of the community.

- 5.22 *Hurstville Community Strategic Plan 2021* also includes the following objective:-

5.2 Social and cultural development

A.7 Families and children – providing access to family friendly programs and events.

A.7.2 Promote the provision of parenting programs, including healthy living programs for children.

- 5.23 The parenting programs planned by Pole Depot Community Centre respond expressly to this direction, and will provide guidance for parents of younger children and at-risk teenagers, including those from non-English speaking backgrounds.

6 CONCLUSION

- 6.1 This LIA, pursuant to Section 37 of the *Gaming Machines Amendment Regulation* 2009, defines the Applicant's Local Community, details the positive contributions that the Applicant will provide to the Local Community if the Application is approved, and details the harm minimisation and responsible gambling measures that are in place at the Venue.
- 6.2 The Applicant is a community based registered club which provides needed community support through additional donations exceeding those required through ClubGRANTS contributions. The Venue provides a central meeting place for its Local Community, including numerous recreational and social facilities and opportunities existing for the benefit of members and guests.
- 6.3 The Applicant operates gaming at the Venue in compliance with mandated legislative requirements and operates a best-practice style of interventions and procedures. The Applicant enforces this strict approach based on its House Policy on the Responsible Conduct of Gambling conducting regular in-house training for all of its gaming staff, each of whom holds qualifications in the Responsible Conduct of Gambling.
- 6.4 The positive contribution put forward in this LIA will not occur without the approval of the Application. The Applicant has pledged a total of \$130,000 towards a variety of community programs intended to increase and support social inclusion. Demographic data and Council documents demonstrate the need for programs aimed at managing the challenges of migration, ageing and parenting.
- 6.5 It is therefore provided that the test as set out in the Guidelines and Legislation is met and the Applicant submits that the Threshold Increase Application should be approved.

Appendix 1

ClubSafe Responsible Conduct of Gambling Policy

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)

IMPORTANT NOTICE

Machine Playing Conditions



These Conditions regulate and limit the rights and obligations of anyone who plays a gaming machine in the Club.
You should read them before playing any machine. Do not play any machine if you do not understand and accept all of these Conditions.

1. No patron is required to participate. Any playing of machines is at your sole option, discretion and risk.
2. Player information brochures are available. Please ask if you would like to know how to get one. Player brochures are for general information only and if there is any inconsistency with these Conditions, then to the extent of the inconsistency these conditions prevail.
3. You should not play any machine unless you completely understand -
 - (a) how you have to play it, and
 - (b) the combinations that you would have to get to win a prize.
4. If you disagree with anything done by the Club in connection with a prize or the playing of a machine, please ask about the Club's complaint handling procedures.
5. Machines must not be played by anyone under the age of 18 years.
6. These Conditions cannot be varied for you personally except by a document that sets out the change(s), expressly refers to these Conditions and is signed by an authorised Club officer.
7. These Conditions apply even where there are separate conditions stipulated for a particular machine or promotion or prize, except only where (and to the extent that) the Club expressly states in writing that it is amending these Conditions.
8. Payment may be withheld and the Police called if in the Club's opinion a machine or the circumstances show any sign of use of or interference with the machine which is unlawful or in breach of these Conditions or the Club has any reasonable suspicion of play in breach of these Conditions or which is otherwise improper.
9. A prize or purported prize will not be paid or awarded where in the Club's reasonable opinion it arises as a result of a machine malfunction; or as a result of any aspect of the operation, working, use or performance of the machine that was not intended or not reasonably anticipated by the Club (even if that aspect of the operation, working, use or performance of the machine was otherwise predictable); or (without limiting the previous general words), where the winning combination showing has not been registered in the machine. The Club's decision is final.
10. Various legal requirements binding on the Club in some circumstances are mandatory and cannot be varied. If any such requirement is inconsistent with these Conditions then the legal requirement prevails but only to the extent of the inconsistency.
11. You must not play any machine which the Club has marked as malfunctioning or otherwise in some way marked or indicated as withdrawn from play. The Club will not pay any prize won on any such machine.
12. At any time when requested by the Club a player must provide their full name and address plus details of the basis on which they are on the Club's premises, with such documentary proof as the Club reasonably requires. The Club may prevent you from playing or continuing to play any machine if you do not satisfactorily comply with this requirement.
13. Club employees and former employees, and contractors and suppliers to the Club (and their officers and staff) must observe all relevant restrictions imposed by the Club from time to time regarding such persons. Without limiting those general words, an employee must not play machines whilst on duty nor during meal or rest periods or other breaks from duty. Prizes won by an employee or former employee, or by a contractor or supplier (or one of their officers or staff) when playing a machine in breach of this Condition, will not be awarded or paid.
14. Only coins and notes of Australian legal tender are to be used to play gaming machines and that must be in accordance with the particular requirements of any particular machine as noted on that machine.
15. You may reserve not more than one machine at a time and then for a maximum of 15 minutes. However, the Club may in any particular case decide in its discretion not to allow a machine reservation to continue. The Club has no liability to you if you reserve a machine but for any reason that machine is played by some other person. The Club may in its discretion but without limiting the other provisions of this condition, allow particular types of players to reserve more than one machine or to reserve a machine for a longer period.
16. The Club may reserve any number of machines for the exclusive use of full members or for a particular promotion or activity. If you are not entitled to play a machine under any such particular arrangement then you are not entitled to claim any prize won on the machine whilst it is so reserved.
17. A prize will not be paid unless the winning combination is seen by an authorised staff member of the Club and verified for payment according to the Club's standard procedure for paying prizes.
18. A prize will not be paid if it is won before the opening time of the Club, or after the announced closing time of the Club.
19. The Club has the right to ensure that every prize, short pay and machine refill is played off.
20. The Club may refuse any person the right to play or to continue to play a gaming machine in its discretion at any time without giving any reason.
21. You must immediately report to an authorised Club staff member, any machine that is able to be operated without using the correct legal tender or without reducing the credit meter by an appropriate amount or that is malfunctioning in any other way, and you must stop playing that machine.
22. You must also immediately report to an authorised Club staff member, any machine that overpays or pays other than the correct amount for a winning combination, and you must stop playing that machine.
23. Any property, including money, left by players in or on an unattended machine must be reported and returned to the Club for appropriate action.
24. If you do not report a malfunction as required then you may be liable to the Club for damages suffered by the Club as a result.
25. You must not tilt, rock, move damage or interfere with a machine or do anything calculated or likely to interfere with the normal operation of a machine, or do anything prohibited by law.
26. Cheating in relation to a machine is a very serious criminal offence carrying a maximum penalty of \$11,000.00 or imprisonment for 12 months, or both, for each offence.
27. Prizes are not payable to any player, and may not be claimed by any person, who is under the age of 18 years or who is not either a financial member, provisional member, temporary member or honorary member, or a bona fide guest of a member and on the premises in compliance with all requirements of the law and the Club's Constitution and playing the machine in the reasonable company of the member concerned.
28. Prizes or accumulated credits over \$2,000.00 will, and prizes of less than that amount may be paid by crossed cheque payable to the prizewinner, or by EFT where that is requested by the prizewinner and those means are available to the Club.
29. Monetary prizes and stored or accumulated credits will be paid within 48 hours of a request for payment from the prizewinner. The Club in its discretion may pay part of a prize or of a stored or accumulated credits, in advance of paying the balance.
30. A prize may be awarded in a non-monetary form. Where a prize is awarded in a non-monetary form there is no option to take the prize in any other non-monetary form except as the Club may have separately specified in writing for any particular machine or promotion. The prizewinner does have the choice of being paid instead. The prize will be awarded as stated in the Club's published information, or if no time has been specified then within 48 hours of a request from the prizewinner.
31. Where a prize is not awarded or paid immediately after the prizewinner has requested it, the Club will give the prizewinner a written acknowledgment of the prizewinner's entitlement to the prize.
32. For a monetary prize, the Club will pay the prizewinner an amount equal to but not exceeding the value of the credits accumulated by the prizewinner from playing the relevant machine.
33. Except as specified by the Club in writing or by legislation for any particular machine or promotion, all prizes are paid in cash. The Club keeps certain records in relation to machines and prizes. Players must cooperate with the Club regarding the keeping of those records.
34. If the Club offers any machine which is operated as part of an inter-club linked gaming system (no matter what that system is named) then -
 - (a) to the maximum extent permitted by law, progressive jackpots (and other similar prizes) are payable by TAB limited or other operator of the linked gaming system alone and the Club has no liability to pay, and gives no representation or warranty concerning, any such jackpot, prize or other benefit offered by that operator;
 - (b) any other specific Conditions applicable to the relevant linked gaming system, including those notified by the operator of the linked gaming system, apply. If there is any inconsistency, then as between you and the Club (except as any other Conditions promulgated by the Club may expressly provide) these Conditions prevail to the extent of the inconsistency to maximum extent permissible at law;
 - (c) the Club may if it chooses act as the representative or agent of the linked gaming system operator eg, to facilitate payment of a progressive jackpot or prize. However, that does not waive or affect these conditions all of which continue to apply.
35. The Club may immediately withdraw a machine or any progressive system from play if the Club in its absolute discretion suspects a malfunction. If the machine is of a progressive type then the Club will have the machine repaired as soon as practicable.
36. Only the actual prizewinner may claim or receive payment of a prize. They must do so in person at the club's premises. The Club may in its absolute discretion waive this condition.
37. If the Club in good faith pays or awards a prize to someone appearing to the Club to be or to duly represent the prizewinner, then the maximum extent permitted by law that payment or award fully discharges the Club from all liability to the prizewinner in relation to that prize.
38. If the Club provides any gaming machine ticket (as defined in the Gaming Machine Regulation 2002 as may be amended from time to time) then -
 - (a) The ticket may only be redeemed at the place or places at the Club's premises which are designated by the Club.
 - (b) The ticket may be redeemed at the Club's election in cash or by cheque or both.
 - (c) The Club may refuse to redeem the ticket if the Club is not satisfied that the person claiming in respect of the ticket or if that person does not provide documentary proof of identity and their signature and provide and let the Club take from that documentary proof of identity the following information - their full name and address; the identifying numbers or letters of the document proving their identity; and the full name, address and signature of the person claiming in respect of the ticket (if different to the person presenting the ticket).
 - (d) Claims may be made for unclaimed tickets at any time when the Club is open for trading.
39. The Club may still publish information relating to the type or value of any prize won and the venue or geographic location where it was won, even if the prizewinner requests in writing that nothing disclosing the prizewinner's identity be published.
40. By accepting or redeeming a prize, a prizewinner consents to use of their name and likeness for marketing purposes (until they request the Club in writing given to the Club or an employee of the Club that anything disclosing their identity not be published), based on the winning of the prize and without additional compensation.
41. Nothing in these Conditions affects anything contained in any self-exclusion deed which you may sign. The Club is entitled to rely on every provision in any self-exclusion deed signed by you (whether or not the deed is titled as a self-exclusion deed), despite anything in these Conditions.
42. Any other specific Conditions applicable to any particular machine, promotion or prize apply. If there is any inconsistency, then (except as those other conditions may expressly provide) these Conditions prevail to the extent of the inconsistency.
43. A member who breaches any of these Conditions is liable to disciplinary action by the Club in addition to any disqualification from claiming a prize and any other lawful penalty.
44. The Club may withdraw or amend these Conditions at any time in its absolute discretion. Any change becomes operative immediately it is displayed anywhere at the Club.

IS GAMBLING A PROBLEM FOR YOU?

CLIME (NSW) IS A CONFIDENTIAL, ANONYMOUS & FREE COUNSELLING SERVICE

Appendix 2

Responsible Conduct of Gambling House Policy

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)

3.0 CLUB POLICIES AND PROCEDURES

Club Rivers is only as good as the team within it. An efficient and successful club requires standards and policies that all employees adhere to. The following policies and procedures are established with both Club Rivers' service standards, as well as our industry's legislative requirements, in mind.

This list is comprehensive of the club's policies and procedures. Club Rivers' policies, however, may be revised or added to as standards and/or legislation changes. Disciplinary action may result if the following policies and procedures are not observed. Acceptance of the policies and procedures is a condition of your employment.

3.1 BREACH OF POLICY

We will continually monitor compliance with this policy and will investigate any suspected breaches. If a breach is found to have occurred, you will be provided with an opportunity to explain your conduct. If your explanation is unsatisfactory, you will likely be the subject of disciplinary action. For example, this may include a warning, note to file, suspension, transfer, demotion or termination of employment. Even non-intentional or 'one-off' breaches may result in the full range of disciplinary action.

3.2 RESPONSIBLE SERVICE OF ALCOHOL POLICY

Club Rivers' Directors, Management and all employees are committed to the responsible serving of alcohol. This includes:

- Adequate training of all employees in the responsible service of alcohol. Liquor service is refused to people who are obviously affected by alcohol
- Alcohol will not be promoted in a way that encourages minors to seek to purchase or consume alcohol
- Liquor service will be refused to underage people. Club employees require patrons suspected as minors to present Proof of Age Cards or other approved forms of identification before providing service
- The Club will not support any promotional practice that encourages the excessive consumption of alcohol

3.3 RESPONSIBLE CONDUCT OF GAMBLING POLICY

Club Rivers maintains a commitment to manage the environment in which Gambling is conducted to minimise harm and meet community expectations. The Club aspires to high standards of harm minimisation by:

- Providing gambling services and gambling practices that conform to all Government legislation;
- Promoting responsible gambling practices that conform to local community standards and expectations by establishing a pleasant and safe gambling environment;
- Developing policy that ensures all legislative requirements related to winnings payments are implemented
- and policy that encourages patrons to develop responsible gambling practices;

- Encouraging patrons to take responsibility for their gambling through an effective self-exclusion procedure upon request;
- Developing and maintaining effective links between the Club and community organisations that provide support and advice for problem gamblers and their families.

3.4 EDUCATION & TRAINING

Club Rivers is committed to the development and success of its employees and recognises that employee training and development is essential for the fulfillment of business objectives and job satisfaction.

Club Rivers will:

- Provide employees with access to training that is relevant to their work needs
- Encourage employees to participate in the training offered
- Encourage employees to be creative in their work and to continually seek new and better ways of working more effectively
- To promptly consider training requests

The training of all Club Rivers' employees is based on a training needs analysis (TNA). A TNA will also include consideration for the future needs of the business, particularly in relation to new developments in the hospitality industry.

The CEO, in consultation with the Management Team, determines the kind of training required in order to ensure that employees are trained to effectively and efficiently perform their duties. Your feedback and suggestions in regards to education and training needs that would assist you in your role and career progression with Club Rivers are welcomed and can be directed to HR at any time. You will also be given an opportunity to discuss training options at performance appraisal meetings.

3.5 PERSONAL HYGIENE & PRESENTATION POLICY

At Club Rivers, we uphold an exemplary standard in all aspects of our appearance.

3.5.1 PERSONAL HYGIENE

Personal hygiene concerns the care taken by an individual to maintain their health and includes, but is not limited to:

- Body cleanliness
- Oral hygiene
- Clean feet and hands
- Clean hair

Cleanliness

Appendix 3

Detailed list of Responsible Conduct of Gambling measures

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)

Responsible Conduct of Gambling

The Applicant has instigated an extensive range of harm minimization measures, including the following:

- All employees involved in gaming related duties hold a responsible conduct of gambling qualification in an approved course;
- All prize winners receive prizes in accordance with clause 13 *Gaming Machines Regulation*;
- The prize schedule of the Applicant is operated in accordance with clause 14 *Gaming Machines Regulation*;
- The Applicant maintains certain records as per clause 18 and 19 *Gaming Machines Regulation*;
- The Applicant maintains records relating to gaming machine prizes as per clause 15 *Gaming Machines Regulation*;
- No inducements as specified in clause 48 of the *Gaming Machines Regulation* are offered by the Applicant to gamble;
- Player information brochures in relevant community languages are kept in the Venue as per clauses 22, 23 and 24 *Gaming Machines Regulation*;
- Signage containing wordage as per clauses 26, 25 and 49 of the *Gaming Machines Regulation* are located in conspicuous positions in all gaming areas of the Venue;
- All jackpot link monitors are located in gaming or bar areas only;
- The identities of any prize winners are not published;
- The Applicant does not promote gambling outside the Venue, including not providing gambling signage which draws attention to the availability of gaming machines in the Venue, includes a term or expression frequently associated with gambling or relates to gambling franchise or gambling business;
- The Applicant maintains records of its player loyalty scheme in compliance with clauses 42, 43 and 44 *Gaming Machines Regulation*;
- The Applicant operates its player loyalty scheme in accordance with section 45 of the *Gaming Machines Act*, specifically provisions relating to the promotion of cash prizes over \$1,000, exchanging prizes for cash, redemption of bonus points for cash and advises of availability of player activity statements upon request;
- All gaming machines at the Venue are located in areas which do not attract members of the public who are outside the Venue or are contrary to public interest;
- The Applicant operates its gaming machine operations in accordance with the *ClubsNSW Code of Practice*;
- No minors are ever allowed access to gaming areas of the Venue;
- Strong links are maintained with established referral systems problem gambling counselling services;
- The Applicant operates the ClubSafe self-exclusion scheme in compliance with clause 47 *Gaming Machines Regulation*;
- Consumer information on the chance of winning maximum prizes and jackpots is made available in the gaming area;
- Gaming machines notices on the dangers of excessive gambling are placed in all required areas;
- Signage on the unavailability of credit facilities, both through access to credit funds via Automatic Teller Machines and through no facility at the venue;
- No cashing of third party cheques is possible;
- Clocks are clearly visible in all areas of the Venue as per clause 28 *Gaming Machines Regulation*;
- No gaming cash payments over \$2,000 are made;
- No cash prizes in gaming promotions;
- Limiting the value of prize winning cheques to \$1,000;
- Only the provision of opt-in marketing is undertaken and only as part of the Applicant's full suite of promotions;
- All direct advertising of gaming is contained within the Venue premises and is not visible outside the Venue; and
- The availability of player activity statements by players upon request is well known.

The Applicant has also implemented additional measures to ensure compliance with recent amendments to the *Gaming Machines Act 2001* and associated *Regulation*, this includes:

- No ATM in the Venue permits the dispensing of cash withdrawn from a credit account
- Any unclaimed prizes are now processed as follows:
- The Applicant places any unclaimed jackpot winning tickets not claimed within 12 months in a conspicuous area of the Venue for one month;
- Any unclaimed gaming machine tickets or jackpots not claimed during the 12 month period are now to be paid into the Community Development Fund;
- All prize winning cheques now clearly state - 'Prize winning cheque – cashing rules apply'.

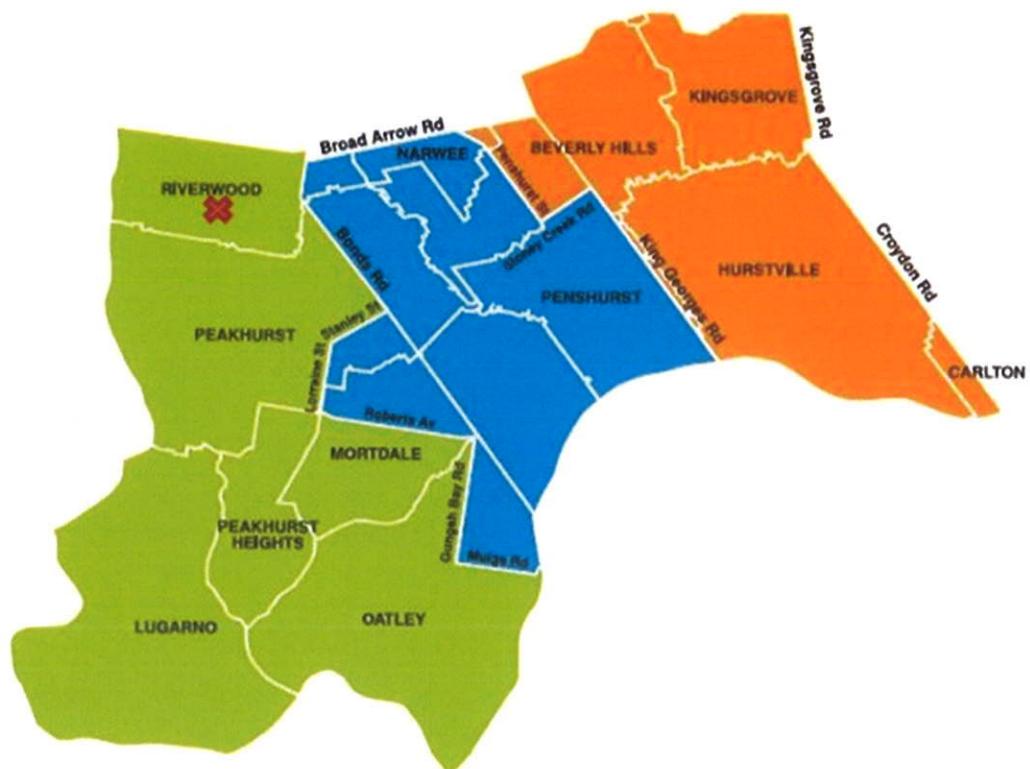
Appendix 4

LGA Map

HATZIS CUSACK LAWYERS

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)



✕ Venue

Appendix 5

Local Community Map

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)

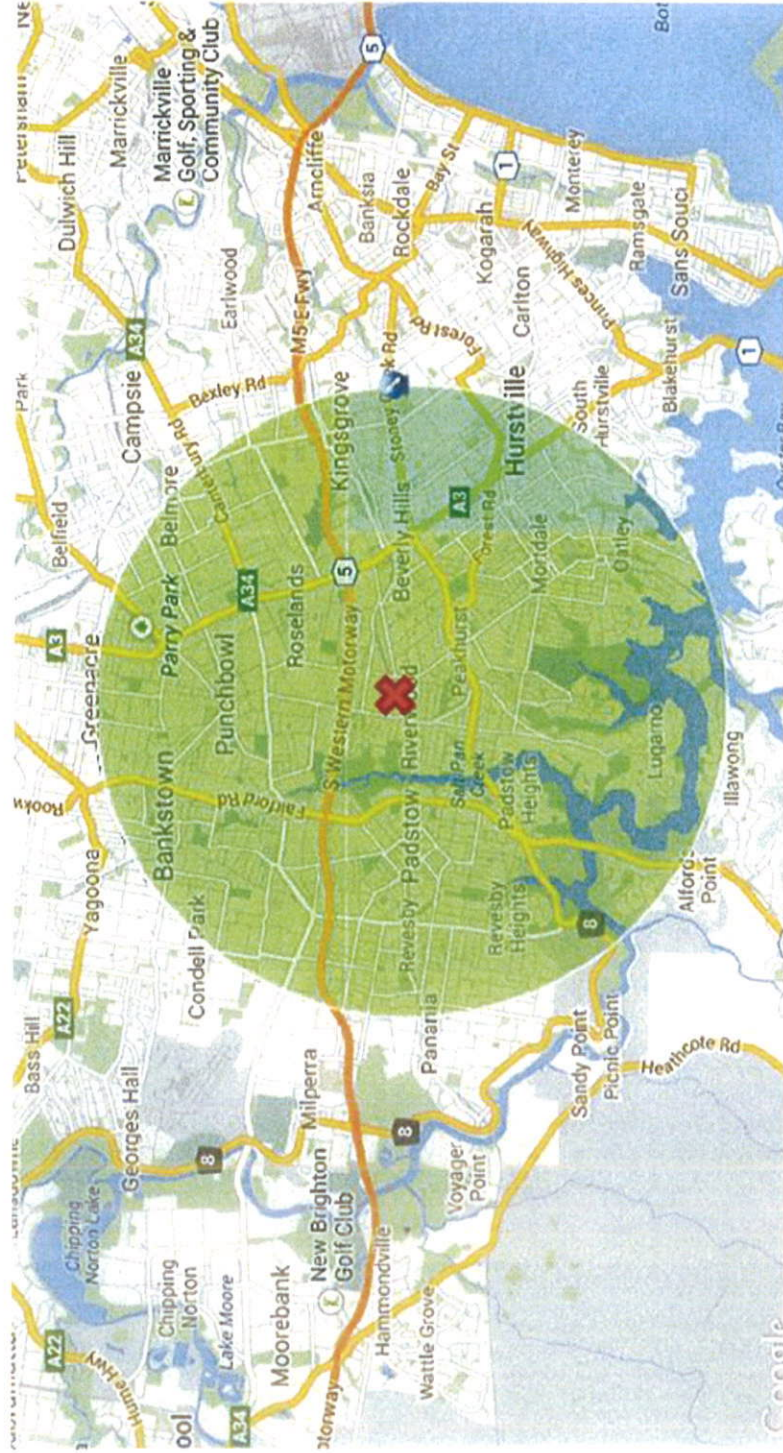
Club Rivers

32-34 Littleton Street Riverwood NSW

5km radius



Venue



Appendix 6

Layout of Venue

Prepared by:

HATZIS CUSACK LAWYERS

Liquor & Gaming Specialists

(Incorporating Grant Cusack & Associates)

Appendix 7

Riverwood ESL Program

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)

SUBMISSION FOR FUNDING

NAME OF ORGANISATION: ***RIVERWOOD COMMUNITY ESL PROGRAM***
ENGLISH AS A SECOND LANGUAGE CLASSES

Sponsored and run by Riverwood Anglican Church, Littleton Street, Riverwood.
From the Community Coordinator <rpac@optusnet.com.au>

DESCRIPTION OF THE PROGRAM

RIVERWOOD COMMUNITY ESL Program is a community service project, providing English tuition and English language communication skills to migrants and refugees in the Riverwood community and locality. The English tuition covers the four basic macro-skills of listening, conversation, reading and writing, and the socializing builds skills and confidence in communication.

Clients include new migrants and refugees, as well as longer term migrants who have missed earlier opportunities to acquire adequate English skills.

The Staff are led by trained professional Teachers, and all Staff (Teachers and Helpers) are volunteers from the community and members of Riverwood-Punchbowl Anglican Church.

RIVERWOOD COMMUNITY ESL program operates weekly on Friday mornings, using the freely-provided facilities of St. Andrew's Church Riverwood. The Program also includes quarterly and occasional educational and social outings for Clients and Staff.

Costs for teaching materials and morning teas are covered by a weekly charge of \$2 per Client, supplemented by donations. Costs of occasional educational and social outings are covered by donation, as are expenses for regular training of Teachers and Helpers, and for professional oversight and help from ANGLICARE's 'ESL Department'.

AIM OF THE PROGRAM

The aim of RIVERWOOD COMMUNITY ESL English Teaching Program is to provide English teaching and English-language communication and socializing skills to Migrants and Refugees living in the Riverwood area. The purpose of providing these services is:

- a) To help the Clients and potential Clients to become comfortable in English language conversations and situations
- b) To help them 'feel at home' in this community
- c) To help them feel more able to make useful contributions to the community and society at large
- d) And to help them to be the people God has made them, in the community that God has planted them.

OBJECTIVE – WHY WE ARE DOING THIS

Riverwood Anglican Church sponsors and run the RIVERWOOD COMMUNITY ESL Program for the following reasons, and with the following objectives:

- a) We want to be a contributing partner in the community
- b) We believe that lack of English proficiency is a major hindrance to some local residents in terms of their contribution to the community and their sense of feeling 'at home' in the community
- c) We want to offer a service to non-English speaking Clients and potential Clients that will benefit both the immediate Clientele and the community at large
- d) We want to respond to the expressed need of Clients and potential Clients for better English language skills and proficiency
- e) We care about people, and want to serve them and the community in ways that build community and foster positive relationships between all people.

In support of these Objectives, it is helpful to note the following:

- a) Government statistics for the Riverwood local area indicate by number the ethnic and linguistic background of residents, and the languages commonly spoken in homes. These statistics are unable to give numbers of those who struggle with English as a spoken or written language, nor do they indicate how comfortable they may feel in English-speaking environments. Anecdotally, there are likely to be more people who struggle to feel comfortable in English-language situations and conversations than the statistics might suggest.
- b) Among those who struggle with English, some are new migrants and refugees who qualify for the Government-provided 510 hours of lessons. For them, RIVERWOOD COMMUNITY ESL is a valuable supplementary program to add conversational extension and socializing skills.
- c) Some other new migrants and refugees do not qualify for the Government classes, and so for them, RIVERWOOD COMMUNITY ESL is a veritable lifeline as they struggle to settle and make meaningful contributions to their newly adopted community.
- d) A number of others who struggle with English language, are longer-term migrants and refugees who have missed earlier opportunities to become passably proficient in English usage. Many factors may have contributed to this – family and parenting obligations, on-arrival post-traumatic stress and more. For these Clients, RIVERWOOD COMMUNITY ESL adds to their ability to understand what is happening in the community, to participate in community events and services, to communicate with service providers and neighbours, to contribute in a positive way to Riverwood and beyond, and to feel more 'at home' than they ever have in Australia.

BENEFITS TO THE COMMUNITY

RIVERWOOD COMMUNITY ESL Program is a service that helps Clients and potential Clients to be more proficient in English language communications, and to feel more 'at home' in the community.

The obvious benefit to the community is that community harmony increases, local residents (which they are) engage more with the community and are better able to make meaningful and helpful contributions to the community, and social isolation and fragmentation decreases.

GROWTH OF THE GROUP

RIVERWOOD COMMUNITY ESL has been functioning in the St. Andrew's Church premises for the 15 years. Teachers and Helpers are all volunteers, giving one morning a week (Fridays) to help Clients.

The ESL Group has grown to and continues at an optimum 20 Clients. Some Clients leave because they get work, but as they go, others join the Group. Those who leave or 'graduate' often visit again, a sign of the value they place on the learning gained and the atmosphere of acceptance and friendship.

It is hoped to expand the RIVERWOOD COMMUNITY ESL Program in the near future, to include an evening Class for those who are working or have day-time commitments, but need to improve their English language skills. This however, will require us to employ a professional ESL teacher on a casual basis for the 2 hours of class teaching.

IF RIVERWOOD COMMUNITY ESL PROGRAM DID NOT OPERATE

If the RIVERWOOD COMMUNITY ESL Program did not exist, there would be a comparatively small but significant number of people in the community who would continue to struggle with English language, would continue to feel disenfranchised from the community, and would have less ability and motivation to make useful contributions to the local community.

FUNDING SUBMISSION

RIVERWOOD COMMUNITY ESL Program needs funding assistance to continue and extend services to the community, and to Clients who need and seek help with English language skills and proficiency. A Funding Submission table follows.

RIVERWOOD COMMUNITY ESL PROGRAM: For 2013 (July - December)		
Scanner/ copier/ printer	\$9,500	
Printer Consumables	\$500	
White board replacements – 2	\$800	
Whiteboard consumables	\$200	
Client texts and workbooks	\$400	
Client educational & social outings (3)	\$900	
Total for 2013 (July – December)		\$12,300

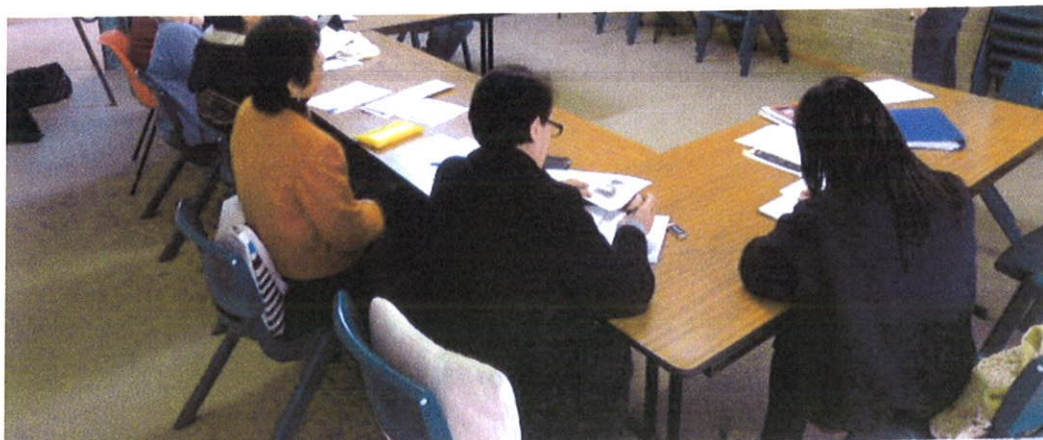
RIVERWOOD COMMUNITY ESL PROGRAM: For 2014 (January - December)		
Printer Consumables & service	\$1,000	
White board replacements - 2	\$800	
Whiteboard consumables	\$400	
Client texts and workbooks	\$800	
Client educational & social outings	\$1,800	
Extension ESL Teacher salary @ \$50/ hour, two hrs/ week, 40 weeks	\$4,000	
Total for 2014 (January – December)		\$8,800

RIVERWOOD COMMUNITY ESL PROGRAM: For 2015 (January - December)		
Printer Consumables & service	\$1,500	
White board replacements - 2	\$800	
Whiteboard consumables	\$400	
Client texts and workbooks	\$800	
Client educational & social outings	\$1,800	
Extension ESL Teacher salary	\$4,000	
Total for 2015 (January – December)		\$9,300

RIVERWOOD COMMUNITY ESL PROGRAM: Total Funding Submission, July 2013 – December 2015	
July – December 2013	\$12,300
January – December 2014	\$8,800
January – December 2015	\$9,300
Total July 2013 – December 2015	\$30,400



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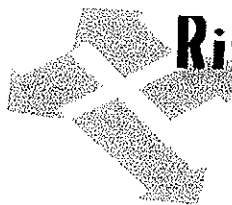
Appendix 8

Riverwood Community Worker

HATZIS CUSACK LAWYERS

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)



Riverwood-Punchbowl Anglican Church

St Andrew's
Riverwood

St Saviour's
Punchbowl

St Matthew's
Beverly Hills North

Postal Address: 9 Littleton St Riverwood 2210
Telephone: 02 9153 7624

30th July, 2013.

SUBMISSION FOR FUNDING

RIVERWOOD COMMUNITY WORKER

DESCRIPTION OF ROLE

The role of the Community Worker is to assist people in the Riverwood area to build relationships and develop a sense of community belonging. By working with individuals and groups, particularly those at risk of social exclusion, the Community Worker endeavours to assist, support and empower members of the Riverwood community by offering opportunities for community participation. Target groups are those in the community where physical, emotional and social needs are evident. The Community Worker liaises with appropriate community organisations to facilitate assistance in those areas of need. The Community Worker also facilitates links between the individual and the community to support those people so that they feel valued, their differences are respected and basic needs are met.

The Community Worker also visits community members who are isolated, sick or lonely for social support, in hospitals, at home, as well as in Nursing Homes.

The Community worker facilitates the food assistance program which provides canned food and left over bread from a local bakery to those in need. This is a drop in type program which operates two mornings a week using the facilities of St Andrew's Church Riverwood and is currently run on donations from the community. These two mornings operate also as a drop in and chat session where people who are lonely, or have other types of need, are able to access people to talk to.

The Community Worker has responsibility for the Organisational oversight and provision of administrative assistance to the Community Service Programs and Community Events offered by St Andrew's Church Riverwood. Raising community awareness, encouraging community participation and being the point of contact for new clients accessing these programs is also the responsibility of this role. Programs include:

Riverwood Lunch & Leisure Club

Riverwood ESL Program

Playday

Kids Plus

Alcoholics Anonymous (use of premises)

Al-Anon (use of premises)

China Painting Classes (use of premises)

Community Events include:

Community Christmas Carols

Easter Community Brunch

July Kids Holiday Club

International Christmas in July

The Community Worker liaises and works with organisations including Riverwood Community Centre (sharing of resources), St George Mental Health, St George Housing, NSW Department of Housing, local schools, local churches, Riverwood Police, St George Migrant Resource Centre, Anglicare etc. all with the aim of promoting community belonging and relationship development.

AIM OF THE ROLE

The aim of the Community Worker role is to promote community participation and a sense of belonging to the community. Riverwood is made up of a diverse demographic, according to the last Census. In order to encourage community development, it is vital to encourage relationships and links with other members of the community and with community organisations. The Community Worker role facilitates these links and encourages community participation so that community members feel valued, their well-being is improved and community networks are established. In this way, people may live with dignity and connectedness to the community in which they live.

OBJECTIVES

The Community Worker Role seeks to:

Build relationships between members of the local community

Build relationships between community members and community organisations

Provide organisational oversight to the Community Services and events it supervises

Provide a food assistance program to financially disadvantaged members of the community
Provide a visitation program to community members who are ill, socially isolated or in some other form of need

BENEFITS TO THE COMMUNITY

As the Community Worker facilitates the building of relationships between individuals and a sense of community belonging, individuals will increase their capacity to participate and make valuable contributions to the community in which they live. Lonely, sick or socially isolated residents will experience social support and an increased sense of connectedness and value to the community. Financially underprivileged residents will have a resource that would otherwise not be accessible and assistance to access local community resources and services, which they would otherwise go without. Overall the Community Worker role will help build a stronger community.

IF THE COMMUNITY WORKER ROLE DID NOT EXIST

If the Community Worker role did not exist, many community members would experience less or limited opportunity for community participation and remain socially isolated. Others would remain marginalised because of a lack of links with the wider community and those financially disadvantaged community members who rely on a "hand up" on occasions would not have access to the food assistance resource. Various programs and community events which depend on the Community Worker would not have the administrative support upon which they rely. Skill building, social contact, and connectedness to the community in which they live would

suffer in the long term and there would be an increased risk of social exclusion.

FUNDING SUBMISSION

The Community Worker role needs funding assistance to enable this vital role to be available to the community and the Community Service programs it support

<u>Community Worker: For 2013 (July - December)</u>		
<u>Salary + Superannuation (15 hrs per week)</u>	<u>\$12,500</u>	
<u>Travel</u>	<u>\$200</u>	
<u>Consumables (advertising, flyer printing & associated publications, postage, Office Expenses - Laptop maintenance/software, phone etc.)</u>	<u>\$800</u>	
	<u>\$500</u>	
<u>Total for 2013 (July - December)</u>		<u>\$14,000</u>

<u>Community Worker: For 2014 (January-December)</u>		
<u>Salary + Superannuation (15 hrs per week)</u>	<u>\$25,000</u>	
<u>Travel</u>	<u>\$400</u>	
<u>Consumables (advertising, flyer printing & associated</u>	<u>\$1,600</u>	

<i>Community Worker: For 2013 (July - December)</i>		
<i>Salary + Superannuation (15 hrs per week)</i>	<i>\$12,500</i>	
<i>Travel</i>	<i>\$200</i>	
<i>Consumables (advertising, flyer printing & associated publications, postage, Office Expenses - Laptop maintenance/software, phone etc.)</i>	<i>\$800</i>	
	<i>\$500</i>	
<i>Total for 2013 (July - December)</i>		<i>\$14,000</i>

<i>Community Worker: For 2014 (January-December)</i>		
<i>Salary + Superannuation (15 hrs per week)</i>	<i>\$25,000</i>	
<i>Travel</i>	<i>\$400</i>	
<i>Consumables (advertising, flyer printing & associated publications, postage Office Expenses - Laptop maintenance/software, phone etc.)</i>	<i>\$1,600</i>	
	<i>\$1,000</i>	
<i>Total for 2014 (January - December)</i>		<i>\$28,000</i>

<i>Community Worker: For 2015 (January-December)</i>		
<i>Salary + Superannuation (15 hrs per week)</i>	<i>\$25,000</i>	
<i>Travel</i>	<i>\$400</i>	
<i>Consumables (advertising, flyer printing & associated publications, postage</i>	<i>\$1,600</i>	
<i>Office Expenses - Laptop maintenance/software, phone etc.)</i>	<i>\$1,000</i>	
<i>Total for 2015 (January - December)</i>		<i>\$28,000</i>

<i>Community Worker: Total Funding Submission July 2013 - December 2015</i>	
<i>July - December 2013</i>	<i>\$14,000</i>
<i>January - December 2014</i>	<i>\$28,000</i>
<i>January - December 2014</i>	<i>\$28,000</i>
<i>Total July 2013 - December 2015</i>	<i>\$70,000</i>

Appendix 8

Pole Depot Community Centre

Prepared by:

HATZIS CUSACK LAWYERS
Liquor & Gaming Specialists
(Incorporating Grant Cusack & Associates)

September 16 2013

Ms Rochelle Hurst
Solicitor
Hatzis Cusack Lawyers

Dear Rochelle

Re: Pole Depot Community Centre "Wish List" for Unfunded Social Support Initiatives

Please find listed below four (4) social support initiatives from our wish list for your consideration in relation to the Club Rivers project.

Festival Event at Pole Depot Park to celebrate Social Inclusion Week – Cost \$4,500

Pole Depot requires funding support for a Multi Cultural Festival to be held on Sunday 1 Dec 2013. The celebration aims to reduce disadvantage, increase social, civic and economic participation by bringing people of all cultures together through market stalls, entertainment, other performances, activities for children and guest speakers. The festival will be a community highlight of Social Inclusion Week. Items will include, Nepalese dance Belly dancing, Choirs from Local Schools, African Drummers, Petting Zoo, Jumping castle, Face Painting and display materials

Access to New Digital Technology for Seniors – Cost \$5,500

Pole Depot is seeking funding support to provide seniors with the opportunity to develop skills in new digital technology, particularly with smart phones, iPads and tablets. This program would be an extension to our highly successful broadband for Seniors where Seniors can discover how the web can play a great part in helping them stay in touch with friends and family along with providing access to a wealth of online aged care information. Our research confirms that many Seniors find this latest medium to be simpler to use and more intuitive than standard broadband accessed by a desktop computer. It is envisaged to launch the new program with the help of younger volunteers to celebrate Seniors Week activities

23 St Georges Road Penhurst NSW 2222
POST: PO Box 152 Penhurst NSW 2222
T (02) 9580 0688 F (02) 9580 4487
www.poledepot.org ABN 96 039 601 269

Donations over \$2.00 are tax deductible

*Neighbourhood Project (Includes Bus & Hall Hire) | Child Care & Families | Youth Service | Carer Support
Carer Respite | Senior Activities | People with Disabilities | Chinese Day Care and Support | Handyman Service*

123 Magic and Emotion Coaching Parenting Program - for parents and Grandparents from Arabic, Chinese and Nepalese Background (Chinese, Arabic and Nepalese) – \$9,500

Parenting in a new culture is one of the most pressing challenges of migration. Access to mainstream parenting programs is limited due to language barriers. Primary school Principals, counsellors and bi lingual workers have identified a need for culturally appropriate parenting programs that address child behaviour and intergenerational parenting practices. Children are exhibiting behaviours that are affecting their academic performance such as lack of concentration, being easily distracted, not managing conflicts with peers and siblings.

The project will:

- Provide parents and grandparents with skills and confidence to enjoy parenting
- Help parents/grandparents to explore different strategies for different behaviours and learn how to manage children's misbehaviours such as tantrums, yelling, fighting and arguing
- Assist parents/grandparents to recognise and implement positive relationships in their children
- Enable parents/grandparents to respond to their children's emotional needs with empathy
- Teach parents how to build and strengthen the relationship between themselves and their children
- Assist parents in developing strategies to improve academic performance of children

Mental Health, Drugs and Parenting Skills - \$10,500

We are seeking funding to increase support for at risk youth aged 12- 18 years by enabling targeted intervention by our youth workers to address Mental Health, Alcohol & Drugs issues. There is overwhelming evidence that enhancing the capacity of front line youth workers increases the chance of positive outcomes.

The funding will also enable youth workers to initiate Parenting Support Program 'Toolbox for Parents of Teens' which assists parents with short-term focused interventions to help parents engage.

We recently ran a pilot parenting program and 24 parents applied for 8 positions demonstrating overwhelming demand and need for a Parenting Program in our community.

23 St Georges Road Penhurst NSW 2222
POST: PO Box 152 Penhurst NSW 2222
T (02) 9580 0688 F (02) 9580 4487
www.poledepot.org ABN 96 039 601 269

Donations over \$2.00 are tax deductible

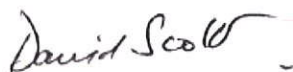
*Neighbourhood Project (includes Bus & Hall Hire) | Child Care & Families | Youth Service | Carer Support
Carer Respite | Senior Activities | People with Disabilities | Chinese Day Care and Support | Handyman Service*

Objectives of this program are to:

- 1) Improve intervention outcomes for youth suffering mental health issues or drug use risks in the region.
- (2) Enhance our youth service case management and counselling capabilities to address mental health, alcohol & drugs in youth.
- (3) Ensure youth intervention programs target emerging issues in the area of mental health, alcohol and drugs.
- (4) Better enable parents of teens (12 - 18 years old) to improve their level of engagement with their children.

Please let me know if you require further information. Thanks again for your consideration of our organisation in the Club Rivers project

Yours faithfully



David Scott

Business Development Manager

Mobile: 0407 225 444



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